

**BOROUGH OF RARITAN
REGULAR MEETING
MAY 22, 2012**

The Regular Meeting of the Borough of Raritan Council was held on May 22, 2012 in the Municipal Building, 22 First Street, Raritan, New Jersey 08869 at 7:00PM.

Mayor Liptak presided and stated the following: Notice of this meeting was made by advising The Courier News and the Star Ledger of the time, date and place of this Council Meeting, posting a notice on the official bulletin board, official Borough website, filing a copy in the Borough's Clerk office and including this statement in the minutes of this meeting.

ROLL CALL

Present: Denise Carra, Stefanie Gara, Greg Lobell and Donald Tozzi

Absent: Paul Giraldi and Anthony Soriano

Also Present: Mayor Jo-Ann Liptak; Daniel Jaxel; Borough Administrator, Mark Anderson; Borough Attorney, Jolanta Maziarz; Alternate Borough Attorney, and Rayna E. Harris, Borough Clerk

Council President Gara led the flag salute and invocation.

PUBLIC COMMENTS

Mayor Liptak read the following: At this point the Borough Council welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy and e-mail a copy to the Borough Clerk's Office after making your comments.

No one spoke.

PROCLAMATIONS

Mayor Liptak read the following Proclamation:

Proclamation

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NATIONAL POLICE WEEK NATIONAL PEACE OFFICERS' MEMORIAL DAY

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Raritan Police Department; and

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries; and

WHEREAS, since the first recorded death in 1791, almost 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 163 officers killed in 2011 and 199 officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 24th Annual Candlelight Vigil, on the evening of May 13, 2012; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 13-19; and

WHEREAS, May 15th is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families;

NOW, THEREFORE, I, Jo-Ann Liptak, Mayor of the Borough of Raritan do hereby proclaim May 13-19, 2012, as Police Week in the Borough of Raritan, and publicly salute the service of law enforcement officers in our community and in communities across the nation.

Mayor Liptak read the following Proclamation:

Proclamation

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EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, emergency medical services are a vital public benefit; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

NOW, THEREFORE, I, Jo-Ann Liptak, Mayor of the Borough of Raritan do hereby proclaim the week of May 20-26, 2012, as **EMERGENCY MEDICAL SERVICES WEEK** with the theme, EMS: More Than a Job. A Calling, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

Mayor Liptak read the following Proclamation:

Proclamation

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ASTHMA AWARENESS MONTH

WHEREAS, asthma has reached epidemic proportions in the United States, affecting an estimated 25.7 million people; and

WHEREAS, asthma is one of the leading causes of childhood hospitalizations, long-term illness, and school absenteeism, accounting for nearly 10.5 million missed school days each year; and

WHEREAS, each year nearly 2 million people are rushed to the emergency room from asthma; and

WHEREAS, asthma is a long-term inflammatory disease in which the airways of the lungs constrict, causing wheezing, breathlessness, chest tightness, and coughing; and

WHEREAS, exposure to allergens and irritants such as dust mites, mold, cockroaches, pet dander, and second hand smoke can bring on an asthma episode; and

WHEREAS, second hand smoke worsens children’s asthma in up to one million children; and

WHEREAS, there are simple steps people can take to reduce their exposure to environmental asthma triggers; and

WHEREAS, the U.S. Environmental Protection Agency are encouraging Americans to identify and reduce their exposures to environmental triggers in homes and schools, and incorporate environmental controls into their asthma management plans;

NOW, THEREFORE, I, Jo-Ann Liptak, Mayor of the Borough of Raritan do hereby proclaim the month of May 2012, as Asthma Awareness Month and I encourage the community to observe this week with appropriate programs, ceremonies and activities.

