

**BOROUGH OF RARITAN  
AGENDA-WORKSHOP MEETING  
OCTOBER 8, 2013 ~ 7:00 PM**

**A. STATEMENT OF PUBLIC NOTICE**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on January 6, 2013. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given, the Borough Clerk is directed to include this statement in the minutes of this meeting.

**B. ROLL CALL**

Denise Carra, Stefanie Gara, Paul Giraldi, Greg Lobell, Andrew Sibia, Donald Tozzi

**C. FLAG SALUTE: Mayor Jo-Ann Liptak**

**D. RESOLUTIONS**

- 2013-10-122 Property Maintenance Administrative Assistant
- 2013-10-123 Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Improvements to Orlando Drive, Phase 3 project.
- 2013-10-124 Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Safe Street to Transit project.

**E. PURCHASE ORDER REQUEST**

Jeff Alte Roofing, Inc. in the amount of \$6,777.00

**F. DISCUSSION**

1. Engineer's Report (SS)
2. Handicapped Parking Policy (JL)
3. Best Practices Inventory 2013 (RH)
4. Temporary Disability (KK)
5. Payroll Services (RH/KK)
6. Property Tax Payment Direct Withdrawal (KK)
7. Request to use lower level of Municipal Building, Girl Scout Troop # 60279 (DJ)
8. Department head budget submittals (DJ)

**G. CORRESPONDENCE**

**H. PUBLIC COMMENTS**

At this point the Borough Council welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy and email a copy to the Borough Clerk's Office after making your comments.

**I. EXECUTIVE SESSION**

2013-10-125 Executive Session II

1. Personnel –Police
2. Public Safety
3. Attorney-Client Privilege

**J. ADJOURNMENT**