

**BOROUGH OF RARITAN  
REGULAR MEETING**

The Regular Meeting of the Borough of Raritan Council Was held on September 24, 2013 in the Municipal Building, 22 First Street, Raritan, New Jersey 08869 at 7:00pm

**STATEMENT OF PUBLIC NOTICE**

Mayor Jo-Ann Liptak read the following notice: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on January 6, 2013. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given, the Borough Clerk is directed to include this statement in the minutes of this meeting.

**ROLL CALL**

Present: Denise Carra, Stefanie Gara, Greg Lobell, Andrew Sibilialia and Donald Tozzi

Absent: Paul Giraldi

Also Present: Mayor Jo-Ann Liptak, Daniel Jaxel, Borough Administer; Stanley Schrek, Borough Engineer; Mark Anderson, Borough Attorney; Jolanta Maziarz; Alternate Borough Attorney and Rayna E. Harris, Borough Clerk

**FLAG SALUTE AND INVOCATION**

Council Member Lobell led the flag salute and invocation.

**OATH OF OFFICE**

Mayor Liptak gave the Oath of Office to Council Member Andrew T. Sibilialia

**PUBLIC COMMENTS**

Mayor Liptak read the following:

To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy and e-mail a copy to the Borough Clerk's Office after making your comments.

No one spoke

**MINUTES**

1. August 27, 2013-Regular Meeting

Council Member Gara motioned to approve August 27, 2013, Regular Meeting Minutes, seconded by Council President Tozzi. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
		Lobell	X			
		Sibilia	X			
	X	Tozzi	X			

2. August 29, 2013- Special Meeting

Council Member Lobell motioned to approve August 29, 2013-Special Meeting Minutes, seconded by Council Member Gara. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi				X
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

**PUBLIC HEARING AND ADOPTION OF ORDINANCES  
ORDINANCE 2013-12**

**An Ordinance Amending the Raritan Borough Code by Amending Certain Provisions of Chapter 49**

Council Member Lobell motioned to open the hearing for **Ordinance 2013-12**, seconded by Council President Tozzi. Motion carried.

No one spoke

**Ordinance 2013-12**

Council Member Gara motioned to close the public hearing for **Ordinance 2013-12**, seconded by Council President Tozzi. Motion carried.

**Ordinance 2013-12**

Council Member Carra motioned to adopt **Ordinance 2013-12**, seconded by Council Member Gara. Motion carried by the following roll call vote.

**AN ORDINANCE AMENDING THE RARITAN BOROUGH CODE BY AMENDING CHAPTER 49 ENTITLED "POLICE DEPARTMENT" TO AMEND THE ELIGIBILITY CRITERIA FOR PROMOTIONS WITHIN THE POLICE DEPARTMENT.**

**BE IT ORDAINED** by the Borough Council of the Borough of Raritan in the County of Somerset that the Code of the Borough of Raritan of 2012 as heretofore amended be further amended as follows:

SECTION ONE:

Chapter 49-7 entitled “Promotions within the Police Department” shall be amended by replacing §49-7 C. in its entirety with the following:

C. Eligibility criteria for promotion to Chief of Police. Only members of the Department holding the rank of Sergeant for a minimum of three years, or holding a higher rank, shall be eligible for promotion to Chief of Police.

SECTION TWO:

This Ordinance shall take effect upon its final passage and publication according to law.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
	X	Gara	X			
		Giraldi				X
		Lobell	X			
		Sibilia	X			
		Tozzi	X			

**INTRODUCTION OF ORDINANCES**

**ORDINANCE 2013-13**

**An Ordinance Amending the Raritan Borough Code by Amending Section 217-14 to Add Officers Responsible for Enforcing the Provisions of Chapter 217 Entitled “Littering”**

Council Member Gara motioned to Introduce Ordinance 2013-13, seconded by Council President Tozzi. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
		Lobell	X			
		Sibilia	X			
	X	Tozzi	X			

These ordinances will be considered for final passage after public hearing thereon at a meeting of said Borough Council to be held in the Municipal Building, 22 First Street, Raritan, New Jersey, on Tuesday, October 22, 2013 at 7:00 PM or at any time and place to which the meeting for the further consideration of the ordinance shall be adjourned.

**RESOLUTIONS**

**RESOLUTION 2013-09-115**

Council Member Lobell motioned to adopt Resolution 2013-09-115, seconded by Council Member Gara. Motion carried by the following roll call vote.

