

**BOROUGH OF RARITAN
REGULAR MEETING**

The Regular Meeting of the Borough of Raritan Council was held on June 25, 2013 in the Municipal Building, 22 First Street, Raritan, New Jersey 08869 at 7:05pm.

STATEMENT OF PUBLIC NOTICE

Mayor Jo-Ann Liptak read the following notice: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on January 6, 2013. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given, the Borough Clerk is directed to include this statement in the minutes of this meeting.

ROLL CALL

Present: Denise Carra, Stefanie Gara, Paul Giraldi, Anthony Soriano and Donald Tozzi

Absent: Greg Lobell

Also Present: Mayor Jo-Ann Liptak, Daniel Jaxel, Borough Administer; Mark Anderson, Borough Attorney; Jolanta Maziarz, Alternate Borough Attorney and Rayna E. Harris, Borough Clerk

FLAG SALUTE AND INVOCATION

Councilwoman Stefanie Gara led the flag salute and invocation.

PUBLIC COMMENTS

Mayor Liptak read the following:

To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy and e-mail a copy to the Borough Clerk's Office after making your comments.

No one spoke

PROCLAMATIONS

Mayor Liptak read the following Proclamation

Proclamation

n

Men's Health Month 2013

WHEREAS, men die at higher rates than women from the top 10 causes of death and are the victims of over 92% of workplace deaths and in 1920, women lived one year longer than men, but now, men, on average, die almost six years earlier than women; and

WHEREAS, there is a silent health crisis in America...it's that fact that the average American man lives sicker and dies younger than American woman; and

WHEREAS, men are 100% less likely to visit the doctor for annual examinations and preventive services than women; and

WHEREAS, men suffer hearing loss at 2x the rate of women, men have fewer infection-fighting T-cells that are thought to have weaker immune systems than women; and

WHEREAS, anchored by a Congressional health education program, Men’s Health Month is celebrated across the country with screenings, health fairs, media appearances, and other health education and outreach activities; and

WHEREAS, the purpose of Men’s Health Month is to heighten the awareness of preventable health problems and encourage early detection and treatment of disease among men and boys;

NOW, THEREFORE, I, Jo-Ann Liptak, Mayor of the Borough of Raritan by virtue of the authority vested in me, do hereby proclaim June 2013, as

Men’s Health Month

Across the Borough of Raritan, and I encourage to increase awareness of the importance of a healthy lifestyle, regular exercise, and medical checkups; and it is my hope that by raising awareness to the health and wellbeing of men and boys, they will be more likely to take action and set a doctor’s appointment in June because men’s health is truly a family issue.

MINUTES

1. May 28, 2013-Regular Meeting

Council President Tozzi motioned to approve the **May 28, 2013-Regular Meeting Minutes**, seconded by Council Member Giraldi. Motion carried on the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
	X	Giraldi	X			
		Lobell				X
		Soriano	X			
X		Tozzi	X			

2. May 28, 2013-Executive Session

Council Member Gara motioned to approve **May 28, 2013 Executive Session Minutes**, seconded by Council Member Carra. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
X		Gara	X			
		Giraldi	X			
		Lobell				X
		Soriano	X			
		Tozzi	X			

PUBLIC HEARING AND ADOPTION OF ORDINANCES

Ordinance 2013-07

An Ordinance to Fix and Determine the Salaries, Wages or Compensation to be paid to Certain Officers and Employees of the Borough of Raritan

Council Member Carra motioned to open the public hearing for **Ordinance 2013-07**, seconded by Council President Tozzi. Motion carried.

No one spoke

Ordinance 2013-07

Council Member Gara motioned to close the public hearing for **Ordinance 2013-07**, seconded by Council Member Carra. Motion carried.

Ordinance 2013-07

Council Member Carra motioned to adopt **Ordinance 2013-07**, seconded by Council President Tozzi. Motion carried by the following roll call vote.

INTRODUCTION OF ORDINANCES

ORDINANCE 2013-08:

Bond Ordinance Providing For Various Capital Improvements By The Borough Of Raritan, New Jersey, Appropriating The Aggregate Amount Of \$321,000 Therefor And Authorizing The Issuance Of \$304,000 Bonds Or Notes Of The Borough To Finance Part Of The Cost Thereof.

