

**BOROUGH OF RARITAN
REORGANIZATION MEETING**

The Reorganization Meeting of the Borough of Raritan Council was held on January 5, 2014 in the Municipal Building, 22 First Street, Raritan, New Jersey 08869 at 12:55pm.

The presentation of the Colors was performed by the Raritan Fire Department, Relief Hose Company No.2 and piper, Jessica Marzocca.

Reverend Stephan Eckert delivered the invocation.

Rayna E. Harris read the following notice: This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger of the time, date and place of this meeting, posting a notice on the official bulletin board, on the Raritan Borough website, filing a copy in the Borough Clerk’s office and including this statement in the minutes.

The Pledge of Allegiance led by the Honorable Jo-Ann Liptak, Mayor of Raritan Borough.

The Star Spangled Banner sung by Lisa Simonetti.

Mayor Liptak recognized the dignitaries

The Oath of Office was administered to Paul Giraldi by Rayna E. Harris.

The Oath of Office was administered to Andrew Sibilias by Rayna E. Harris

ROLL CALL

Present: Denise Carra, Stefanie Gara, Paul Giraldi, Greg Lobell, Andrew Sibilias and Donald Tozzi

Also Present: Mayor Jo-Ann Liptak, Daniel Jaxel, Borough Administrator; Stanley J. Schrek, Borough Engineer; Jolanta Mariarz, Alternate Borough Attorney and Rayna E. Harris, Borough Clerk

Council Member Carra motioned to approve, seconded by Council Member Giraldi to nominate Donald Tozzi as Council President. Motion carried by the following roll call vote

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Carra	X			
		Gara	X			
	X	Giraldi	X			
		Lobell	X			
		Sibilias	X			
		Tozzi	X			

RESOLUTION 2014-01-002

Council Member Gara motioned to approve Resolution 2014-01-002, seconded by Council President Tozzi. Motion carried by the following roll call vote.

APPOINTMENT OF CHIEF OF POLICE

WHEREAS, Mark D. Ciesla has notified the Borough of Raritan of his intent to retire from the Chief of Police position in the Raritan Police Department effective January 1, 2014; and

WHEREAS, the Borough of Raritan wishes to appoint a Chief of Police; and

WHEREAS, eligible members of the Raritan Borough Police Department expressed a desire to be considered as candidates and the Mayor and Borough Council have performed an extensive evaluation process; and

WHEREAS, Lieutenant Kenneth J. McCormick III was selected;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that it hereby appoints Kenneth J. McCormick III to the position of Chief of Police, effective January 1, 2014 at an annual base salary of \$104,040.00.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
X		Gara	X			
		Giraldi	X			
		Lobell	X			
		Sibilia	X			
	X	Tozzi	X			

Mayor Liptak administered the Oath of Office to Kenneth J. McCormick III.

Mayor Liptak presented an Award for Outstanding Service to the Borough of Raritan Recreation Director Richard Bartolucci and Assistant Director Robert Andreychak

STATE OF THE BOROUGH ADDRESS BY MAYOR JO-ANN LIPTAK

Ladies and gentlemen; distinguished guests; family and friends; welcome to the annual re-organization meeting of the Borough of Raritan. The New Year is upon us and, like the Roman god Janus who had two faces with the ability to look forward and backward, we too are looking back today and forward into the 2014. I am honored to be the Mayor of this fine community and so proud of the fine people who live and work here and so grateful for our many volunteers.

Our engineering department headed by our capable borough engineer, Stan Schrek, had a very active year. Design was completed for the Reconstruction of Orlando Drive, Phase 1, from Route 206 to Busky Lane. This project was substantially funded by two grants from NJDOT. We applied for a NJDOT grant to enable Orlando Drive, Phase 2, which will reconstruct the road from Busky Lane to Thompson Street.

The borough tax collection rate for 2013 was 98.95%. Thank you to our very conscientious citizens who actually try to pay their taxes before they are due.

