

**BOROUGH OF RARITAN
REGULAR MEETING
AUGUST 23, 2011 ~ 7:00 PM**

The Regular Meeting of the Borough of Raritan Council was held on August 23, 2011 in the Municipal Building, 22 First Street, Raritan, NJ 08869 at 7:00 pm.

Mayor Liptak presided and stated the following: Notice of this meeting has been made by advising The Courier News and the Star Ledger of the time, date and place of this Council Meeting, posting a notice on the bulletin board, Raritan Borough website, filing a copy in the Borough's Clerk office and including this statement in the minutes of this meeting.

ROLL CALL

Present: Stefanie Gara, Paul Giraldi, Victor Laggini, Greg Lobell and Anthony Soriano

Absent: None

Also Present: Mayor Jo-Ann Liptak, Daniel Jaxel, Borough Administrator; Mark Anderson, Borough Attorney; Jolanta Maziarz and Rayna E. Harris, Borough Clerk

Council President Greg Lobell presented the invocation and flag salute.

PRESENTATION

Paul McCall, Somerset County Director of Public Works gave a brief follow-up presentation on a proposed residential and business recycling center at the Washington School location. He reviewed newly designed concept drawings depicting plantings and the location of dumpsters. Mr. McCall noted that the drop-off would be approximately 200 feet from the road and could be gated at the Borough's request. He noted there would be a minimum impact on the area residents. Mr. McCall suggested that the site operate during normal business hours from 7:00 a.m. – 3:30 p.m.

Mayor Jo-Ann Liptak questioned the possibility of drive sight obstructions.

Councilwoman Stefanie Gara and Councilman Victor Laggini expressed concern for the area residents due to increased traffic.

Mr. McCall responded to their concerns.

Mayor Liptak questioned the availability of another location in Raritan.

Mr. McCall stated that other locations have been considered, but it is easier to locate the drop site on County owned property.

There was general consent of the Governing Body to decline locating the recycling center at the Washington School site.

APPROVAL OF MINUTES

1. Agenda Meeting: June 14, 2011

Council Member Stefanie Gara made a motion to approve the above listed Minutes and was seconded by Council Member Denise Carra. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
X		Gara	X			
		Giraldi	X			
		Laggini	X			
		Lobell	X			
		Soriano	X			

2. Executive Session: June 14, 2011

Council Member Anthony Soriano made a motion to approve the above listed Minutes and was seconded by Council Member Denise Carra. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
		Gara	X			
		Giraldi	X			
		Laggini	X			
		Lobell	X			
X		Soriano	X			

3. Regular Meeting: June 28, 2011

Council President Greg Lobell made a motion to approve the above listed Minutes and was seconded by Council Member Paul Giraldi. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
	X	Giraldi	X			
		Laggini	X			
X		Lobell			X	
		Soriano	X			

4. Executive Session: June 28, 2011

Council Member Stefanie Gara made a motion to approve the above listed Minutes and was seconded by Council Member Denise Carra. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi	X			
	X	Laggini	X			
		Lobell	X			
		Soriano	X			

PUBLIC COMMENTS

At this point the Borough Council welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy and email a copy to the Borough Clerk’s Office after making your comments.

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Blair Brygier (Owner), 35-41 Orlando Drive, Raritan, NJ 08869: He stated that the property was purchased 7 years ago and is now being told to vacate. Mr. Brygier requested that the Mayor and Council refrain from making a final decision on this matter because it would ruin his tenant's business. He noted a miscommunication between the Borough's representatives and his own. Mr. Brygier maintained that he only received two letters and the both parties need to come to an agreement.

Mark Anderson responded to Mr. Brygier's comments. Mr. Anderson noted that this has been an ongoing issue and efforts have been made on the part of the Borough to settle the dispute. He noted that his office sent multiple copies of the Borough's survey to Mr. Brygier's attorney.

Mayor Liptak suggested to Mr. Brygier to have his attorney contact Mr. Anderson's office immediately.

Joey Tinnes (Tenant), 35-41 Orlando Drive, Raritan, NJ 08869: He expressed his concerns with the installation of a fence and the potential towing of his customers vehicles. Mr. Tinnes asked to be kept in the loop as the matter progresses.