Council Member Gara motioned to Introduce **Ordinance 2013-08**, seconded by Council President Tozzi. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi	X			
		Lobell				X
		Soriano	X			
	X	Tozzi	X			

Ordinance 2013-09:

An Ordinance Amending Ordinance 2013-07 to Fix and Determine the Salaries, Wages or Compensation to be paid to Certain Officers and Employees of the Borough of Raritan

Council Member Gara motioned to Introduce **Ordinance 2013-09**, seconded by Council Member Soriano. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			

X		Gara	X			
		Giraldi	X			
		Lobell				X
	X	Soriano	X			
		Tozzi	X			

Ordinance 2013-10:

An Ordinance Amending the Raritan Borough Code by Amending Chapter 49 Entitled “Police Department” to Revise the Application Process for New Appointments to the Raritan Borough Police Department and to Amend the Eligibility Criteria for Promotions within the Police Department

Council Member Gara motioned to Introduce **Ordinance 2013-10**, seconded by Council Member Carra. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
X		Gara	X			
		Giraldi	X			
		Lobell				X
		Soriano	X			
		Tozzi	X			

These ordinances will be considered for final passage after public hearing thereon at a meeting of said Borough Council to be held in the Municipal Building, 22 First Street, Raritan, New Jersey, on Tuesday, July 23, 2013 at 7:00 PM or at any time and place to which the meeting for the further consideration of the ordinance shall be adjourned.

RESOLUTIONS

RESOLUTION 2013-06-076

Council Member Carra motioned to adopt **Resolution 2013-06-076**, seconded by Council Member Giraldi. Motion carried by the following roll call vote.

RAILROAD MONTHLY PARKING REFUND

WHEREAS, the Administrator has informed the Chief Financial Officer that the purchaser(s) of a monthly railroad parking decal sticker has returned the unused portion of the sticker; and

WHEREAS, the purchaser(s) of monthly parking decal sticker has requested the balance of the payment be refunded;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that the Chief Finance Officer is hereby authorized to refund monthly railroad decal sticker payment to the following purchaser(s):

1. Bhargav Vijapur, 870 North Branch Road, Bridgewater, NJ 08807;
June 2013 - \$40.00
2. Kanan Bhaskaren, 17 Ardmaer Drive, Bridgewater, NJ 08807;
June 2013 - \$40.00

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
		Gara	X			
	X	Giraldi	X			
		Lobell				X
		Soriano	X			
		Tozzi	X			

RESOLUTION 2013-06-077

Council Member Soriano motioned to adopt **Resolution 2013-06-077**, seconded by Council Member Gara. Motion carried by the following roll call vote.

PERMIT TO KEEP ANIMALS

WHEREAS, an application for a permit to keep animals has been filed by Eiko Ko in accordance with Chapter 92 of the Code of the Borough of; and

WHEREAS, an applicant has produced a sketch and description of the proposed confinement area(s); and signatures as proof of notification of all property owners and occupants whose property geographically borders the property which will harbor said animals; and

WHEREAS, that the Health Officer and Zoning Officer have submitted their findings and recommendations with no objections to the application;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Raritan, County of Somerset, and State of New Jersey hereby approves the Permit to Keep Animals – Chickens for the following applicant:

Eiko Ko, 805 Elizabeth Avenue, Raritan, NJ 08869

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
		Lobell				X
X		Soriano	X			
		Tozzi	X			

RESOLUTION 2013-06-078

Council Member Gara motioned to adopt **Resolution 2013-06-078**, seconded by Council President Tozzi. Motion carried by the following roll call vote.

GOVERNING BODY CERTIFICATION OF THE ANNUAL REPORT OF AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2012 has been filed by a Registered Municipal accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body: and

WHEREAS, the Local Finance Board of the State of New Jersey is authorizes to prescribe reports pertaining to the local fiscal affairs; as per R.S. 52:27BB-34

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall, by resolution certify to the Local Finance board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments

Recommendations

And

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments

Recommendations

As evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit; R.S. 52-27BB-52 – “ A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a Misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Raritan, County of Somerset and State of New Jersey hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi	X			
		Lobell				X
		Soriano	X			
	X	Tozzi	X			

RESOLUTION 2013-06-079

Council Member Gara motioned to adopt **Resolution 2013-06-079**, seconded by Council Member Giraldi. Motion carried by the following roll call vote.