Stone Bridge at Raritan housing development currently has 231 residential units under construction. Many new Raritan residents are now occupying the finished apartments. The Stone Bridge at Raritan clubhouse is also in use near the entrance on Route 202. Construction of the duplex apartment structures is nearing completion. New businesses now calling Raritan their home include a new attorney, dressmaker and tailor, nail salon, ice cream store, two new restaurants, and the promise of a new Canadian-based coffee shop and another well-known ice cream establishment.

Our civic pride was boosted with another incredible Raritan River Fest and Rubber Duck Race. Thanks to all who helped make this one of our signature events along with the John Basilone Parade which drew one of the largest crowds we have ever had to view the parade. We saw the Memorial Day Bike Races return to Raritan with an officially sanctioned cycling race held on the Saturday before Memorial Day. In July, we witnessed the removal of the Nevius Street Dam which returned the river to the pristine waterway it was in the past. Perhaps our proudest moment was being ranked number 96 among New Jersey Monthly's September issue featuring the Top 100 Towns in the state.

Our police department took steps this year to upgrade our community policing efforts. Extra walking patrols were added to the daily duties of our police officers in the area of Somerset Street and the Nevius Street Bridge as well as increased car patrols in the downtown area. By adding these patrols it increased the visibility to the public and communication with residents. Personnel within our department also changed during 2013. Our officers are a top notch group of professionals and it's always gratifying to know that other departments within the state are looking at them. This was the case this year with Officer Michael Acquaviva who was offered a position with the Monmouth County Prosecutor's Office. We were saddened to see Officer Acquaviva leave but we know he has a brilliant future ahead as a detective. Chief Mark Ciesla announced his retirement this past August with his terminal day being December 31st. After interviewing all eligible candidates, Lt. Kenneth McCormick, was selected by the Council to be the new Chief of Police. Patrolman Benjamin Griffin, a graduate of the Union County Police Academy, joined the department in December as our newest patrolman.

Supreme Court Justice Louis Brandeis said, "The most important political office is that of the private citizen." Participation of our citizenry is vital to our government to keep it effective and efficient. You, as members of our community, need to keep the Mayor and Council focused and accountable. Attend Council meetings, find out the issues concerning our town and your neighborhoods; ask questions and demand excellence from those whom you elected. Volunteer for a board or commission. Our web site had all the information one needs to volunteer. Effective government represents diverse opinion and works toward informed, conscientious compromises. As we move forward let us never lose sight that our ultimate goal is to make Raritan one of the finest communities in Somerset County and New Jersey.

As with every community, we rely on our citizen volunteers to help get the work done. We are thankful for those people who give so freely with their time and talents to make our community run so well. Each year we honor one of those hometown heroes for whom the words "I don't

have time” do not exist in their vocabulary. Theresa Bray was honored as our 2013 Nicholas Esposito Volunteer of the Year. Theresa, thank you for all you do for us and thanks to each and every person who helps the borough in any capacity.

As we move into 2014 we look forward to:

- Continuing a close working relationship with Michael Catania and Duke Farms Foundation
- Continuing the development and redevelopment of the river front
- Evening concerts on the Nevius Street Bridge during the summer months
- Continuing the excellent Halloween Parade and Santa Comes to Raritan extravaganzas held here at the Borough Hall as well as the Easter Egg Hunt held at Frelinghuysen Field. Thanks to the Recreation Committee for doing such an amazing job with those events.
- Completing phase two of the Orlando Drive reconstruction

I would be remiss if I did not welcome back Councilmen Giraldi, Sibilgia, Lobell and Tozzi and Councilwomen Gara and Carra. I want to thank you in advance for another productive year working with you all for the good of our community. Let us never forget that we are here to serve the community and not our own personal agenda. In closing may you and your loved ones enjoy good health and happiness this New Year.

Robert Zimmerman also known as Bob Dylan said it best: “May God bless you and keep you always, May your wishes all come true, May you always do for others, and let others do for you.