**REFUND TAX OVERPAYMENT**

**WHEREAS**, the Tax Collector advises that there exists a tax overpayments on various properties; and

**WHEREAS**, the Homeowners that made this payment has requested a refund; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Raritan, Somerset County, and State of New Jersey that the CFO is directed to pay the following:

1. Frank & Jane SanGiacomo: 13 Barbieri Court, Raritan, NJ 08869;  
Block 2 Lot 1.07 in the amount of \$3,500.00
2. NJS&V, LLC: 43 W Somerset St., Raritan, NJ 08869;  
Block 105 Lot 5 in the amount of \$2,769.50

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi				X
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

**RESOLUTION 2013-09-116**

Council Member Gara motioned to adopt Resolution 2013-09-116, seconded by Council Member Lobell. Motion carried by the following roll call vote.

**CHAPTER 159: 2013 DDEF FUNDS**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special items of revenue in the budget of any county or municipality when such items shall have been made available by law and the amounts were not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of any items of appropriation for an equal amount;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Raritan that the Borough of Raritan in the County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of \$6,648.00, which is now available from the State of New Jersey, Division of Motor Vehicles, Drunk Driving Enforcement Fund.

**BE IT FURTHER RESOLVED** that the like sum of \$6,648.00 is hereby appropriated under the caption DDEF.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Sibilia	X			
		Tozzi	X			

**RESOLUTION 2013-09-117**

Council Member Lobell motioned to adopt Resolution 2013-09-117, seconded by Council President Tozzi. Motion carried by the following roll call vote.

**RAILROAD MONTHLY PARKING REFUND**

**WHEREAS**, the Administrator has informed the Chief Financial Officer that the purchaser(s) of a monthly railroad parking decal sticker has returned the unused portion of the sticker; and

**WHEREAS**, the purchaser(s) of monthly parking decal sticker has requested the balance of the payment be refunded;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Raritan that the Chief Finance Officer is hereby authorized to refund monthly railroad decal sticker payment to the following purchaser(s):

Leesing Pang, 1 Blackwell Road, Flemington, NJ 08822  
 October 2013 in the amount of \$40.00

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
		Giraldi				X
X		Lobell	X			
		Sibilia	X			
	X	Tozzi	X			

**RESOLUTION 2013-09-118**

Council Member Gara motioned to amend Resolution 2013-09-118, seconded by Council Member Lobell. Motion carried by the following roll call vote.

**APPOINTMENT OF A PROBATIONARY PATROL OFFICER**

**WHEREAS**, a vacancy in the Raritan Police Department; and

**WHEREAS**, the Borough of Raritan wishes to employ a full-time Patrolman in the Police Department; and

**WHEREAS**, the Chief of Police recommends that Benjamin Griffin of Hopatcong, NJ be appointed to the position of Probationary Patrol Officer;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Raritan, County of Somerset and State of New Jersey that Benjamin Griffin is appointed to the position of Probationary Patrol Officer at an annual base salary of \$35,612.00, effective January 1, 2014 and contingent upon passing all requirements.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Sibilia	X			
		Tozzi	X			

**RESOLUTION 2013-09-119**

Council Member Gara motioned to adopt Resolution 2013-09-119 as amended, seconded by Council Member Lobell. Motion carried by the following roll call vote.

**APPOINTMENT OF A PROBATIONARY PATROL OFFICER**

**WHEREAS**, a vacancy in the Raritan Police Department; and

**WHEREAS**, the Borough of Raritan wishes to employ a full-time Patrolman in the Police Department; and

**WHEREAS**, the Chief of Police recommends that Ryan Kreideweis of Manville, NJ be appointed to the position of Probationary Patrol Officer;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Raritan, County of Somerset and State of New Jersey that Ryan Kreideweis is appointed to the position of Probationary Patrol Officer at an annual base salary of \$35,612.00, effective January 1, 2014 and contingent upon passing all requirements.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Sibilia	X			
		Tozzi	X			

**APPROVAL OF BILLS LIST**

Council Member Carra motioned to approve the Bills List, seconded by Council Member Gara. Motion carried by the following roll call vote.