APPROVING THE 2012 AUDIT – CORRECTIVE ACTION PLAN

WHEREAS, the Local Finance Notice No. 92-15 requires the Governing Body to adopt a Corrective Action Plan in relation to recommendations contained in a Municipality’s Audit; and

WHEREAS, the Borough’s 2012 Audit included certain recommendations, which require the adoption of a Corrective Action Plan; and

WHEREAS, it is required that the plan be prepared by the Chief Financial Officer and approved by the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan, County of Somerset and State of New Jersey that the following Corrective Action Plan be adopted:

CORRECTIVE ACTION REPORT 2012

Finding/Condition #1:

That a Current Fund General Ledger be completely maintained as required by Technical Accounting Directive No. 85-3.

Explanation and Corrective Action:

The maintenance of the Current Fund General Ledger is being developed on the Edmund’s Computer System and should be implemented in 2013.

Date of Implementation: Immediately

Finding/Condition #2:

That all Borough Bank Accounts be reconciled to the books of original entry on a timely basis.

Explanation and Corrective Action:

All Borough Bank Accounts will be reconciled to the books of original entry on a timely basis.

Date of Implementation: Immediately

Finding/Condition #3:

That all Borough funds from all departments be deposited with 48 hours of receipt.

Explanation and Corrective Action:

All departments have again been reminded of this statutory obligation.

Date of Implementation: Immediately

Finding/Condition #4:

That a certification of funds be prepared for all Contracts awarded over the bid threshold.

Explanation and Corrective Action:

A certification of funds will be prepared for all Contracts awarded over the bid threshold.

Date of Implementation: Immediately

Finding/Condition #5:

That all purchases made over the bid threshold be awarded by resolution of the governing body that establishes a not to exceed amount.

Explanation and Corrective Action:

All purchases made over the bid threshold will be awarded by resolution of the governing body that establishes a not to exceed amount.

Date of Implementation: Immediately

BE IT FURTHER RESOLVED that a certified copy be forwarded to the Division of Local Government Services.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
	X	Giraldi	X			
		Lobell				X
		Soriano	X			
		Tozzi	X			

RESOLUTION 2013-06-080

Council Member Carra motioned to adopt **Resolution 2013-06-080**, seconded by Council President Tozzi. Motion carried by the following roll call vote.

RENEWAL OF LIQUOR LICENSES

WHEREAS, the Club, Plenary Retail Consumption, Plenary Retail Consumption License with broad package privilege and Plenary Retail Distribution Liquor License renewal applications are complete in all respects; and

WHEREAS, the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Control laws and regulations; and

WHEREAS, the Clerk has reported that the proper fees have been paid; and

WHEREAS, that the Police Department has submitted their findings and recommendations with no objections to the applications;

WHEREAS, that the Health Department has no objections to the applications;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Raritan, County of Somerset and State of New Jersey that the Club, Plenary Retail Consumption, Plenary Retail Consumption License with broad package privilege and Plenary Retail Distribution Liquor Licenses listed below are renewed for the period beginning July 1, 2013 through June 30, 2014, for the following applicants:

1. 1816-31-022-001; LOYAL ORDER OF MOOSE RARITAN LODGE 1965
2. 1816-32-015-006; DEVKI ENTERPRISE INC - Liquor Saver/Raritan
3. 1816-33-006-003; SPAIN 92 INC - Spain 92 Restaurant
4. 1816-33-009-002; DECICCOS INC - DeCicco's Tavern
5. 1816-33-010-002; ESPOS INC - Espo's Restaurant & Bar
6. 1816-33-013-006; CICERO SEAFOOD LLC - Uncle Vinnie's Clam Bar
7. 1816-33-014-010; CLUB VINIFERA LLC - Stapleton's Restaurant & Lounge
8. 1816-33-016-008; FRANK INGRAO INC - Char Steakhouse
9. 1816-33-017-004; MICHAELS INN INC - Michael's Inn
10. 1816-33-019-005; 65 ASSUNTA LLC - 3 Olives Mediterranean Bar
11. 1816-44-003-009; LA JAM INC - Liquor Barn
12. 1816-44-004-007; LA JAM INC - Jim's Boro Liquors
13. 1816-44-007-002; CROWN LIQUORS INC - Crown Liquors
14. 1816-44-018-008; JESSA INC - Raritan Valley Liquors