Richard Bartolucci, Recreation Director, 12 Second Street, Raritan, NJ 08869: He noted that the Recreation Commission has been working on this issue for a year and would like to keep the kids safe, but does not want to harm Mr. Tinnes' business. Mr. Bartolucci stated that cars are driving through the park and the fence is needed to end the traffic damaging the park area.

Jim Foohey, 710 Rhine Boulevard, Raritan, NJ 08869: He questioned the original surveys of the area in dispute. Mr. Foohey noted that there were several errors in the article written by Warren Cooper for The Messenger Gazette. He also spoke about the removal of the dam and the shad run. Mr. Foohey question the impact dam removal would have on Duke Farms.

ORDINANCES: PUBLIC HEARING AND ADOPTION

ORDINANCE 2011-09

Council Member Victor Laggini moved and Council Member Stefanie Gara seconded the opening of the public hearing on **Ordinance 2011-09**. Motion carried.

No one spoke.

Council President Greg Lobell moved and Council Member Victor Laggini seconded the closing of the public hearing on **Ordinance 2011-09**. Motion carried.

Council President Greg Lobell moved and Council Member Denise Carra seconded the adoption of **Ordinance 2011-09** on second and final reading. Motion carried on the following roll call vote.

“AN ORDINANCE TO FIX AND DETERMINE THE SALARIES, WAGES OR COMPENSATION TO BE PAID TO CERTAIN OFFICES AND EMPLOYEES OF THE BOROUGH OF RARITAN, IN THE COUNTY OF SOMERSET AND STATE OF NEW JERSEY AND TO PROVIDE FOR THE TIMES OF PAYMENT THEREFORE”

BE IT ORDAINED by the Mayor and Council of the Borough of Raritan, in the County of Somerset and the State of New Jersey, as follows:

1. The salaries, wages, or other compensation to be paid to the following officers and employees of the Borough of Raritan, in the County of Somerset, State of New Jersey, shall be fixed at amounts or rates of not less than the respective minimum amounts or rates, nor more than the respective maximum or rates hereinafter set forth opposite the title of the respective officers or employees as follows:

<u>ADMINISTRATIVE AND OFFICIAL</u>	<u>PER ANNUM</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Administrative Assistant, Construction Office	(hourly) 7.15	(hourly) 16.00
Administrative Assistant Building Subcode Official,	10,000.00	45,000.00
Housing Inspector	(hourly) 20.00	(hourly) 40.00
Arts and Crafts Instructor	(hourly) 7.15	(hourly) 13.00
Assistant Recreation Director	(hourly) 8.00	(hourly) 12.00
Assistant to the CFO/Tax Collector	10000.00	40000.00
Bookkeeper, Library	(hourly) 16.00	(hourly) 20.00
Borough Administrator	20000.00	96000.00
Borough Clerk	18000.00	75000.00
Chief Finance Officer	10000.00	75000.00
Construction Official/Building Inspector		
Plumbing Subcode Official	20000.00	82000.00
Administrative/Zoning Officer	4000.00	10000.00
Housing Official	4000.00	10000.00
Councilmember	1000.00	3000.00
Court Administrator	11000.00	50000.00
Custodian	(hourly) 7.15	(hourly) 25.00
Custodian Helper	(hourly) 7.15	(hourly) 23.00
Deputy Court Administrator	(hourly) 10.00	(hourly) 30.00
Deputy Registrar of Vital Statistics	300.00	1000.00
Election Officer	50.00	1000.00
Fire Official	(hourly) 15.00	(hourly) 30.00
Fire Subcode Official	(hourly) 20.00	(hourly) 40.00
Judge of Municipal Court	7500.00	25000.00
Library Director	40000.00	60000.00
Library Aids	(hourly) 10.00	(hourly) 18.00
Library Assistant	(hourly) 10.00	(hourly) 18.00
Lifeguard	(hourly) 7.15	(hourly) 15.00
Mayor	1200.00	4000.00
Playground Instructor	7.15/hr.	11.00/hr.
Police Chief	50000.00	115000.00
Police Dispatcher	10000.00	37000.00
Police Secretary	10000.00	40000.00
Principal Library Assistant	30000.00	40000.00
Property Maintenance Code Official,	15/hr.	30/hr.
Prosecutor	2000.00	9000.00
Public Defender	500.00	5000.00