**APPROVAL OF BILLS LIST**

**BE IT RESOLVED** that claims in the amount of \$3,853,660.09 having been listed on the Bills List and recorded in the files of the Borough Hall, and are hereby approved to be paid.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
	X	Gara	X			
		Giraldi				X
		Lobell	X			
		Sibilia	X			
		Tozzi	X			

**PURCHASE ORDER REQUESTS**

1. Fire Apparatus Repair in the amount of \$2,263.50

Council Member Gara motioned to approve the above purchase order for \$2,263.50, seconded by Council Member Lobell. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
	X	Lobell	X			
		Sibilia	X			
		Tozzi	X			

2. Guitar Center in the amount of \$700.00

Council Member Lobell motioned to approve the above purchase order for \$700.00, seconded by Council President Tozzi. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
		Giraldi				X
X		Lobell	X			
		Sibilia	X			
	X	Tozzi	X			

Daniel Jaxel noted this is contingent on receiving a W-9 from the Guitar Center.

**COMMITTEE AND LIAISON REPORTS**

**Department of Public Works**

Council President Tozzi thanked DPW for all their hard work preparing for the Basilone Parade.

### **Cultural and Historic Committee**

Council President Tozzi commented the committee is making post cards for the River Fest event. He added the River Fest is the next big event for the Borough and is moving along.

### **Police Department**

Council Member Gara gave the Police report for the month of August.

### **Office of Emergency Management**

Council Member Gara noted final approval has been given for the Borough's Emergency Operation Plan from the NJ State Police and the Somerset County Office of Emergency Management. She added The OEM trailer has been lettered and is operational. She added the installation of the phone line in the OEM office is still in process. She suggested the completion date would be late September 2013.

### **Environmental Development Committee (River Fest/ Orlando Drive)**

Council Member Gara noted a meeting for the development of Orlando Drive will be on October 9<sup>th</sup>. She thanked the Breeze for all their support with River Fest. She added Somerset County Tourism Award Program has nominated River Fest and the award event for the winners will be on November 7, 2013. She urged everyone to go on the County Tourism site to vote for River Fest.

### **Board of Health**

Council Member Cara gave the Registrar of Vital Statics report. She added her congratulations to Council Member Sibilgia and her best wishes to Chief Mark Ciesla.

### **Environmental Commission**

Council Member Sibilgia noted the meeting for September was canceled and the next meeting will be held on October 16<sup>th</sup> at 7:00pm.

### **Board of Education**

Council Member Sibilgia noted the main focus has been to replace Michael Schilder, Superintendent. He added Cheryl Dyer has been named Interm Superintendent of Schools.

### **Recreation Committee**

Council Member Lobell noted Recreation members would be handing out event schedules at back to school night. He added the fence at Cardinal Woods Park will be removed due to damage from hurricane Sandy. He suggested keeping the fence at the catch basin area.

### **CORRESPONDENCE**

Mayor Liptak congratulated Raritan Borough for being # 96 in a survey by New Jersey Monthly Magazine called 100 top Towns for Young Families, Singles and Empty Nesters. She congratulated the Basilone Parade Committee for a job well done. She added Silent Witness National Initiative pays tribute to victims of domestic violence. She noted a vigil of a women's silhouette that lost her life due

to domestic violence will stand at Borough Hall for the month of October which is Domestic Violence Awareness Month.

**PROCLAMATIONS**

Mayor Liptak presented the following Proclamation:

# *Proclamation*

## JOSEPH DAVID REMARKABLE VOLUNTEERISM

**WHEREAS**, the Borough of Raritan is fortunate to have of countless exceptional civic minded people within our community who excel at an eclectic and diverse range of interests and activities; and

**WHEREAS**, one such remarkable person is JOSEPH DAVID; and

**WHEREAS**, JOSEPH DAVID has participated in scouting since 1986 and attained the prestigious rank of Eagle Scout in 1996; and

**WHEREAS**, JOSEPH DAVID was also elected to represent his troop members as an Ordeal Member in the Order of the Arrow in May of 1994 as a Brotherhood Member in May of 1995; and

**WHEREAS**, JOSEPH DAVID, through hard work and service to others, has demonstrated his outstanding leadership ability that is documented by the hours of service he has given and the interest patches he has garnered, and

**WHEREAS**, JOSEPH DAVID was instrumental in the organizing, supervising and implementation of the Raritan River Cleanup events in conjunction with scouting and with the help of his fellow scouts, local organizations and many volunteers for the benefit of the Raritan River community; and

**WHEREAS**, thanks to his exceptional performance and efforts, the Raritan River Cleanup events removed an enormous amount of debris, litter and trash from the river;

**NOW, THEREFORE, BE IT PROCLAIMED** that I, Jo-Ann Liptak, Mayor, do hereby proclaim September 24, 2013, **JOSEPH DAVID DAY**, in the Borough of Raritan and ask all who know him to mark our good fortune at having this extraordinary man as a contributor to the welfare of our environment.