APPROVAL OF MINUTES

July 6, 2010 Regular Meeting

Council President Gara made a motion to approve the above listed Minutes with corrections and was seconded by Council Member Carra. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
X		Gara	X			
		Giraldi				X
		Lobell	X			
		Soriano				X
		Tozzi			X	

December 13, 2011 Agenda-Workshop Meeting

Council Member Lobell made a motion to approve the above listed Minutes with corrections and was seconded by Council President Gara. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi				X
X		Lobell	X			
		Soriano				X
		Tozzi			X	

December 13, 2011 Regular Meeting

Council President Gara made a motion to approve the above listed Minutes with corrections and was seconded by Council Member Carra. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
X		Gara	X			
		Giraldi				X

		Lobell	X			
		Soriano				X
		Tozzi			X	

December 13, 2011 Executive Session

Council Member Carra made a motion to approve the above listed Minutes with corrections and was seconded by Council Member Lobell. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Soriano				X
		Tozzi			X	

January 10, 2012 Agenda-Workshop Meeting

Council President Gara made a motion to approve the above listed Minutes with corrections and was seconded by Council Member Tozzi. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
		Lobell	X			
		Soriano				X
	X	Tozzi	X			

January 10, 2012 Executive Session

Council Member Tozzi made a motion to approve the above listed Minutes with corrections and was seconded by Council Member Lobell. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Soriano				X
X		Tozzi	X			

PUBLIC HEARING AND ADOPTION OF ORDINANCES

ORDINANCE 2012-06

Council Member Lobell moved and Council President Gara seconded the opening of the public hearing on **Ordinance 2012-06**. Motion carried.

No one spoke.

Council Member Giraldi moved and Council President Gara seconded the closing of the public hearing on **Ordinance 2012-06**. Motion carried.

Council President Gara moved and Council Member Lobell seconded the adoption of **Ordinance 2012-06** on second and final reading. Motion carried on the following roll call vote.

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF RARITAN BY
AMENDING CHAPTER 42, ENTITLED "LAND USE AND DEVELOPMENT", TO
ESTABLISH GUIDELINES FOR ADMINISTERING THE BOROUGH'S AFFORDABLE
HOUSING PROGRAM

BE IT ORDAINED by the Borough Council of the Borough of Raritan in the County of Somerset that the Code of the Borough of Raritan of 1966 as heretofore amended be further amended as follows:

SECTION ONE:

The following Article XXVIII, which Article shall be entitled, Administration of Affordable Housing, is hereby added to Chapter 42, Land Use and Development:

ARTICLE XXVIII

ADMINISTRATION OF AFFORDABLE HOUSING

§42-188. Purpose.

The purpose of this article is to create the administrative mechanisms needed for the execution of the Borough's responsibility to assist in the provision of affordable housing pursuant to the Fair Housing Act of 1985, N.J.S.A. 52:27D-301 *et seq.*

§42-189. Definitions.

As used in this article, the following terms shall have the meanings indicated:

ADMINISTRATIVE AGENT – The person or entity responsible for administering the affordability controls of some or all rental units in the affordable housing program for the Borough.

DCA – The Department of Community Affairs which is the state administrative agency succeeding the Council on Affordable Housing or any successor agency responsible for the administration of affordable housing under the Fair Housing Act of 1985.

DEVELOPER – A developer of affordable housing either for sale or rent.

MUNICIPAL HOUSING LIAISON – The employee charged by the Borough Council with the responsibility for oversight and administration of the affordable housing program for the Borough.

§42-190. Establishment of the Municipal Housing Liaison Position; Compensation; Powers and Duties.

- A. There is hereby established the position of Municipal Housing Liaison for the Borough of Raritan.
- B. The Municipal Housing Liaison shall be appointed by the Borough Council, subject to the approval of DCA.
- C. The Municipal Housing Liaison shall be a Borough employee and may be full or part time.
- D. The Municipal Housing Liaison shall be responsible for the oversight and administration of the affordable housing program for the Borough, including the following responsibilities:
 - (1) Serving as the Borough’s primary point of contact for all inquiries from the State, affordable housing providers, Administrative Agents, and interested households;
 - (2) Monitoring the status of all restricted units in the Borough’s Fair Share Plan;
 - (3) Compiling, verifying, and submitting annual reports as required by DCA;
 - (4) Coordinating meetings with affordable housing providers and Administrative Agents, as applicable;
 - (5) Attending continuing education opportunities on affordability controls, compliance monitoring, and affirmative marketing as offered or approved by DCA;
- E. The Municipal Housing Liaison may act as the Administrative Agent for some or all of the affordable units in the Borough as described in this Article.
- F. Each Administrative Agent shall be under the supervision of the Municipal Housing Liaison.
- G. Compensation shall be fixed by the Borough Council from time to time.