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Public Works Superintendent	20000.00	85000.00
Recreation Director	12.000.00	15000.00
Registrar of Vital Statistics	2000.00	12000.00
Secretary/Board of Health	400.00	2000.00
Secretary/Environmental Commission	400.00	2.000.00
Secretary/Board of Adjustment	900.00	4000.00
Secretary/Planning Board	900.00	4000.00
Secretary/Recreation Commission	400.00	2000.00
Senior Life Guard	14.00	17.00
Scorekeeper	(per game) 7.15	14.00
Summer Help Public Works	7.15/hr.	14.00/hr.
Tax Collector	2000.00	42000.00
Tax Search Officer	200.00	2000.00
Technical Assistant/Construction Official		
Clerk/Tax Assessment Office	9000.00	40000.00
Umpire	(per game) 15.00	(per game) 55.00
Youth Services Coordinator/Library	25.000.00	35000.00

2. The salary and wage ranges and maximums shall be retroactive as of and from, and after January 1, 2011 and shall continue active as of and from, and after January 1, 2011.
3. In the event of future succession to any of the foregoing positions by a change of personnel, the salary or wage of such new employee shall be fixed by resolution of the Mayor and Council adopted therefore but not to exceed the amount or rate for such position as hereinabove set forth.
4. The Borough Council may also fix and determine from time to time the times at which and the installments in which or periods of time for which the salaries, wages, or compensation of the employees enumerated in Section 1 of this ordinance shall be paid to them respectively.
5. This ordinance shall take effect immediately upon passage and publication as required by law and all prior salary ordinances are hereby repealed.
6. Payment of the salaries, wages, and compensation described herein are subject to funding in the existing budget, notwithstanding the effective date of this ordinance.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
		Gara	X			
		Giraldi	X			
		Laggini	X			
X		Lobell	X			
		Soriano	X			

ORDINANCE 2011-10

Council President Greg Lobell moved and Council Member Victor Laggini seconded the opening of the public hearing on **Ordinance 2011-10**. Motion carried.

Public Hearing will be held on September 27, 2011 at 7:00 pm.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
	X	Giraldi	X			
		Laggini	X			
		Lobell	X			
		Soriano	X			

ORDINANCE 2011-12

Council Member Stefanie Gara moved and Council Member Denise Carra seconded the adoption of **Ordinance 2011-11** on First Reading. Motion carried on the following roll call vote.

An Ordinance Establishing a Non-Residential Maintenance Code and Replacing Chapter 15 of the Raritan Borough Code

Public Hearing will be held on September 27, 2011 at 7:00 pm.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
X		Gara	X			
		Giraldi	X			
		Laggini	X			
		Lobell	X			
		Soriano	X			

RESOLUTIONS

RESOLUTION 2011-08-106

Council Member Greg Lobell moved to adopt resolution 2011-08-106 and was seconded by Council Member Victor Laggini. Motion carried on the following roll call vote:

APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan, County of Somerset, State of New Jersey that Daniel Jaxel, Borough Administrator is appointed as the Public Agency Compliance Officer for term ending December 31, 2011.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
		Giraldi	X			
	X	Laggini	X			
X		Lobell	X			
		Soriano	X			

RESOLUTION 2011-08-107

Council Member Stefanie Gara moved to adopt resolution 2011-08-107 and was seconded by Council Member Victor Laggini. Motion carried on the following roll call vote:

REFUND TAX OVERPAYMENT ON BLOCK 85 LOT 3

WHEREAS, the Tax Collector advises that there exists a tax overpayment of **\$1,543.63** on Block 85 Lot 3; and

WHEREAS, TD Bank, the banking institution that made this payment has requested a refund;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Raritan, Somerset County, State of New Jersey that the Chief Finance Officer is directed to release funds in the amount of \$1,543.63 to TD Bank, 32 Chestnut Street, Lewiston, ME 04240; Block 85 Lot 3

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi	X			
	X	Laggini	X			
		Lobell	X			
		Soriano	X			

RESOLUTION 2011-08-108

Council Member Stefanie Gara moved to adopt resolution 2011-08-108 and was seconded by Council Member Greg Lobell. Motion carried on the following roll call vote:

