

**BOROUGH OF RARITAN
SPECIAL MEETING**

A Special Meeting of the Borough of Raritan Mayor and Borough Council was held on January 6, 2013 in the Municipal Building, 22 First Street, Raritan, New Jersey 08869 at 11:00 a.m.

STATEMENT OF PUBLIC NOTICE

Mayor Liptak read the following statement: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on December 27, 2012. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk on the aforementioned date. Notices on the bulletin board have remained continuously posted. Proper notice having been given, the Borough Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL

Present: Denise Carra, Stefanie Gara, Paul Giraldi, Gregory Lobell, and Donald Tozzi

Absent: Anthony Soriano

Also Present: Mayor Jo-Ann Liptak, Daniel Jaxel, Borough Administrator; Mark Anderson, Borough Attorney; and Rayna E. Harris, Borough Clerk

FLAG SALUTE

Mayor Jo-Ann Liptak led the flag salute.

EXECUTIVE SESSION

In public, Mayor Liptak read the following resolution to enter an Executive Session.

RESOLUTION 2013-01-019

Council Member Lobell motioned to approve Resolution 2013-01-019 seconded by Council Member Gara. Motion carried by the following roll call vote.

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-7, et seq., commonly known as the “Sunshine Law”, requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by resolution;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Raritan that the following portion of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED that the meeting shall be resumed at the end of closed session; and

BE IT FURTHER RESOLVED that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

SUBJECT MATTER

1. Personnel: Appointments
2. Attorney-Client Privilege

TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED:

Upon authorization by the Borough Attorney

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Soriano				X
		Tozzi	X			

Council Member Gara motioned to adjourn the Executive Session and return to the normal order of business, seconded by Council Member Lobell. Motion carried.

PUBLIC COMMENTS

At this point the Borough Council welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk’s Office after making your comments.

No one spoke.

ADJOURNMENT

Council member Lobell motioned to adjourn the meeting seconded by Council Member Gara. Meeting adjourned at 11:13 a.m.

Respectfully submitted,

Rayna E. Harris, Borough Clerk