§42-191. Duties of Developers.

- A. Rental Units. Every Developer of affordable rental housing in the Borough shall provide for an Administrative Agent to exercise the powers and perform the duties assigned to such Administrative Agents in this Article.
- B. For Sale Units. Every Developer of affordable housing for sale in the Borough shall provide for an Administrative Agent to exercise the powers and perform the duties assigned to such Administrative Agents in this Article until the sales of the Developer's units are completed.

§42-192. Administrative Powers and Duties Assigned to Administrative Agents; Compensation.

A. Affirmative Marketing. Administrative Agents shall:

- (1) Conduct an outreach process to insure affirmative marketing of affordable housing units in accordance with the Affirmative Marketing Plan of the Borough as part of this Chapter and DCA regulations; and
- (2) Provide counseling or contract to provide counseling services to low and moderate income applicants on subjects such as budgeting, credit issues, mortgage qualification, rental lease requirements, and landlord/tenant law.

B. Household Certification. Administrative Agents shall:

- (1) Solicit, schedule, conduct and follow up on interviews with interested households;
- (2) Conduct interviews and obtain sufficient documentation of gross income and assets upon which to base a determination of income eligibility for the specific type of affordable unit;
- (3) Provide written notification to each applicant as to the determination of eligibility or non-eligibility;
- (4) Require that all certified applicants for restricted units execute a certificate substantially in the form, as applicable, of either the ownership or rental certificates set forth in DCA regulations;
- (5) Create and maintain a referral list of eligible applicant households living in the housing region and eligible applicant households with members working in the housing region where the units are located; and

- (6) Employ the random selection process as provided in the Affirmative Marketing Plan of the Borough as part of this Chapter when referring households for certification to affordable units.

C. Affordability Controls for Sale Units. Administrative Agents shall:

- (1) Furnish to closing agents forms of deed restrictions and mortgages for recording at the time of conveyance of title of each restricted unit;
- (2) Create and maintain a file on each restricted unit for its control period, including the recorded deed with restrictions, recorded mortgage and note, as appropriate;
- (3) Ensure that the removal of the deed restrictions and cancellation of the mortgage are effectuated and properly filed with the appropriate county recording officer after the termination of the affordability controls for each restricted unit;
- (4) Communicate with lenders regarding foreclosures; and
- (5) Ensure compliance with DCA regulations requiring Continuing Certificates of Occupancy.

D. Publicizing Availability of Affordable Units. Administrative Agents shall:

- (1) Institute and maintain an effective means of communicating information between owners and the Administrative Agent regarding the availability of restricted units for sale or rent; and
- (2) Institute and maintain an effective means of communicating information to households qualifying for affordable housing regarding the availability of affordable units for resale or re-rental.

E. Processing Requests from Unit Owners. Administrative Agents shall:

- (1) Review and approve requests from owners of restricted units who wish to take out home equity loans or refinance during the term of their ownership;
- (2) Review and approve requests to increase sales prices from owners of restricted units who wish to make capital improvements to the units that would affect the selling price; and
- (3) Process requests and make determinations on requests by owners of restricted units for hardship waivers.

F. Enforcement. Administrative Agents shall:

- (1) Ensure, at least annually, that all affordable housing units are lawfully occupied;
- (2) Secure from all Developers and sponsors of restricted units, at the earliest point of contact in the processing of the project or development, written acknowledgement of the requirement that no restricted unit can be offered, or in any other way committed, to any person, other than a household duly certified to the unit by the Administrative Agent;
- (3) Annually post a notice in all rental properties as to the maximum permitted rent together with the telephone number of the Administrative Agent where complaints of excess rent can be made;
- (4) Send annual mailings to all owners of affordable dwelling units, reminding them of the notices and requirements outlined in DCA regulations;
- (5) Establish a program for diverting unlawful rent payments to the municipality's affordable housing trust fund or other appropriate municipal fund approved by DCA;
- (6) Create and publish a written operating manual, as approved by DCA, setting forth procedures for administering such affordability controls; and
- (7) Provide annual reports to DCA as required.