DISPOSITION OF EQUIPMENT

WHEREAS, the Raritan Borough Administrator has deemed certain equipment not needed for public use; and

WHEREAS, certain equipment specifically

1. Viewsonic mode TFT1780 computer monitor, Serial No. T7SJZBAZ02969; has an aggregate value of less than \$3,150.00
2. Hewlett Packard Computer, CNC53521KP, Inventory Number 0158
3. Computer NECLCD1715, Serial No. 42184746GA, Inventory Number 863 has an aggregate value of less than \$3,150.00
4. Twelve (12) Siemens Optiset telephones, Model #69671, old hard wired Police phone system;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that the aforementioned equipment be and is hereby deemed no longer needed for public use.

BE IT FURTHER RESOLVED that the Borough Administrator may arrange for disposition of said equipment.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi	X			
		Laggini	X			
	X	Lobell	X			
		Soriano	X			

RESOLUTION 2011-08-109

Council Member Victor Laggini moved to adopt resolution 2011-08-109 and was seconded by Council Member Anthony Soriano. Motion carried on the following roll call vote:

RAILROAD MONTHLY PARKING REFUND

WHEREAS, the Administrator has informed the Chief Finance Officer that the purchaser of monthly railroad parking decal stickers have returned the unused portion of the sticker; and

WHEREAS, the purchaser of monthly parking decal stickers has requested the balance of the payment be refunded;

NOW, THEREFORE, BE IT RESOLVED by the Raritan Borough Council that the Chief Finance Officer is hereby authorized to refund monthly railroad parking decal sticker payment to the following purchaser:

Kailash Jain, 55 Leghorn Ave. Bridgewater, NJ 08807 August, 2011 \$40.00

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
		Giraldi	X			
X		Laggini	X			
		Lobell	X			
	X	Soriano	X			

RESOLUTION 2011-08-110

Council Member Greg Lobell moved to adopt resolution 2011-08-110 and was seconded by Council Member Paul Giraldi. Motion carried on the following roll call vote:

SALARIES AND WAGES 2011

BE IT RESOLVED by the Borough Council of the Borough of Raritan that pursuant to the minimum and maximum salary provisions of Raritan Borough Ordinance 2011-09, the following base salaries and wages are fixed for the respective offices and employments for 2011 and these shall be retroactive to January 1, 2011, unless otherwise stipulated;

<u>OFFICE OR EMPLOYMENT</u>	<u>2011</u> <u>ANNUAL</u>	<u>HOURLY</u>
Administrative Assistant, Construction Office		\$11.00/hr.
Administrative Assistant	\$ 42,112.00	
Building Subcode Official/Housing Inspector		35.70/hr.
Arts & Crafts Instructor		10.00 - 12.50/hr.
Assistant Recreation Director		10.00/hr.

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Bookkeeper, Library		19.00/hr.
Borough Administrator	\$ 93,116.00	
Borough Clerk	\$ 56,545.00	
Chief Financial Officer	\$ 68,000.00	
Construction Official, Building Inspector, Plumbing Subcode Official	67.250.	
Administrative/Zoning Officer	\$ 7,210.00	
Housing Official	\$ 7,474.00	
Court Administrator	\$ 49,797.00	
Custodian		24.59/hr.
Custodian Helper		21.85/hr.
Deputy Court Administrator		28.28/hr.
Deputy Registrar of Vital Statistics	\$ 600.00	
Election Officer	\$ 350.00	
Fire Official		25.00/hr.
Fire Subcode Official		35.70/hr.
Judge of the Municipal Court	\$ 23,529.00	
Library Director	\$ 40,000.00	
Library Aides		10.00/hr.
Library Assistant		10.92-/11.56 hr.
Life Guard		10.00- 14.50/hr.
Playground Instructor		7.50 –9.50/hr.
Police Chief	\$ 102,000.00	
Police Dispatcher	\$ 34,237.00	
Police Dispatcher, beginning of third year	\$ 35,863.00	
Police Secretary	\$ 38,293.00	
Police Dispatcher, part time		12.00 – 14.00/hr.
Principal Library Assistant	\$ 30,000.00	
Property Maintenance Code Official		20.00/hr.
Prosecutor	\$ 7,843.00	
Public Defender	\$ 3,922.00	
Public Works Superintendent	\$ 70,340.00	
Recreation Director	\$ 14,267.00	

