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August 5, 2024

Via E-mail
and Hand Delivery

Lou Gara, Construction Official
Borough of Raritan
22 First Street
Raritan, New Jersey 08869

Re: **Pannia, Michele & Elisa M.**
18 LaGrange Street
Borough of Raritan, NJ
Block 95, Lot 9

Dear Mr. Gara:

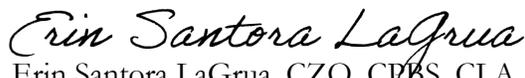
Enclosed herewith please find the following for completeness review with regard to the Applicant's request for "d" and "c" variances for the above-mentioned property:

1. An original and five (5) copies of the completed Application;
2. An original and five (5) copies of the completed Request for Variance;
3. Six (6) copies of a Narrative;
4. Six (6) copies of completed Checklist 2 For Determining Completeness of Application for Minor Site Plan;
5. Six (6) copies of completed Checklist 7 for Determining Site Plan Application Completeness for GREEN DEVELOPMENT;
6. Six (6) sets of the proposed Use Variance Plan prepared by Christopher A. Melick, PLS, PP, dated June 12, 2024;
7. Six (6) sets of the proposed architectural drawings prepared by MPOA Architecture dated June 12, 2024;

8. A copy of “Schedule B-Section II – Exceptions” from the ALTA Commitment for Title Insurance issued by Old Republic National Title Insurance Company indicating that no protective covenants or deed restrictions apply to the land;
9. A copy of the results of an OPRA request submitted to the Borough;
10. A certification from the Tax Collector of today’s date;
11. Evidence of submission to the Somerset County Planning Board;
12. An original Owner’s Consent;
13. A USB containing digital copies of the aforementioned documents;
14. Check number 574 for \$600.00 to cover your application fee; and
15. Check number 575 for \$1,500.00 to cover your initial escrow deposit.

I thank you for your attention to this matter. Should you have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,


Erin Santora LaGrua, CZO, CPBS, CLA
Land Use Consultants LLC

Enclosures

cc: Michele & Elisa M. Pannia (via e-mail only)
Christopher A. Melick, PLS, PP (via e-mail only)