G. Compensation

- (1) Administrative Agents shall be compensated by the Developer of affordable units.

SECTION TWO:

This Ordinance shall take effect upon its final passage and publication according to law.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Soriano				X

		Tozzi	X			
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INTRODUCTION OF ORDINANCES

ORDINANCE 2012-07

Council Member Carra moved and Council President Stefanie Gara seconded the adoption of **Ordinance 2012-07** on First Reading. The motion was carried on the following roll call vote.

BOND ORDINANCE PROVIDING FOR THE RECONSTRUCTION OF ORLANDO DRIVE

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Soriano				X
		Tozzi	X			

Public Hearing will be held on June 26, 2012 at 7:00 pm. or as soon thereafter.

ORDINANCE 2012-08

Council President Stefanie Gara moved and Council Member Carra seconded the adoption of **Ordinance 2012-08** on First Reading. The motion was carried on the following roll call vote.

AN ORDINANCE AMENDING THE RARITAN BOROUGH CODE BY REPLACING CHAPTER 83 ENTITLED “VEHICLES FOR HIRE” WITH A NEW CHAPTER 83 ENTITLED “TAXICABS”

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Soriano				X
		Tozzi	X			

Public Hearing will be held on June 26, 2012 at 7:00 pm. or as soon thereafter.

RESOLUTIONS

RESOLUTION 2012-05-073

Council President Gara moved to approve the following Resolution 2012-05-073 and was seconded by Council Member Tozzi. Motion carried by the following roll call vote.

CONSENTING TO THE PROPOSED WATER QUALITY MANAGEMENT PLAN (WQMP) AMENDMENT ENTITLED, “COUNTYWIDE WASTEWATER MANAGEMENT PLAN FOR THE COUNTY OF SOMERSET, NEW JERSEY: FUTURE WASTEWATER SERVICE AREAS”

WHEREAS, the Somerset County Board of Chosen Freeholders and Somerset County Planning Board desire to provide for the orderly development of wastewater facilities throughout the County of Somerset; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater service areas, as well as related subjects, be in conformance with an approved Water Quality Management Plan; and

WHEREAS, the NJDEP has established the WQMP amendment procedure as the method of incorporating changes to the previously adopted wastewater service areas consistent with the requirements established in N.J.A.C. 7:15-5-24; and

WHEREAS, a proposed WQMP amendment noticed in the New Jersey Register on May 21, 2012 for the “Countywide Wastewater Management Plan for the County of Somerset: “Proposed Future Wastewater Service Areas”, has been prepared by the Somerset County Planning Board in coordination with the Borough of Raritan and the NJDEP; and

WHEREAS, the Somerset County Planning Board continuously coordinated its work on the proposed “Future Wastewater Service Areas” with the Borough of Raritan Wastewater Management Planning Committee appointed by the Mayor, NJDEP, affected property owners, sewer authorities and other stakeholders, and compiled and submitted the site-specific documentation required to achieve NJDEP acceptance of the proposed “Future Wastewater Service Areas” in accordance with NJDEP’s interim review process; and

WHEREAS, all wastewater management planning work by the Somerset County Planning Board has been undertaken in a transparent manner with meaningful public participation through the provision of certified notices to property owners affected by proposed modifications to the sewer service area (SSA) boundaries; posing of maps illustrating the proposed SSA boundaries and related geographic information datasets on the County Planning Board website; issuing public press releases regarding said postings; and hosting the NJDEP Public Meeting on the proposed SSAs on January 20, 2011, in accordance with the requirements of NJDEP Commissioner Martin’s Administrative Order 2010-03; and

NOW, THEREFORE, BE IT RESOLVED on this May 22, 2012, by the governing body of the Borough of Raritan that:

1. The Borough of Raritan hereby consents to the amendment entitled, “Countywide Wastewater Management Plan for the County of Somerset: Future Wastewater Service Areas”, prepared by the Somerset County Planning Board for the purpose of its incorporation into the applicable WQMPs.
2. This Resolution shall be submitted to the NJDEP in accordance with N.J.7.15-3.4.
3. Copies of this Resolution shall be provided to the Board of Chosen Freeholders of the County of Somerset; Somerset County Planning Board and the Wastewater Management Planning Committee.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
		Lobell	X			
		Soriano				X
	X	Tozzi	X			

RESOLUTION 2012-05-074

Council Member Carra moved to approve the following Resolution 2012-05-074 and was seconded by Council Member Lobell. Motion carried by the following roll call vote.