**BE IT FURTHER PROCLAIMED** that the Governing Body wishes JOSEPH DAVID much success in all his future endeavors.

**PROCLAMATION**

Mayor Liptak presented the following Proclamation:

# *Proclamation*

**STEVEN J. VAN DEURSEN  
REMARKABLE VOLUNTEERISM**

**WHEREAS**, the Borough of Raritan is fortunate to have of countless exceptional civic minded people within our community who excel at an eclectic and diverse range of interests and activities; and

**WHEREAS**, one such remarkable person is STEVEN J. VAN DEURSEN; and

**WHEREAS**, STEVEN J. VAN DEURSEN has participated in scouting since 1990 and attained the prestigious rank of Eagle Scout in 1997; and

**WHEREAS**, STEVEN J. VAN DEURSEN was also elected to represent his troop members as an Ordeal Member in the Order of the Arrow in 1995 as a Brotherhood Member in 1997; and

**WHEREAS**, STEVEN J. VAN DEURSEN, through hard work and service to others, has demonstrated his outstanding leadership ability that is documented by the hours of service he has given and the interest patches he has garnered, and

**WHEREAS**, STEVEN J. VAN DEURSEN was instrumental in the organizing, supervising and implementation of the Raritan River Cleanup events in conjunction with scouting and with the help of his fellow scouts, local organizations and many volunteers for the benefit of the Raritan River community; and

**WHEREAS**, thanks to his exceptional performance and efforts, the Raritan River Cleanup events removed an enormous amount of debris, litter and trash from the river;

**NOW, THEREFORE, BE IT PROCLAIMED** that I, Jo-Ann Liptak, Mayor, do hereby proclaim September 24, 2013, **STEVEN J. VAN DEURSEN DAY**, in the Borough of Raritan and ask all who know him to mark our good fortune at having this extraordinary man as a contributor to the welfare of our environment.

**BE IT FURTHER PROCLAIMED** that the Governing Body wishes STEVEN J. VAN DEURSEN much success in all his future endeavors.

**PROCLAMATION**

Mayor Liptak read the following Proclamations:

# *Proclamation*

## **CHILDHOOD CANCER AWARENESS MONTH**

**WHEREAS**, Thirty-six children in the United States will be diagnosed with cancer each day and at an average age of six years old; one out of Five children diagnosed with cancer will not survive the disease; and

**WHEREAS**, Pediatric cancer is the leading cause of death by disease in the US for children under 15 years of age; and

**WHEREAS**, the types of cancers that affect children are most often very different from those that affect adults, yet childhood cancer is not just one disease, but is made up of a dozen categories and countless subtypes of cancer; and

**WHEREAS**, Childhood cancer spares no socioeconomic, ethnic, racial or geographic class, furthermore the causes of most pediatric cancers are largely unknown and not strongly linked to lifestyle, unlike adult cancers; and

**WHEREAS**, Two-thirds of childhood cancer patients will develop long-lasting chronic conditions resulting from treatment; and

**WHEREAS**, Less than 5% of the Federal government's total funding for cancer research is dedicated to childhood cancers, and only about 3% of funds raised for the National Cancer Institute go directly to pediatric cancer research; and

**WHEREAS**, Despite major advances in treatment, it is still critically important to conduct research and increase awareness regarding pediatric cancer;

**NOW, THEREFORE, BE IT PROCLAIMED** that I, Jo-Ann Liptak, Mayor, do hereby proclaim designate September, 2013 as "**CHILDHOOD CANCER AWARENESS MONTH**" in the Borough of Raritan in order to help raise awareness of pediatric cancer and its victims.

