

**BOROUGH OF RARITAN  
BOARD OF HEALTH**

The Meeting of the Borough of Raritan Board of Health was held on March 13, 2013 in the Municipal Building, 22 First Street, Raritan, New Jersey 08869 at 6:40 p.m.

**STATEMENT OF PUBLIC NOTICE**

Board President Paula Machala presided and stated the following: Notice of this meeting was made by advising The Courier News and the Star Ledger of the time, date and place of this Board of Health Meeting, posting a notice on the official bulletin board, and including this statement in the minutes of this meeting.

**ROLL CALL**

Present: Constance Del Rocco, Kathleen Faccone, Paula Machala, and Irene Sixt

Absent: Anna Bongiovi, Theresa Bray and Kathryn Mastice

Also Present: Councilwoman Denise Carra; Paul Masaba, Director/Health Officer (in at 6:45 p.m.); Susan Marquart, Registered Environmental Health Specialist and Rayna E. Harris, Secretary

**PUBLIC COMMENTS**

At this point the Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy after making your comments. Please sign in by printing your name and address.

No one spoke.

**APPROVAL OF MINUTES**

February 13, 2013

Board Member Faccone made a motion to approve the above listed Minutes with corrections/additions and was seconded by Board Member Sixt. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Bray				X
		Del Rocco	X			
X		Faccone	X			
		Machala	X			
		Mastice				X
	X	Sixt	X			

**PRESIDENT’S REPORT**

Board President Machala gave the President’s Report. She welcomed Ms. Harris to the Board as the new secretary.

**REGISTRAR’ S REPORT**

Constance Del Rocco, Registrar of Vital Statistics gave the Local Registrar’s Report.

Board Member Faccone made a motion to approve the above listed report and was seconded by Board Member Sixt. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Bray				X
		Del Rocco	X			
X		Faccone	X			
		Machala	X			
		Mastice				X
	X	Sixt	X			

Feb-13

Births

Raritan Residents births in the Borough 0  
 Raritan Residents births outside the Borough 3  
 Total births inside and outside the Borough 3  
 Certified copies issued by 0

FEES COLLECTED FOR BIRTHS \$0.00

Deaths

Raritan Residents died in the Borough 3  
 Raritan Residents died outside the Borough 1  
 Total Deaths in and outside the Borough 4  
 Certified copies issued 33  
 Burial Permits issued 9

FEES COLLECTED FOR DEATHS \$660.00

Marriages and Civil Unions

Marriages Performed in the Borough: 2  
 Residents 1  
 Non-Residents 1  
 Total Marriages Performed in the Borough 2

Civil Unions performed in the Borough: 0  
 Residents 0  
 Non-Residents 0  
 Total Civil Unions Performed in the Borough 0

Licenses Issued:	
Marriage	5
Civil Unions	0
Domestic Partnerships	0
Total Licenses Issued	5
Certified Copies Issued:	
Marriage	3
Civil Unions	0
Domestic Partnerships	0
Total Certified Copies Issued	3
FEES COLLECTED FOR MARRIAGES AND CIVIL UNIONS	\$75.00
Total Fees Collected for the month	\$735.00
Total Fees to Date	\$2,641.00

Respectfully Submitted,

Constance M. DelRocco, Registrar

**HEALTH OFFICER’S REPORT**

Susan Marquart gave the Health Officer’s Report. She noted the different issues and complaints that were received throughout the month.

Board Member Faccone made a motion to approve the above listed report and was seconded by Board Member DelRocco. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Bray				X
	X	Del Rocco	X			
X		Faccone	X			
		Machala	X			
		Mastice				X
		Sixt	X			

**BOARD OF HEALTH REPORT  
BOROUGH OF RARITAN  
FEBRUARY 1-FEBRUARY 28, 2013**

PROGRAM AREA	2013	2012	2013	2012	2013 Year-To-Date		2012 Year-To-Date	
	INSP	INSP	RE-INSP	RE-INSP	INSP	RE-INSP	INSP	RE-INSP
Retail Food	12	10	2	6	25	3	18	13
Temp Retail Food	0	0	0	0	0	0	0	0
Recreational Bathing	0	0	0	0	0	0	0	0

COMPLAINTS	2013	2012	2013	2012	2013 Year-To-Date		2012 Year-To-Date	
	REC'D	REC'D	INVG	INVG	REC'D	INVG	REC'D	INVG
Retail Food Establishments	2	4	2	4	5	5	9	9
Garbage / Debris	0	1	0	1	0	0	1	1
Vermin / Insect	1	0	1	0	2	2	0	0
Property Maintenance	0	0	0	0	1	1	0	0
Animal	8	1	8	1	13	13	4	4
Mold	2	0	2	0	2	2	1	1
Other	5	2	5	2	7	7	6	6
Odor – Non-CEHA	0	0	0	0	0	0	0	0
Noise – Non-CEHA	0	0	0	0	0	0	0	0
<b>ADMINISTRATIVE</b>	<b>2013</b>		<b>2012</b>		<b>2013 Year-To-Date</b>		<b>2012 Year-To-Date</b>	
Consultations	5		5		10		10	
Plan Reviews	1		0		1		1	
Hearings	0		0		0		0	
Court Proceedings	1		0		0		0	
NOV's Issued	0		0		1		0	
Summonses Issued	1		0		1		0	
Lab Reports Reviewed	0		0		0		0	
Staff Meetings	2		0		2		1	
NOTE: Activity summary data for YTD 2010 reflects starting date of 4/1/10.								

