

**BOROUGH OF RARITAN**  
**ANNUAL REORGANIZATION MEETING**  
**TUESDAY, JANUARY 2, 2024**  
**6:30 P.M.**

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**I. CALL TO ORDER**

**II. STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

This Annual Reorganization Meeting was called pursuant to the Open Public Meetings Act. Notice of this meeting was posted in Borough Hall, made available on the Borough website and communicated to *The Courier News*, *The Star Ledger* and *The Breeze* on December 28, 2023.

**III. INVOCATION**

Father Thomas Odorizzi

**IV. PLEDGE OF ALLEGIANCE**

**V. OATHS OF OFFICE – MAYOR & COUNCIL**

Mayor Nicolas J. Carra  
Councilman Michael Patente  
Councilman Donald Tozzi

**VI. NOMINATION TO FILL COUNCIL VACANCY & OATH OF OFFICE**

Motion to Appoint

**VII. ROLL CALL – MAYOR & COUNCIL**

Eric Colvin – Borough Administrator/Clerk

**VIII. ELECTION OF COUNCIL PRESIDENT & OATH OF OFFICE**

**IX. STATE OF THE BOROUGH**

Mayor Nicolas J. Carra

**X. COUNCIL REMARKS**

**XI. ADOPTION OF 2024 GENERAL RULES OF ORDER**

Resolution No. 2024-01-001

**XII. 2024 COUNCIL STANDING COMMITTEES**

Administration, Personnel & Technology      Chair – Councilman Michael Patente  
Councilman Umesh Agrawal

Public Works, Public & Private Properties      Chair – Councilman David Fritzingler  
Councilman Donald Tozzi

Finance      Chair – Councilman Umesh Agrawal  
Councilwoman Joyce Melitsky

Public Safety

Commissioner – Councilwoman Joyce Melitsky  
Councilman Donald Tozzi

Downtown Development

Chair – Councilman Donald Tozzi  
Councilman David Fritzinger

Regional & Shared Services

Chair – Councilman Adam Armahizer  
Councilman Michael Patente

### **XIII. 2024 COUNCIL LIAISON ASSIGNMENTS**

Board of Education  
Raritan Public Library  
Finance Department

Councilman Umesh Agrawal

Solid Waste Advisory Committee  
Somerset County Wastewater Management  
Environmental Commission

Councilman Adam Armahizer

Building Department  
Department of Public Works  
Engineering Department  
Historical & Cultural Committee

Councilman David Fritzinger

Office of Emergency Management  
Police Department  
Raritan Borough Fire Department  
Basilone Parade Committee

Councilwoman Joyce Melitsky

Municipal Court  
Health Department/Vital Statistics  
Board of Health  
Economic Development Committee  
Raritan Senior Citizens

Councilman Michael Patente

Regional Center Partnership  
Property Maintenance Department  
Recreation Committee  
Redevelopment Advisory Committee  
Municipal Land Use Board

Councilman Donald Tozzi

### **XIV. MAYORAL APPOINTMENTS *without Consent of Council***

Environmental Commission  
3-year term – 1/1/2024 to 12/31/2026

Member – Emilee Stander  
Member – Olga Metaxes  
Member – Heath Hoffmeister  
Member – Tony Sacino

\*unexpired term – 1/1/2023 to 12/31/2025

Historical & Cultural Committee

3-year term – 1/1/2024 to 12/31/2026

\*unexpired term – 1/1/2023 to 12/31/2025

Member – Edward Ruzbarsky

Member – Joyce Tronolone

Member – Gail Ostapczuk

Alt. No. 1 – 1-year term – 1/1/2024 to 12/31/2024 – Mark Esposito

Alt. No. 2 – 1-year term – 1/1/2024 to 12/31/2024 – James Fidacaro

Alt. No. 3 – 1-year term – 1/1/2024 to 12/31/2024 – Frank Del Rocco

Alt. No. 4 – 1-year term – 1/1/2024 to 12/31/2024 – Dawn Wilde

Municipal Land Use Board

Terms Vary

\*unexpired term – 1/1/2023 to 12/31/2025

\*unexpired term – 1/1/2023 to 12/31/2025

\*unexpired term – 1/1/2022 to 12/31/2024

\*unexpired term – 1/1/2023 to 12/31/2024

Class I Member – 4-year term – 1/1/2024 to 12/31/2027 – Mayor Nicolas J. Carra

Class II Member – 1-year term – 1/1/2024 to 12/31/2024 – Eric Colvin

Class III Member – 1-year term – 1/1/2024 to 12/31/2024 – Councilman Donald Tozzi