REMARKS BY BOROUGH COUNCIL

Council President Tozzi gave the following remarks:

Thank you to all the residents and businesses of Raritan Borough for supporting me in my Roll as Councilman. My biggest concern has always been bringing people to our Town. As you know I was the founder of the crazy duck race which was organized by Council Member Gara and myself. We have a great sponsor relationship with the Steeplechase Cancer Center in Somerville that has helped us out. My main objective is to get people into our Town and make the Town grow. Other objectives are to get our Main Street as best suited to business as possible, because the Main Street is the back bone of the Borough. The bike races are back in the Borough other Basilone events going on this year we have the open flea market in the park. There are a lot of events going on our number one objective is to get people into our Town. Thank you for all your support.

Council Member Carra read the following remarks:

Good Afternoon:

I would like to begin by congratulating Councilman Giraldi and Councilman Sibilgia on their election victory. I look forward to working with both Councilmen as we continue to improve our town and do “great” things for Raritan. I support Councilman Tozzi for Council President this year to help continue the progress this Mayor and Council has made in moving Raritan forward. I personally would like to focus on housing violations and enforcement of property maintenance issues.

This year, Mayor Liptak has appointed me to Litigation and Courts. This is a newly established "Standing Committee" for 2014. I will be responsible for working with the Borough Attorney to communicate legal issues between the courts and the Mayor and Council.

I will serve on the Finance Committee with Councilwoman Gara. The State of New Jersey has mandated a maximum non-ordinance 5% appropriation increase. The tax levy CAP remains at 2% for 2014. Department heads have completed their 2014 capital and operating budgets and the Mayor and Council will be meeting with them this month to discuss their requests.

I will continue to serve on the Personnel Committee. We have been meeting once a week since January 2013 to review and rewrite job descriptions for all borough employees. Our focus in 2014 will be to implement an employee performance review process and review the organizational structure of the Borough.

I am liaison to Senior Citizens and Council representation to the Municipal Land Use Board for 2014.

In closing, I would like to congratulate Chief McCormick on his promotion and offer him my full support. I would like to extend my thanks and gratitude to our Borough Administrator, Dan Jaxel, and Municipal Clerk, Rayna Harris for their knowledge and guidance throughout the year. A special thank you to the Public Works Department, Police Department, Somerville Rescue Squad, OEM and all the volunteers who give back to our community.

I would like to wish everyone a happy, health and safe New Year.

Council Member Giraldi gave the following remarks:

First of all thank you to everyone for coming out today and for supporting our ticket in the last election. This is my second term and I feel that I have accomplished some things, but I have also left a much on my plate for the next three years. I am a firm believer that we need to work on fixing our housing issues above our businesses and elevate our quality of life. To this end I will work on these issues. My personal reasons for improving Raritan is, I have many family members living in town and I want to see Raritan improve and prosper. I have my family, my sister and her family, my daughter and her family, my nephew and his family. They are all living in town, a total of five generations. So you see it is important for me to make things better. I look forward in the coming year to work with the Police Department, Public Safety and as the liaison to the Board of Health and also the Municipal Court. In summary the voters have given me another three years to work with my fellow Council members to help Raritan move along and I feel sure we will do just that. I would like to thank everyone for supporting Andy and I for our run for office, thank you very much.

Council Member Lobell read the following remarks:

Thank you for coming to this year's reorganization. I hope everyone had a wonderful New Year and 2014 will be a healthy and prosperous one. We have had many changes this year. I would like to thank Chief Ciesla for his service to the people of Raritan. I wish him the best in his retirement and future endeavors. Councilman Anthony Soriano, Borough Clerk Rayna Harris, Detective Mike Acquaviva, MaryAnn Cirrianni and Anthony Capici are moving on with new

career opportunities and I wish them all the best and thank them for their service and commitment to Raritan.