BE IT RESOLVED that the Borough Clerk is hereby authorized to issue and to deliver such renewal licenses upon proper receipt therefore.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to transmit a certified and true copy of this resolution to the Director of the New Jersey Division of Alcoholic Beverage Control Commission.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			

		Gara	X			
		Giraldi	X			
		Lobell				X
		Soriano	X			
	X	Tozzi	X			

RESOLUTION 2013-06-081

Council Member Gara motioned to adopt **Resolution 2013-06-081**, seconded by Council Member Soriano. Motion carried by the following roll call vote.

2013 SALARIES AND WAGES

BE IT RESOLVED by the Borough Council of the Borough of Raritan that pursuant to the minimum and maximum salary provisions of Raritan Borough Ordinance 2013-07, the following base salaries and wages are fixed for the respective offices and employments for 2013 and these shall be retroactive to January 1, 2013, unless otherwise stipulated;

<u>TITLE</u>	<u>SALARY/WAGE</u>
Administrative Assistant, Construction Office	\$11.22/hr.
Administrative Assistant, Borough Clerk	\$13.77/hr.
Administrative Assistant	\$42,954.00
Building Subcode Official/Housing Inspector	\$36.41/hr.
Arts & Crafts Instructor	\$10.00- 13.00/hr.
Assistant Recreation Director	\$6,630.00
Assistant to the Court Administrator	\$20.40/hr.
Bookkeeper, Library	\$20.00/hr.
Borough Administrator	\$95,157.00
Borough Clerk	\$57,854.00
Chief Financial Officer	\$69,360.00
Construction Official, Building Inspector, Plumbing Subcode Official	\$68,595.00
Administrative/Zoning Officer	\$7,354.00
Housing Official	\$7,623.00
Court Administrator	\$50,793.00
Custodian	\$25.08/hr.
Custodian Helper	\$22.29/hr.
Deputy Registrar of Vital Statistics	\$612.00
Fire Official	\$30.00/hr.
Fire Subcode Official	\$36.41/hr.
Judge of the Municipal Court	\$24,000.00
Library Director	\$52,000.00
Library Aides	\$10.50 - 14.00/hr.
Library Assistant	\$11.00 - 12.50/ hr.
Life Guard	\$10.00 - 15.00/hr.
Playground Instructor	\$7.50 - 10.00/hr.

<u>TITLE</u>	<u>SALARY/WAGE</u>
Police Chief	\$104,040.00
Police Secretary	\$39,633.00
Principal Library Assistant	\$35,000.00
Property Maintenance Code Official	\$20.40/hr.
Property Maintenance Inspector	\$18.36/hr.
Public Defender	\$4,000.00
Public Works Superintendent	\$71,747.00
Recreation Director	\$14,552.00
Registrar of Vital Statistics	\$10,874.00
Score Keeper	\$11.00 -12.50/game
Secretary to Board of Health	\$1,115.00
Secretary to Environment Commission	\$1,115.00
Secretary to Planning Board	\$2,535.00
Senior Life Guard	\$16.00/hr.
Secretary to Recreation Commission	\$1,387.00
Summer Help, Public Works	\$10.00/hr.
Tax Collector	\$41,820.00
Technical Assistant/Construction Official/ Clerk Tax Assessment	\$39,008.00
Umpires	\$55.00 game
Youth Services Coordinator/Library	\$30,000.00
Mayor	\$2,000
Councilperson	\$1,500

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi	X			
		Lobell				X
	X	Soriano	X			
		Tozzi	X			

RESOLUTION 2013-06-082

Council Member Gara motioned to adopt **Resolution 2013-06-082**, seconded by Council President Tozzi. Motion carried by the following roll call vote.

RESOLUTION AUTHORIZING AWARD OF CONTRACT UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Borough of Raritan wishes to lease mailing equipment; and

WHEREAS, Pitney Bowes is an authorized vendor under the State of New Jersey Cooperative Purchasing Program I-NJCP and has been awarded a New Jersey State Contract by

the Division of Purchase and Property in the Department of Treasury for the budget year 2013; and

WHEREAS, the contract terms are sixty months at \$117.00 per month not to exceed \$7,020.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Raritan, County of Somerset, State of New Jersey that the Borough award the lease of mailing equipment to Pitney Bowes, 300 Phillips Blvd., Suite 300, Ewing, NJ 98618.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra				
		Gara				
		Giraldi				
		Lobell				
		Soriano				
		Tozzi				

RESOLUTION 2013-06-083

Council Member Gara motioned to adopt **Resolution 2013-06-083**, seconded by Council President Tozzi. Motion carried by the following roll call vote.