OFFICE OR EMPLOYMENT

2011

	<u>ANNUAL</u>	<u>HOURLY</u>
Registrar of Vital Statistics	\$ 10,661.00	
Score Keeper		11.00 – 12.50/game
Secretary to Board of Adjustment	\$ 2,485.00	
Secretary to Board of Health	\$ 1,093.00	
Secretary to Environment Commission	\$ 1,093.00	
Secretary to Planning Board	\$ 2,485.00	
Senior Life Guard		15.50/hr.
Secretary to Recreation Commission	\$ 1,360.00	
Summer Help, Public Works		10.00/hr.
Tax Collector	\$ 41,000.00	
Technical Assistant/Construction Official/ Clerk/Tax Assessment Offices	\$ 38,243.00	
Umpires		55.00 game
Youth Services Coordinator/Library	\$ 27,316.00	
Mayor	\$ 2,000.00	
Councilperson	\$ 1,500.00	

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			

		Gara	X			
	X	Giraldi	X			
		Laggini	X			
X		Lobell	X			
		Soriano	X			

RESOLUTION 2011-08-111

Council Member Stefanie Gara moved to adopt resolution 2011-08-111 and was seconded by Council Member Victor Laggini. Motion carried on the following roll call vote:

CHAPTER 159 RECYCLING TONNAGE GRANT 2009

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Borough of Raritan in the County of Somerset, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2009 in the sum of \$4.639.38, which is now available from State of New Jersey Solid Waste Administration/2009 Recycling Tonnage Grant in the amount of \$4.639.38.

BE IT FURTHER RESOLVED that the like sum of \$4.639.38 is hereby appropriated under the caption Recycling Tonnage Grant and that these funds are a result of the 2009 Recycling Tonnage Grant.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi	X			
	X	Laggini	X			
		Lobell	X			
		Soriano	X			

RESOLUTION 2011-08-112

Council Member Greg Lobell moved to adopt resolution 2011-08-112 and was seconded by Council Member Stefanie Gara. Motion carried on the following roll call vote:

**AUTHORIZING EXECUTION OF AN AGREEMENT TO ACCEPT PUBLIC WORKS
COMMODITIES AND SERVICES THROUGH COOPERATIVE AND JOINT
PURCHASING AND SERVICES WITH SOMERSET COUNTY
JANUARY 1, 2012 THROUGH DECEMBER 31, 2021**

WHEREAS, the County of Somerset is a leader in the concept of shared services as evidenced by a history of Interlocal Services Agreements pursuant to N.J.A.C. 40:8A-1 et. seq. and Cooperative Pricing System #2-SOCCP pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7 et. seq.; and

WHEREAS, the County of Somerset is desirous of contracting public works services to the county municipalities and public units in accordance with N.J.S.A. 40:8A-1 et. seq. and the terms of an agreement, copy of which is on file with the Clerk of the Board; and

WHEREAS, the County of Somerset is desirous of implementing a Commodity Resale System in accordance with N.J.A.C. 5:34-7 for the resale of gasoline, diesel fuel, snow removal chemicals, and public works materials and supplies and will act as lead Agency for the County municipalities and public units desiring membership; and

WHEREAS, the Borough of Raritan wishes to enter into this Master Agreement for services as described above; and

NOW THEREFORE BE IT RESOLVED, by the Borough council of the Borough of Raritan, that we do hereby authorize execution of the agreement by the Mayor and Clerk to accept public works commodities and services through cooperative and joint purchasing and services with Somerset County for the period of January 1, 2010 to December 31, 2021.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
		Laggini	X			
X		Lobell	X			
		Soriano	X			

RESOLUTION 2011-08-113

Council Member Anthony Soriano moved to adopt resolution 2011-08-113 and was seconded by Council Member Greg Lobell. Motion carried on the following roll call vote:

RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE

WHEREAS, the Plenary Retail Consumption Liquor License Renewal Application from Pirlamarla, Narayana is complete in all respects; and

WHEREAS, the special ruling to permit renewal of inactive license to pursuant to N.J.S.A. 33:1-12.39 has been issued; and