A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RARITAN TO SIGN A SUBORDINATION OF MORTGAGE

BE IT RESOLVED by the Borough Council of the Borough of Raritan that the Mayor and Borough Clerk are hereby authorized and directed to execute a Subordination of Mortgage, in a form approved by the Borough Attorney, required for the refinancing of the affordable housing unit known as 32 Bluebird Way, Borough of Raritan, Somerset County, New Jersey, Block 1, Lot 4.25.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Soriano				X
		Tozzi	X			

RESOLUTION 2012-05-075

Council Member Lobell moved to approve the following Resolution 2012-05-075 and was seconded by Council Member Tozzi. Motion carried by the following roll call vote.

RAILROAD MONTHLY PARKING REFUND

WHEREAS, the Administrator has informed the Chief Finance Officer that the purchaser of a monthly railroad parking decal sticker has returned the unused portion of the sticker; and

WHEREAS, the purchaser of monthly parking decal sticker has requested the balance of the payment be refunded;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that the Chief Finance Officer is hereby authorized to refund monthly railroad decal sticker payment to the following purchaser:

Anatia Sheridan, 31 Kenbury Road, Somerville, NJ 08876 – May 2012 \$40.00

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
		Giraldi				X
X		Lobell	X			
		Soriano				X
	X	Tozzi	X			

RESOLUTION 2012-05-076

Council Member Carra moved to approve the following Resolution 2012-05-076 and was seconded by Council President Gara. Motion carried by the following roll call vote.

DISPOSITION OF EQUIPMENT – PUBLIC WORKS DEPARTMENT

WHEREAS, the Borough Administrator has deemed certain property not needed for public use; and

WHEREAS, N.J.S.A. 40:11-36 provides that any contracting unit by resolution of its Governing Body may authorized the disposition of its personal property; and

WHEREAS, certain property specifically the Nextel disconnected 680 Phone, (Public Works Superintendent);

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that the foretasted property be and is hereby deemed no long needed for public use.

BE IT FURTHER RESOLVED that the Public Works Manager may arrange for disposition of said property.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
	X	Gara	X			
		Giraldi				X
		Lobell	X			
		Soriano				X
		Tozzi	X			

RESOLUTION 2012-05-077

Council President Gara moved to approve the following Resolution 2012-05-077 and was seconded by Council Member Carra. Motion carried by the following roll call vote.

APPOINTING THE MUNICIPAL HOUSING LIAISON

WHEREAS, the Borough of Raritan has a responsibility to assist in the provision of affordable housing pursuant to the Fair Housing Act of 1985, N.J.S.A. 52:27D-301, *et. seq.*; and

WHEREAS, the Borough of Raritan is required to appoint a Municipal Housing Liaison for the oversight and administration of the Borough’s affordable housing program; and

WHEREAS, the Borough of Raritan has amended Chapter 42 entitled Land Use and Development to provide for the appointment of a Municipal Housing Liaison to administer the Borough’s affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Raritan in the County of Somerset and the State of New Jersey, that Daniel Jaxel is hereby appointed by the Borough Council of the Borough of Raritan as the Municipal Housing Liaison for the oversight and administration of the affordable housing program, pursuant to and in accordance with Raritan Borough Ordinance 2012-06, in addition to his duties as Raritan Borough’s Administrator; and

BE IT FURTHER RESOLVED that the Municipal Housing Liaison appointment shall become effective on the effective date of Raritan Borough Ordinance 2012-06.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
X		Gara	X			
		Giraldi				X
		Lobell	X			
		Soriano				X
		Tozzi	X			

RESOLUTION 2012-05-078

Council President Gara moved to approve the following Resolution 2012-05-078 and was seconded by Council Member Tozzi. Motion carried by the following roll call vote.