EMPLOYMENT OF A PROPERTY MAINTENANCE OFFICIAL

WHEREAS, the Borough of Raritan wishes to employ a full-time Property Maintenance Official;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that Frank Taddeo is hereby hired for said position at an annual base salary of \$42,432.00, effective July 8, 2013 with scheduled work hours of:

Monday, Tuesday, Thursday and Friday – 8:15 AM to 4:15 PM
 Wednesday – 10:00 AM to 6:00 PM

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi	X			
		Lobell				X
		Soriano	X			
	X	Tozzi	X			

RESOLUTION 2013-06-084

Council Member Gara motioned to adopt **Resolution 2013-06-084**, seconded by Council Member Giraldi. Motion carried by the following roll call vote.

DISPOSITION OF EQUIPMENT BY THE POLICE DEPARTMENT

WHEREAS, the Borough Administrator has deemed certain property not needed for public use; and

WHEREAS, N.J.S.A. 40:11-36 provides that any contracting unit by resolution of its Governing Body may authorized the disposition of its personal property; and

WHEREAS, certain unneeded Police Department electronic equipment with an aggregate value of less than \$3,150.00, of which are the items listed below:

Serial Number	Borough #
75NOACO25310	741
74NOACO13132	734
74NOACO12961	841
75NOACO25175	793
74NOACO12902	786

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan the aforesaid property be and is hereby deemed no long needed for public use.

BE IT FURTHER RESOLVED that the Chief of Police may arrange for disposition of said property.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
	X	Giraldi	X			
		Lobell				X
		Soriano	X			
		Tozzi	X			

RESOLUTION 2013-06-085

Council Member Gara motioned to adopt **Resolution 2013-06-085**, seconded by Council Member Giraldi. Motion carried by the following roll call vote.

ACKNOWLEDGING RECEIPT OF 37 COTS AND 37 BLANKETS FROM THE SOMERSET COUNTY OFFICE OF EMERGENCY MANAGEMENT FOR USE BY THE BOROUGH OF RARITAN DURING EMERGENCY SITUATIONS

WHEREAS, the Somerset County Office of Emergency Management has provided 37 cots and 37 blankets to the Borough of Raritan; and

WHEREAS, the cots and blankets are intended for use in emergency shelters during emergency situations such as acts of terrorism or natural disasters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that the Borough acknowledges receipt of 37 cots and 37 blankets from the Somerset County Office of Emergency Management and acknowledges that the Borough is responsible for the maintenance and storage of said cots and blankets; and

BE IT FURTHER RESOLVED that the Borough acknowledges that the Somerset County Office of Emergency Management shall retain control over the cots and blankets and may designate their use in another municipality.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
	X	Giraldi	X			
		Lobell				X
		Soriano	X			
		Tozzi	X			

RESOLUTION 2013-06-086

Council Member Carra motioned to adopt **Resolution 2013-06-086**, seconded by Council Member Gara. Motion carried by the following roll call vote.

APPROVAL OF BID FOR PHASE 4 REPAIR AND RESTORATION OF THE RARITAN PUBLIC LIBRARY

WHEREAS, bids from bidders for Phase 4 Repair and Restoration of the Raritan Public Library were received on May 21, 2013; and

WHEREAS, four bids were received; and

WHEREAS, Northeast Roof Maintenance, Inc. submitted the lowest base bid; and

WHEREAS, the Architect has recommended an award for base bid, plus Alternates #1, #2, #3, and #4; and

WHEREAS, the bid submitted by Northeast Roof Maintenance, Inc. is the lowest with the addition of the Alternates recommended by the Architect; and

WHEREAS, the Borough Council desires to award Alternates #1, #2, #3, and #4 together with the base bid; and

WHEREAS, the Architect has indicated that an award of the base bid with Alternates #1, #2, #3, and #4 to Northeast Roof Maintenance, Inc. is below the Borough’s budget.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that the award of Phase 4 Repair and Restoration of the Raritan Public Library is made to Northeast Roof Maintenance, Inc. 649 Catherine Street, Perth Amboy, NJ 08861 in the amount of \$96,950.00 for the base bid and Alternates #1, #2, #3, and #4.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
	X	Gara	X			
		Giraldi	X			
		Lobell				X
		Soriano	X			
		Tozzi	X			

APPROVAL OF BILLS LIST

Council President Tozzi motioned to approve the Bills List, seconded by Council Member Giraldi. Motion carried by the following roll call vote.