WHEREAS, the applicant is qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Control laws and regulations; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Raritan, County of Somerset, that the Plenary Retail Consumption Liquor License of Pirlamarla, Narayana License No. 1816-33-012-009 is renewed for the year beginning July 1, 2011 through June 30, 2012; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to issue and deliver such renewal license, upon proper receipt therefore.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby directed to transmit a certified true copy of this resolution to the Director of the New Jersey Division of Alcoholic Beverage Control.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
	X	Giraldi	X			
		Laggini	X			
		Lobell	X			
X		Soriano	X			

APPROVAL OF BILLS LIST

Councilwoman Denise Carra moved to approve the Bills List and was seconded by Councilman Anthony Soriano. Motion carried on the following roll call vote:

BE IT RESOLVED that claims in the amount of \$1,027,808.92 having been listed on the Bill List and recorded in the files of the Borough Hall, and are hereby approved to be paid.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
		Gara	X			
		Giraldi	X			
		Laggini	X			
		Lobell	X			
	X	Soriano	X			

PURCHASE ORDER REQUESTS

1. Police Department: Motorola, Inc. in the amount of \$3,619.60

Council Member Stefanie Gara made a motion to approve the purchase order request. The motion to approve was seconded by Council Member Paul Giraldi. Motion carried on the following roll call vote:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
	X	Giraldi	X			
		Laggini	X			
		Lobell	X			
		Soriano	X			

2. Fire Department: Hydromotion -Foley, Inc. in the amount of \$5,000.00

Council Member Victor Laggini made a motion to approve the purchase order request. The motion to approve was seconded by Council Member Anthony Soriano. Motion carried on the following roll call vote:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
		Giraldi	X			
X		Laggini	X			
		Lobell	X			
	X	Soriano	X			

COMMITTEE AND LIAISON REPORTS

Council President Greg Lobell offered the following report:

Raritan Borough Public Works Report for the Borough Council meeting of August 23, 2011

Picked up 102.33 tons of garbage and 25.91 tons of bulk, recycled 30 yds of grass, did 35 stops for brush, cut all grass on Borough property, picked up garbage and cleaned bathrooms in parks, York raked and dragged ball fields, replaced picnic tables in parks with new ones, patched potholes on several streets, serviced leaf machine.

Council President Lobell also noted the savings the grass collection due to a farmer taking away some of the grass for use on his farm.

Councilwoman Denise Carra offered the Economic Development, Municipal Court and Car Wash reports. She noted the change in the tax rate of 2.271 for 2011, which is a 2.3 cents increase over 2010.

Council Member Stefanie Gara offered the following report:

POLICE DEPARTMENT

On August 2, 2011 between the hours of 6pm and 9pm the Raritan Borough Police Department under the direction of Lt Robert Ludwig hosted their annual National Night Out Event on the property of Washington School 600 First Ave. National Night Out is a nationally recognized event that is designed to strengthen neighborhood spirit and police community partnerships and send a message to criminals that neighborhoods are organized and fighting back against crime. This year's event was visited by approx 200 people and the police department would like to thank each and every one of them for attending and supporting this worthy cause. This event could not have taken place without the support of our businesses. A special thanks to Dennis Moore of Grand Rental Station who has been one of the main supporters of our event the past four years. Mr. Moore is a caring individual who donates the dunk tank, coolers, generator, child games, popcorn machine, sno-cone machine, slushy machine and cotton candy machine with all the food items needed to prepare the snacks and never asks for anything in return. Also a special thanks to Danny Bessasparis of the Raritan Bagelicious who donated the use of his equipment, freezer, coolers, tents, grill, trailer and ice for our event. Thank you to Pizza Brothers of Raritan for cooking and donating 25 pizzas that were enjoyed by the attendees. Thank you to Ortho McNeil-Pharmaceutical for donating the hot dogs, rolls and condiments. Thank you to Wegman's for supplying ice cream and also thank you to Quick Chek and Stop and Shop for supplying bottled water for our event. Thank you to Arctic Glacier Ice for their donation of 22 sleeves of ice and thank you to TD Bank for their financial support.