**BOARD OF HEALTH MONTHLY REPORT-RARITAN  
FEBRUARY 2013**

**Administrative**

1. BOH Meeting
2. Staff Meeting-REHS/SR REHS
3. Staff Meeting

**Training and Education**

1. Threat Management Class attended by REHS

**Consumer Health Program**

1. Licenses issued:
  - (2) Retail Food Licenses issued-Short Line Restaurant; Three Olives Mediterranean Restaurant
  - (1) Vending Licenses issued-Toys R Us

**(0) Temporary Food Sale Permits issued**

**(2) OPRA requests**

**2 Inspections are in progress to recommend the renewal of Alcoholic Beverage Licenses for 2013-2014.**

**3. Plans were submitted for an in ground pool at the Stone Bridge complex-925 RT 202 N-approval is pending**

**4. Recalls: The following Class 1 recalls required no action by Local Health Departments-**

**- Recall of Applegate Organics Chicken and Apple Sausage that may contain small bits of plastic. 3 Complaints but no injuries were reported by consumers**

**- Mondelez Global LLC is initiating a voluntary nationwide recall of belVita Breakfast Biscuit Product due to possible metal fragments in the product from a faulty screen at their facility.**

**- Smithfield Packing Company is recalling pork sausage because of plastic fragments, possibly from gloves, found in Gwaltney mild pork sausage roll. No injuries have been reported.**

**- Nutri Vet, LLC is recalling NutriVet and Nutri Pet Chicken Jerky Products for possible contamination with Salmonella.**

**- Kaytee Products is recalling bird treats and green items due to possible Salmonella contamination. No human or pet illnesses have been reported to date.**

**- The Honest Kitchen is recalling 5 lots of Verve, Zeal and Thrive Pet Food products due to possible contamination with Salmonella.**

**- Kasel Associated Industries is recalling all products (pet) manufactured at its Denver, Colorado facility during certain dates due to possible contamination with Salmonella. There have been no reports of illness.**

**- BBU, Inc, parent company of the Bimbo Bakeries has initiated a voluntary recall due to the possible presence of flexible wire in its products from a faulty screen in a third party flour mill.**

**- JS Pelmini OK, Brooklyn NY is recalling Potato and Mushroom Dumplings because of undeclared Milk and Soy.**

**- Natures Variety has announced a voluntary recall of one batch of Instinct Raw Organic Chicken Formula (pet food) due to the possible presence of pieces of plastic**

**- Nestle Prepared Foods announced a voluntary recall of certain production code of Lean Cuisine Culinary Collection Mezzaluna Ravioli due to the possible presence of glass fragments. No injuries have been reported.**

**- Domega NY International is recalling Day Green brand Dried Coconut due to undeclared sulfites. This is a product of China. No illnesses have been reported.**

**- Gold Coast Salads, Naples Florida, is voluntarily recalling its Blue Crab Spread due to possible contamination with Listeria.**

**- The Hartz Mountain Corporation is voluntarily withdrawing its Hartz Chicken Chews and Hartz Oinkies Pig Skin Twists for dogs due to trace amounts of an unapproved antibiotic residues.**

### **Environmental**

**1. (1) Dog bite/(0) Cat bites**

2. **(0) UST Permits**
3. **(0) Demolition Permits**
4. **(0) Utility Shutoffs**
5. **A roof leak occurred in the new addition of the Raritan Borough Public Library. Guidelines for cleanup were provided**
6. **Anderson Street Firehouse-Anderson St-Humphrey's Pest Control completed the cleanup of pigeon droppings in the building as well as on boxes of stored records.**

**Court Proceedings / Enforcement Actions**

1. **A dog owner at 7 B John F. Goellner Dr. plead guilty to a summons issued for failing to clean up after a dog. 75 \$ was assessed in fine and court costs**

Full report is on file in the municipal building.

**LIASION REPORT**

No report offered.

**OLD BUSINESS**

1. Review of chapters for codification

The Board members reviewed the chapters from the code manuscript. The following consensus was reached:

Chapter 92 – This chapter is in need of revision, but cannot be removed. The duties and responsibilities of the Board of Health and the Borough Council need to be separated and clearly defined.

Chapter 97 – This Chapter should be removed and/or repealed.

Chapter 151 - This Chapter should be removed and/or repealed.

Chapter 180 - This Chapter needs further review.

Chapter 217 - This Chapter needs further review.

Chapter 223 - This Chapter needs further review because it may be regulated by state statute.

Chapter 233 - This Chapter needs further review.

Chapter 255 - This Chapter needs further review because it may be regulated by state statute.

Chapter 282 - This Chapter needs further review because it may be regulated by state statute.

Chapter 356 - This Chapter needs further review.

Chapter 361 - This Chapter needs further review because it may be regulated by state statute.

Chapter 368 - This Chapter needs further review because it may be regulated by state statute.

Ordinance 2006-01 – A portion of the fee schedule was reviewed, but further review is needed. The fees of other area municipalities should be compared. Definitions need to be written also.

## 2. Nonsmoking Ordinance

A brief discussion on this draft took place by the Board Members on the possible locations to limit and prohibit smoking. There were no objections to prohibiting smoking on municipal properties and grounds. Section A, 1-11 were revised.

There was general consent to postpone further discussion until after the presentation at the April meeting.

## NEW BUSINESS

Board Member Faccone announced that St. Ann's will have health screenings on May 19, 2013 from St. Peter's mobile unit.

## AJOURNMENT

Board Member DelRocco moved to adjourn the meeting and seconded by Board Member Faccone. Motion carried. Meeting adjourned at 9:06 p.m.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Bray				X
X		Del Rocco	X			
	X	Faccone	X			
		Machala	X			
		Mastice				X
		Sixt	X			

Respectfully submitted,

Rayna E. Harris, Board Secretary