APPROVAL OF BILLS LIST

BE IT RESOLVED that claims in the amount of \$3,767,429.03 having been listed on the Bills List and recorded in the files of the Borough Hall, and are hereby approved to be paid.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
	X	Giraldi	X			
		Lobell				X
		Soriano	X			
X		Tozzi	X			

PURCHASE ORDER REQUESTS

1. Central Jersey Trailer in the amount of \$6,120.00

Council President Tozzi motioned to approve the above purchase order for \$6,120.00, seconded by Council Member Gara. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
		Lobell				X
		Soriano	X			
X		Tozzi	X			

Mayor Liptak asked where this trailer will be stored.

Lieutenant Kenneth J. McCormick, Raritan Police Department replied behind the Anderson Street Firehouse.

COMMITTEE AND LIAISON REPORTS

Cultural and Historic Committee

Council President gave the following report: Due to the Primary Election the Cultural and Historic Committee meeting was cancelled.

Department of Public Works

Council President Tozzi gave the following report: Short of help one employee is out. He added the pedestrian signs are up.

Parade Committee

Council Member Giraldi gave the following report: The Basilone Parade Committee will meet Wednesday June 26th.

Police Department

Council Member Gara read the following report:

On June 6, 2013, at Middlesex County College, **Officer Kenneth Drews and Sargent Thomas Fisher** along with police officers from all over the state received awards for their fight against Drunk Driving. Both Officers received the MADD (Mothers Against Drunk Driving) 2012 Law Enforcement Distinguished Service Award. This award is in recognition for the officer's meritorious service, lifesaving actions and proactive efforts in keeping our roads safe from impaired Drivers. Due to the diligence and professional efforts of Officer Drews and Sargent Thomas Fisher countless lives have been protected. Congratulations to both officers.

On June 7th at approximately 3:00pm on a stormy afternoon Sargent Thomas Fisher participated in a leg of the 2013 Special Olympics Torch Run. Sargent Thomas Fisher ran a leg with other officers starting in Somerville Borough near the Bridgewater border, through the streets of Somerville, and then south of Route 206 finishing at Route 206 and Dukes Parkway East. Sargent Thomas Fisher deserves to be recognized for his efforts in his support of the Special Olympics.

On May 31st at 9:30am DARE graduation took place for the 5th grade class at St Ann's School. Dignitaries in attendance for this ceremony included the Honorable Mayor JoAnn Liptak, Councilwoman Denise Carra and Somerset County Prosecutor Geoffrey Soriano. 21 Students received their certificates after completing their 8 weeks of instructions. On June 17th at 9:30am 90 students from 4 different 4th grade classes at the John F Kennedy School were presented with their DARE certificates. In attendance were the Honorable Mayor JoAnn Liptak, Councilwoman Denise Carra, Councilwoman Stefanie Gara, Councilman Donald Tozzi and Somerset County

Prosecutor Geoffrey Soriano. This graduation was special as it was the first time that the Raritan Borough Police Department taught a 4th grade D.A.R.E. class at Kennedy School. The excitement felt from the students during the ceremony indicated that the program was very successful. Congratulations to all the students for their hard work and to Sargent Raymond Nolte and Officer Kathleen Sausa who instructed the program at both schools.

The new patrol car, 2013 Police Interceptor Sedan AWD, has been ordered from Beyer Ford, East Hanover New Jersey. Equipment removed from an older patrol vehicle was forwarded to Beyer for installation. The police department was advised that the car should be ready for pickup on or around July 4th.