Class IV Member – 3-year term – 1/1/2024 to 12/31/2026 – Charles McMullin

Class IV Member – 3-year term – 1/1/2024 to 12/31/2026 – Thomas Brown

Class IV Member – Barrett Windrem

Class IV Member – Denise Carra

Class IV Member – Michael DeCicco

Alt. No. 1 – 2-year term – 1/1/2024 to 12/31/2025 – Tony LoPresti

Alt. No. 2 – 2-year term – 1/1/2024 to 12/31/2025 – John Murphy

Alt. No. 4 – 2-year term - 1/1/2023 to 12/31/2024 – Jo-Ann Liptak

Regional Center Executive Board

1-year term – 1/1/2024 to 12/31/2024

Member – Mayor Nicolas J. Carra

Member – Nick Zamora

Member – Councilman Donald Tozzi

Member – Engineer Joseph Brosnan

Solid Waste Advisory Board

1-year term – 1/1/2024 to 12/31/2024

Member – Councilman Armahizer

Member – Recycling Coordinator Vincent LoMedico

Somerset Raritan Valley Sewerage

Authority

\*unexpired term – 1/1/2023 to 12/31/2027

Commissioner – John Murphy

Somerset County Municipal Wastewater Management Plan Committee

1-year term – 1/1/2024 to 12/31/2024

Elected Official – Councilman Armahizer  
Planning Board – Charles McMullin  
Borough Engineer – Joseph Brosnan  
SRSVA Member – Edward Machala  
Recycling Coordinator – Vincent LoMedico

Economic Development Committee

3-year term – 1/1/2024 to 12/31/2026

\*unexpired term – 1/1/2022 to 12/31/2024

\*unexpired term – 1/1/2022 to 12/31/2024

Member – Sherri Strauss  
Member – Fabiana LoPiccolo-Stewart  
Member – David Marder  
Member – Jennifer Marder  
Alt. No. 1 – 1/1/2024 to  
12/31/2026 – Cathy DeBellis

**XV. MAYORAL APPOINTMENTS with Consent of Council**

Board of Health

3-year term, 1/1/2024 to 12/31/2026

Member – Nina Dorey  
Member – Ginnifer Hoffmeister

Library Board of Trustees

5-year term, 1/1/2024 to 12/31/2028

\*unexpired term - 1/1/2023 to 12/31/2027

Member – Ann Marie Mead  
Member – Zachary R. Bray

Recreation Committee (requires council)

3-year term – 1/1/2024 to 12/31/2026

\*unexpired term – 1/1/2023 to 12/31/2025

\*unexpired term – 1/1/2023 to 12/31/2025

\*unexpired term – 1/1/2022 to 12/31/2024

Member – Robert Carducci  
Member – Barbara Pellechio  
Member – Lauren Christie  
Member – John Collonello  
Member – Alex Windrem  
Member – Joan Hutzler

**XVI. CONSENT AGENDA**

Resolution No. 2024-01-002

Appointing Borough Attorney

Resolution No. 2024-01-003

Appointing Bond Counsel

Resolution No. 2024-01-004

Appointing Labor Counsel

Resolution No. 2024-01-005

Appointing Special Counsel

Resolution No. 2024-01-006

Appointing Registered Municipal Accountant

Resolution No. 2024-01-007

Appointing Insurance Agent

Resolution No. 2024-01-008

Appointing Public Defender

Resolution No. 2024-01-009

Appointing Administrative Officials

Resolution No. 2024-01-010	Appointing Depositories/Financial Institutions
Resolution No. 2024-01-011	Appointing Custodians of Accounts
Resolution No. 2024-01-012	Adopting 2024 Temporary Budget
Resolution No. 2024-01-013	Fixing Interest Rates – Delinquent Taxes and Sewer
Resolution No. 2024-01-014	Canceling 2023 Property Taxes – Open Balances Less Than \$10.00
Resolution No. 2024-01-015	Designating Official Newspapers
Resolution No. 2024-01-016	Designating Paid Holidays
Resolution No. 2024-01-017	Establishing 2024 Calendar of Meetings
Resolution No. 2024-01-018	Appointing Alternate Public Defender
Resolution No. 2024-01-019	Appointing Qualified Purchasing Agent

**XVII. PUBLIC COMMENT**

*In accordance with the Code of the Borough of Raritan, there shall be a five-minute time limit per speaker.*

**XVIII. ADJOURNMENT**

**Next Regular Meeting:**  
 Tuesday, January 16, 2024  
 6:30 p.m. – Executive Session  
 7 p.m. – Regular Session