The police Department would like to thank the following agencies who participated by bringing their emergency equipment to be viewed by everyone. The Raritan Fire Department, the Somerville Rescue Squad, the Somerset County Prosecutors Office SCERT Team (Dive and Rescue). Thank you to the Somerset County Sheriff's Office for police dog Dano's demonstration at the event.

Regular Meeting

August 23, 2011

Also a thank you to Scotts Florist for supporting us at the event by setting up a tent and giving away balloons and flowers.

And finally a special thanks to the hardworking men of the Raritan Borough Public Works Department for their assistance in helping the police department set up for the event and clean up after.

The Bid for the re-construction of the Municipal Building and Police Department shall be placed in the newspapers as of this Friday.

UHF Trunking Radios are in, one mobile radio and two portables have been tested and the few minor issues have been worked out. We are currently on schedule with everything as of this date.

Raritan Monthly Activity Report: July 1, 2011 – July 31, 2011

All General Complaints:		1126
Motor Vehicle Accidents	66	
Complaint Summonses/Warrants	15	
Fire Calls	17	
First Aid Calls	45	
Alarms	29	
Incident Reports	49	
Moving Summonses		139
Parking Summonses		60
Radar Summonses		9
DUI Reports		6
Adult Arrests	15	
Juvenile Arrests	0	
Warrant Arrests	1	
Motor Vehicle Stops		406

Councilman Anthony Soriano reported for the Recreation Commission. He noted the end of swim classes and the close of the pools. Mr. Soriano confirmed that there will be a new director for Youth On Main Street (YOMS).

Councilperson Victor Laggini offered the Board of Health and Vital Statistics receipt reports. He also noted the joint meeting with the Board of Education. Mr. Laggini stated that he was receiving questions about the calendar from residents.

Councilperson Paul Giraldi noted that the Library Board does not meeting in the summer and the Basilone Parade Committee will meet the following week. He stated that parade information is available on the website.

Mayor Liptak reported on various items of correspondence. She noted that graduate students from Rutgers will be doing a project on the waterfront area.

OLD BUSINESS

Regular Meeting

August 23, 2011

Mayor Liptak announced that invitations were sent out for the 9/11 Memorial Ceremony.

Council President Lobell inquired about the progress on the municipal building landscaping project to be performed by the students of the Somerset County Vocational & Technical School.

Mayor Liptak noted that staff changes at the school have postponed the project temporarily.

Council President Lobell noted that he will act as the point person for bench project on the Nevius Street Bridge.

Council Members Laggini and Gara offered their assistance with the project.

NEW BUSINESS

Mayor Liptak stated she, Daniel Jaxel and Karin Kneafsey completed the Best Practices Inventory Questionnaire.

Council Member Carra questioned the health deletions.

There was general consent of the Governing Body to submit the questionnaire as presented.

Borough Clerk, Rayna E. Harris requested that Constance DelRocco be sent to the Municipal Clerk Classes in preparation for potential becoming the Deputy Borough Clerk.

There was general consent of the Governing Body to allow Mrs. DelRocco to attend the classes.

PUBLIC COMMENTS

No one spoke.

EXECUTIVE SESSION

Mayor Liptak read the Resolution to enter Executive Session.

RESOLUTION 2011-08-114

Councilwoman Denise Carra moved to adopt resolution 2011-08-114 and was seconded by Councilman Paul Giraldi. Motion carried on the following roll call vote:

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-7, et seq., commonly known as the “Sunshine Law”, requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Raritan that the following portion of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED that the meeting shall be resumed at the end of closed session; and

BE IT FURTHER RESOLVED that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

SUBJECT MATTER

1. Personnel – Police (DJ)
2. Attorney-Client Privilege

TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED:

Upon authorization by the Borough Attorney

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
		Gara	X			
	X	Giraldi	X			
		Laggini	X			
		Lobell	X			
		Soriano	X			

A motion was made by Councilman Victor Laggini and seconded by Councilman Paul Giraldi to adjourn the Executive Session and to return to the normal order of business. Motion carried.

ADJOURNMENT

Councilwoman Stefanie Gara moved to adjourn the meeting and seconded by Councilman Paul Giraldi. Motion carried. Meeting adjourned at 9:12 p.m.

Respectfully submitted,

Rayna E. Harris, RMC
Borough Clerk