Raritan Monthly Activity Report: May 1, 2013 through May 31, 2013

ALL GC	1182
MV ACCIDENTS	75
COMP SUM/WAR	33
FIRE CALLS	23
FIRST AID CALLS	69
ALARMS	31
IR REPORTS	75
SUMMONS/MOVING	69
SUMMONS/PARKING	17
SUMMONS/RADAR	1
DUI REPORTS	1
ADULT ARRESTS	31
JUVENILE ARRESTS	2
WARRANT ARRESTS	3
TOTAL ARRESTS:	36
MOTOR VEHICLE STOPS	187

15 record(s)

Economic Development Committee

Council Member Gara read the following report: The EDC met on Wednesday, June 12 at Orlando Drive Park. The Committee discussed the Sun Flower Contest, The plantings at the Nevius Street Bridge, Yoga on the Bridge and River Fest. The Committee also discussed the Survey that will be forwarded to all business owners in the Borough to see what their greatest needs are that the Municipality could possibly do to help them.

River Fest

Council Member Gara gave the following report: River Fest is going very strong there are a little over 50 vendors that will be participating at present.

Board of Health

Council Member Carra gave the following report: The June meeting was cancelled, the next meeting will be September 11th.

Board of education

Council Member Soriano gave the following report: A meeting is scheduled for July 27th.

Environmental Committee

Council Member Soriano gave the following report: Dave Maski, Borough Planner will hold a public information meeting on July 17th at 7:30pm.

Rescue Squad

Council Member Soriano gave the following report: Speeding in the area of the Rescue Squad building on La Grange Street was passed on to the members.

Mayor Liptak mentioned receiving correspondence from Assemblymen John DeMaio-Clean Community Grant and Duke Farms-Living Habitats. She congratulated all the D.A.R.E. graduates.

OLD BUSINESS

Flea Market

Council President Tozzi commented the flea market will be on hold till the fall. He added we are waiting for the completion of Orlando Drive Project.

Traffic on Riverside

Council Member Carra commented a speed counter was placed on Riverside Drive by Chief Mark Ceiser due to complaints made of speeding in the area. The speed counter did register over 3000 vehicles but was low in speed register. She noted the "Children at Play" sign is still being suggested by residents due to high volume of traffic. Lieutenant McCormick will speak with Stanley Schrek, Borough Engineer about signage.

Council Member Soriano noted Stanley Schrek has reached out to draft a policy on sanitary sewers. He added therefore there will not be many gray areas in the future.

Council Member Gara spoke with Stanley Schrek on her cell phone in reference to the "Children at Play" sign. She added Stanley Schrek will work with the Police Department on this issue directly.

NEW BUSINESS

Trees at the pools

Will be discussed when Council Member Lobell is present.

PUBLIC COMMENTS

Mayor Liptak read the following:

To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy and e-mail a copy to the Borough Clerk’s Office after making your comments.

No one spoke

EXECUTIVE SESSION

In public Mayor Liptak read the following resolution to enter an Executive Session.

RESOLUTION 2013-06-087

Council Member Gara motioned to adopt **Resolution 2013-06-087**, seconded by Council Member Giraldi. Motion carried by the following roll call vote.

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-7, et seq., commonly known as the “Sunshine Law”, requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by resolution;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Raritan that the following portion of this meeting shall be closed to the public and the meeting shall be resumed at the end of the closed session; and

BE IT FURTHER RESOLVED that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

SUBJECT MATTER

1. Litigation - Library
2. Personnel - Public Works
3. Contract Negotiations - Re-Finance policy, COAH units
4. Attorney-Client Privilege

TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED:

Upon authorization by the Borough Attorney

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
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		Carra	X			
X		Gara	X			
	X	Giraldi	X			
		Lobell				X
		Soriano	X			
		Tozzi	X			

Council Member Giraldi motioned to close the Executive Session and to return to the normal order of business, seconded by Council President Tozzi. Motion carried.

Robert Fulminante, Department of Public Works requested a 90 day unpaid leave of absence.

Council President Tozzi motioned to accept the above request from Robert Fulminante, seconded by Council Member Giraldi. Motion carried by the following roll call vote

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara				X
	X	Giraldi	X			
		Lobell				X
		Soriano	X			
X		Tozzi	X			

ADJOURNMENT

Council Member Giraldi motioned to adjourn seconded by Council President Tozzi. Motion carried at 8:31pm.

Respectfully submitted,

Rayna E. Harris, Borough Clerk

REH/cmd