# *Proclamation*

**NATIONAL SUICIDE PREVENTION WEEK  
SEPTEMBER 8TH THROUGH SEPTEMBER 14, 2013**

**WHEREAS**, a great many suicides are preventable and suicide is the 10th leading cause of all deaths in the United States and the 3rd leading cause of death among individuals between the ages of 15 to 24; and

**WHEREAS**, in the United States, one person completes suicide every 14.2 minutes and it is estimated that 4.73 million people in the United States are survivors of suicide (those who have lost a loved one to suicide); and

**WHEREAS**, an increase in the overall suicide rate in our country was seen in 2009 with the suicide rate highest for adults 75 years of age and older; and

**WHEREAS**, the stigma associated with mental illness and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help and further traumatizes survivors of suicide; and

**WHEREAS**, national suicide prevention efforts should be developed and encouraged to the maximum extent possible; and

**WHEREAS**, organizations such as the American Association of Suicidology which is dedicated to reducing the frequency of suicide attempts and deaths, and the pain of survivors affected by suicides of loved ones, through educational programs, research projects, intervention services, and bereavement services urge that we:

1. Recognize suicide as a public health problem and declare suicide prevention to be a priority;
2. Promote awareness that suicide is a public health problem that is preventable.
3. Implement training for the recognition of at-risk behavior and for the delivery of the effective treatment.
4. Increase access to, and community linkages with, mental health and substance abuse in the entertainment and news media.

**NOW, THEREFORE, BE IT PROCLAIMED** that I, Jo-Ann Liptak, Mayor, do hereby proclaim designate September 8th through September 14th, 2013 as “National Suicide Prevention Week” in the Borough of Raritan to help advance consciousness of Suicide Prevention and its victims, including the families, friends and communities affected.

#### **OLD BUSINESS**

None offered

#### **NEW BUSINESS**

Mayor Liptak noted she was forming a Litigation Sub-committee.

Committee members are as follows: Mayor Liptak, Council Member Carra and Council Member Lobell.

Council Member Lobell noted he would accompany a local business owner to the next planning board meeting on September 25<sup>th</sup>. He added the owner is trying to rent out his store front which is zoned residential. He asked why he should have to get a change of use and not ask for an interpretation.

Council Member Jaxil replied all the facts should be noted first.

Stanley Schrek suggested he look into this matter to avoid contaminating the process.

**PUBLIC COMMENTS**

Mayor Liptak read the following:

To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy and e-mail a copy to the Borough Clerk's Office after making your comments.

Richard Yadlosky, 267 Weiss Terrace, Raritan, New Jersey 08869: Commented that at the Library Board Meeting on September 19, 2013 it was said the lawsuit between the Borough and the Library was a private one. He added a new member of the board was not even aware there was a law suit. He suggested members be made aware of the business of the committee they are serving. He suggested the Council look for a higher qualified people to be employed in the Library. He commented the law offices of Di Francesco and Bateman, are just harassing the tax payers of this Town.

Mark Gara, 21 Church Street, Raritan, New Jersey 08869: Asked if the fee of \$1,500.00 in escrow is standard for all applications made.

Stanley Schrek replied fee schedules depend on size and the scope of the application.

Mark Gara suggested to Council Member Lobell he should take the advice of Mr. Schrek in regards to the application with the Planning Board.

**EXECUTIVE SESSION**

In public Mayor Liptak read the following Resolution to enter an Executive Session.

**RESOLUTION 2013-09-120**

Council Member Gara motioned to adopt Resolution 2013-09-120, seconded by Council President Tozzi . Motion carried by the following roll call vote.

**EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-7, et seq., commonly known as the "Sunshine Law", requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

**WHEREAS**, the "Sunshine Law" requires that a closed session be authorized by resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Raritan that the following portion of this meeting shall be closed to the public and the meeting shall be resumed at the end of the closed session; and

**BE IT FURTHER RESOLVED** that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

SUBJECT MATTER

1. Personnel - Construction/Property Maintenance and Police
2. Contract Negotiations – Fire Company and PBA
3. Litigation – Buckler/Johnson Drive
4. Attorney-Client Privilege

TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED:

Upon authorization by the Borough Attorney

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi				X
		Lobell	X			
		Sibilia	X			
	X	Tozzi	X			

Council President Tozzi motioned to adjourn the Executive Session and return to the normal order of business, seconded by Council Member Gara. Motion carried

Council Member Gara motioned to approve the hiring of Donna Sartori for the position of Property Maintenance Administrative Assistant, seconded by Council Member Carra. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Carra	X			
X		Gara	X			
		Giraldi				X
		Lobell	X			
		Sibilia	X			
		Tozzi	X			

**ADJOURNMENT**

Council Member Lobell motioned to adjourn, seconded by Council President Tozzi. Motion carried at 9:26pm.

Respectfully submitted,

Rayna E. Harris, Borough Clerk

REH/cmd