RESOLUTION ENDORSING THE SUSTAINABLE COMMUNITY PLAN

WHEREAS, the generally accepted definition of “sustainability” is meeting the needs of the present without compromising the ability of future generations to meet their own needs; and

WHEREAS, the concept of sustainability extends to all facets of community life with a particular focus on environmental stewardship, economic growth and social responsibility; and

WHEREAS, the Raritan Borough Environmental Commission has prepared a Sustainable Community Plan in an effort to develop common goals and build support within the Borough government and the community for a sustainable agenda that will strive to use resources more efficiently, promote smart economic development, improve the environment, and lay the groundwork for investments that can have an impact on the overall sustainability and quality of life of the Borough; and

WHEREAS, the Borough anticipates that the Sustainable Community Plan will help lay the groundwork for the Borough’s participation in the Sustainable Jersey program.

NOW THEREFORE, BE IT RESOLVED the Council of the Borough of Raritan recognizes and endorses the Raritan Borough Environmental Commission Sustainable Community Plan as the official sustainability policy of the Borough of Raritan.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
		Lobell	X			
		Soriano				X
	X	Tozzi	X			

APPROVAL OF BILLS LIST

Council Member Carra made a motion to approve the Bills List and the motion was seconded by Council Member Lobell. Motion carried by the following roll call vote.

BE IT RESOLVED that claims in the amount of \$2,809,736.26 having been listed on the Bill List and recorded in the files of the Borough Hall, and are hereby approved to be paid.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Soriano				X
		Tozzi	X			

PURCHASE ORDER REQUESTS

1. Recreation: D & B Pools, Inc. in the amount of \$3,000.00

Council Member Tozzi made a motion to approve the above purchase order request and the motion to approve was seconded by Council President Gara. Motion was carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi				X
		Lobell	X			
		Soriano				X
X		Tozzi	X			

2. Recreation: Commercial Pools & Spa Supplies, Inc.in the amount of \$7,458.58
 Council Member Lobell made a motion to approve the above purchase order request and the motion to approve was seconded by Council Member Carra. Motion was carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
		Gara	X			
		Giraldi				X
X		Lobell	X			
		Soriano				X
		Tozzi	X			

COMMITTEE AND LIAISON REPORTS

Council President Gara offered the following report:

Environmental Commission:

The RBEC met on May 16th and discussed in length RBEC Recycling Challenge. We will be submitting letters to the newspapers and flyers will be provided throughout the Borough urging all residents to increase their recycling efforts. Once our official flyer is completed we would like to post a copy of it in the kiosk over by Quick Check. The Commission would also like to thank our Recycling Coordinator Bob Fulminante for attending and speaking with the commission regarding our recycling challenge. Your input is invaluable and we appreciated all the updated information you provided to the group.

Also, the Commission was very excited to hear that the Council has accepted the Sustainable Community Plan and supplying a resolution to same. The commission is working hard towards our goals set out in the plan and we will keep both the Council and public updated on the progress.

Green Team Committee:

The Green Team held its first meeting on May 16th. I would like to thank all members for dedicating there time to this committee. We have many long and short term goals ahead of us and we are excited to work hand and hand with our Environmental Commission. We believe that together can move Raritan forward to be more sustainable and environmentally contentious.

On a very exciting note.....I am happy to say that I had a meeting with our Borough Engineer, Stan Schrek on May 16th and in reviewing both our Environmental Commission and Green Teams actions we have achieved enough points to obtain our Bronze Certification with Sustainable Jersey. Our Borough Planner, Dave Maski is currently working on finalizing the paperwork to submit to the state. A big thank you to all who worked so hard helping us achieve our sustainability. Great job everyone, let’s kick it up a notch and shoot for silver certification!

Seniors

On May 20, 2012 the Raritan Borough Seniors celebrated their 40th Anniversary. A lovely lunch was had by all at Russo’s in Bound Brook. Thank you to Joe LaMastro for the great entertainment during the event. Reminder, anyone interested in joining Raritan Seniors is

encouraged to come to the seniors meeting every Wednesday in the Community Room of the Municipal Building.

Municipal Land Use Board (Planning Board)

The MLUB is currently reviewing the riverfront redevelopment plan for Orlando Drive. A public hearing will be held tomorrow at 7:30 p.m. for anyone interested in hearing about the Borough's plans.

Miscellaneous

On Thursday, May 17th we held our monthly department head meeting. I would like to extend my sincere thanks to all department heads for your input and suggestions. Our next meeting will be held on June 21st.

At that last Council Meeting we discussed putting a Smoke-Free Air Ordinance in effect within the Borough on Municipal properties. This was also discussed in length at the department head meeting. A consensus of the following was had by most: There shall be No Smoking in the back of the Municipal Building (the ramp area). All smoking will be in the front of the building in designated areas only. No Smoking shall be permitted in any park near any playground equipment or pool. The parks shall have a designated smoking area. This is important to protect the health and well being of our children and residents. Mayor Liptak has contacted Rachel Lendner, Manager, Tobacco-Free for a Healthy NJ, American Cancer Society and once we have our Smoke-Free Ordinance in place the American Cancer Society shall provide, free of charge, proper signage with our Ordinance on it stating "Smoke Free Areas". I would request that the Council authorizes our Attorney to prepare the Ordinance so we can introduce at our next Council Meeting.

Congratulations to Councilman Lobell, the benches look GREAT !!!! Everyone I have spoken with are very excited over the benches and are all looking forward to the ribbon cutting ceremony on Friday. Several requests have been made to see if an additional 4 benches could be placed on the bridge, two on our side and two on the Hillsborough side. Any chance that could be accommodated?

Landscaping front of Municipal Building

I have been working with Eric Fargo of the Somerset County Vo-Tech and Dan Leverti, our Public Works Supervisor and together we will begin phase 2 (the spring plantings) by June. We are working with the school to schedule the students to come in early fall (Septemeber) to complete phase 1 (the fall plantings). Anyone interested in helping us with the plantings, please feel free to contact me.

Veterans

I would like to thank the veterans for the invitation to the annual Memorial Day ceremony which will be held in the front of the building this Monday at 11:00 a.m. Hope everyone can come out to join us for this special event and honor those who have given so much to not only our community but to our country as well. Thank you.

Council Member Tozzi offered the following report:

Culture&Historical . Working on filing all events that happened in raritan. Also working on Basilone Parade

Library. Working on redoing front porch.(Grant funds) On June 7 Garden state in Bloom 6:30pm Color pics photos etc of gardens in Nj from Nj photographer

Parks & Grounds. Baseball fields look great. Pools. Open soon with new safety chair for handicap (state code). BENCHES on bridge look Great Public works is doing a great job Dog park busy with New Banner.

Raritan river fest. Talk to public let them know of date 9/30. Also about the Duck race Huge fundraiser etc. Steeple chase cancer foundation. Also this is not a Political event We have assigned group that is handling this public and council people.

Council Member Lobell reported for the Police Department, the Board of Education, benches and Fire Department. He noted the bench ceremony would be held on May 25, 2012 and he also recited the schedule of events for Memorial Day.

Council Member Carra reported for the Department of Public Works, Youth On Main Street (YOMS), finance and municipal court reports. She also offered the following report:

Economic Development Committee Report 5/22/2012

The Economic Development Committee has been established as an official committee by ordinance. The committee consists of 7 regular members and 2 alternate members who were all appointed by the Mayor. The committee is as follows:

<u>Member</u>	<u>Designation</u>	<u>Term</u>
Donald Christensen	Chairman	3 years
John Nester (Ortho)	Member	3 years
John Maddocks (Somerset County)	Member	3 years
Donnella Tilery (DC/PR Worldwide)	Member	2 years
Georgeann DeLuca (Independent Consultant)	Member	2 years
Rick Zack (Real Estate)	Member	2 years
Gerald O'Brien (Developer)	Member	1 year
John Ruffi (Eye 7 Graphics)	Alternate Member 1	1 year
Lourie Salko (TD Bank)	Alternate Member 2	1 year
Mayor Liptak	Ex-Officio Member	
Denise Carra	Liaison	

I would like to thank the members for volunteering their time and efforts for this committee. I would like to give a special thank you to Don Christensen who was very instrumental in getting this committee off the ground.

On Tuesday, May 15, a small business forum was held in the community room, in a joint effort among the NJ EDA, the Raritan Chamber of Commerce and the Economic Development

Committee to introduce area merchants and small businesses to the financial resources that are available to help them succeed in Raritan. Four local financial organizations enlisted to co-sponsor the forum and present their credentials: PNC Bank, TD Bank, Chase & Consumer Banking and Prime Federal Credit Union.

The date for the Raritan Riverfest has been changed to Sunday, September 30 with a rain date of Sunday, October 7, from 12 noon to 5 pm for both dates. We have many exciting events planned for the day. The highlight of the day will be the 1st Annual Rubber Duck Race down the Raritan River. Details will be forthcoming. We are currently reaching out for financial support to help offset the cost of the event.

Sponsorship Levels for 2012:

Platinum Level (River Wild)	\$1500
Gold Level (River Kayak)	\$1000
Silver Level (River Raft)	\$ 500
Bronze Level (River Cruiser)	\$ 250
River Supporter (Food/Merchandise Vendors)	\$ 100
Riverfest Participation	\$ 50

We welcome all levels of sponsorships and in any amount you can afford will be greatly appreciated. We kindly request sponsorship payments be made in full by August 1, 2012. Checks should be made out to the "Borough of Raritan" with "Raritan Riverfest" written on the memo line.

Raritan Riverfest will be promoted not only to Raritan residents but throughout the local area. This venue will be a great way to gain visibility for your service, organization, business or brand.

Mayor Liptak reported on various items of correspondence. She remarked two public meetings would be held for comment on the proposed Somerset County Regional Policing Initiative and the grand re-opening of Duke Farms.

OLD BUSINESS

Council President Gara noted that John Nester from Orthro would join the Green Team.

Council Member Lobell stated there was a scheduling issue with the banners to be hung on Somerset Street and suggested moving the Chamber of Commerce's car show banner over to Washington School.

There were no objections.

NEW BUSINESS

Mayor Liptak stated that the Shrine Chapel of the Blessed Sacrament submitted a Procession Request.

There was general consent to allow the procession.

Council Member Lobell noted that there remains parking issues on Thompson Street. He also remarked on the lack of animal waste clean-up by owners walking their pets and thought flyers should be distributed.

Mayor Liptak and Council President Gara suggested that signs be posted.

PUBLIC COMMENTS

Jim Foohey, 710 Rhine Boulevard, Raritan, NJ 08869: He complimented the efforts of those involved in placing the benches on the Nevius Street Bridge and also spoke on the Canal Street Park, noting that DPW did a good job cleaning the area.

Tom Brown, 18 Elmer Street, Raritan, NJ 08869: He commented on the poison ivy problem in the town as a hazard to the residents and access for emergency vehicles and school buses on LaGrange Street due to parking in the cul-de-sacs. Mr. Brown suggested ‘No Parking’ signs are posted and a beautiful “Welcome to Raritan” sign be posted as well.

Marie Vale, 1087 First Avenue, Raritan, NJ 08869: She questioned if the boat ramp by the river near the Basilone Statue and also noted the presence of poison ivy in town.

EXECUTIVE SESSION

In public Mayor Liptak read the following Resolution.

RESOLUTION 2012-05-079

Council President Gara moved to approve the following Resolution 2012-05-079 and was seconded by Council Member Tozzi. Motion carried by the following roll call vote.

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-7, et seq., commonly known as the “Sunshine Law”, requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by resolution;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Raritan that the following portion of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED that the meeting shall be resumed at the end of closed session; and

BE IT FURTHER RESOLVED that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

SUBJECT MATTER

1. Collective Bargaining Agreement – Public Works
2. Attorney-Client Privilege

TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED:

Upon authorization by the Borough Attorney

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
		Lobell	X			
		Soriano				X
	X	Tozzi	X			

Council President Gara motioned to adjourn the Executive Session and to return to the normal order of business; the motion was seconded by Council Member Lobell. Motion carried.

ADJOURNMENT

Council President Gara made a motion to adjourn and was seconded by Council Member Lobell. Motion was carried at 8:11 p.m.

Respectfully submitted,

Rayna E. Harris, Borough Clerk