As people leave our Raritan family it also grows. I would like to welcome Office Benjamin Griffin, Donna Santori and Brad Hendershot. I wish you all the best, hope you enjoy your time in Raritan.

Our leadership has changed in the police department and I am very excited to see Ken McCormick in the leadership position. Congratulations Chief McCormick. I look forward to working with you this year

We had another election last year and I would like to congratulate Paul Giraldi on his Re-election and Andy Sibilica on his election.

I am looking forward to being liaison for Cultural and Historical Committee and the Police Department this year.

A lot of exciting things are going on in Raritan and I am very excited to continue with these projects, especially the redevelopment of Orlando Drive and the Riverfront. I feel this is the future of Raritan.

I would like to thank all the employees of Raritan. You folks are the ones that really make things happen and you do a great Job.

And to the Council, we always have to remember that we serve all the people of Raritan, they are our first responsibility. Thank you very much and let's have a great year

Council Member Gara read the following remarks:

I would like to welcome and thank our distinguished guests and residents for joining us today for our annual reorganization meeting. I would like to congratulate Paul and Andy. I look forward to working with Mayor Liptak and the Council in this upcoming year.

2013 was another busy year for the borough. We have been working closely with The Dukes Foundation, The Central Jersey Stream Team and many other wonderful groups to help us continue the progress on our Riverfront Corridor. We have continued a wonderful relationship with the Steeplechase Cancer Center at Somerset Medical Center and with their support had a very successful RiverFest and Rubber Duck race raised over \$23,000.00.

We are anticipating 2014 to be a year of continued productivity as we move forward with our redevelopment plans, enhancement of Canal Park, cleanup of our Canal and the final phases of Orlando Drive to name a few.

This past year serving our Borough I had the privilege of working closely with our Police Department. I would like to wish our outgoing Chief Mark Ciesla the best as he moves on from our community and congratulate our new Chief Ken McCormick as he takes the reigns as leader of our Police Department. I also had the privilege of working closely with our Borough Clerk Rayna Harris with Administration and Personnel. We worked very closely this year in rewriting many policies and procedures for the Borough and I can guarantee the personnel meetings will not be the same without you. Rayna, I am truly going to miss working with. You have help

guide this Council through many issues and obstacles over the last 4 years. I would like to wish you the very best as you move on to a new community. You will be truly missed. Thank you to Don Christensen, The Economic Development Committee Chair. You have helped bring the EDC to new levels this year and the Borough is lucky to have such a dedicated person working so diligently. I also enjoyed working with the Somerset County Wastewater Management Committee and the Somerset County Solid Water Advisory Council.

My duties in 2014 will include Administration, Finance and Personnel and Public Properties. I will be liaison to Office of Emergency Management and the Environmental Commission. I will also maintain my seat on the Somerset County Wastewater Management Committee and the Somerset County Solid Waste Advisory Council. I am excited to be Co-Chairing to the 3rd Annual Raritan Riverfest and Rubber Duck Race. This year we have a much larger group of volunteers eager to help assist in the preparation of this wonderful community event. If you are interested in volunteering please do not hesitate to contact me.

Your Council will continue to work to improve our quality of life, the efficiency of our many Borough departments, and of course to provide continued services while focusing on maintaining our taxes at the lowest possible rate. We are working very hard to help meet both the present and future needs of Raritan. I would like to urge all residents to get involved in any way possible. I am readily available to all of you and of course I welcome communication from you. I hope everyone had a very Merry Christmas and I wish you all a happy, healthy and prosperous New Year. Thank you.

Council Member Sibilia gave the following remarks:

First of all I would like to thank my family for giving me the time to serve as a member of Council. Second of all I would like to thank the residents of Raritan for voting for me into office. Third of all I look forward to serving the residents of Raritan and if anyone has a question they can give me a call. Thank you.

Mayor Liptak read the following: I have had the distinct pleasure and honor to work with Rayna Harris, our Borough Clerk for four years. Rayna has the understanding and knowledge of the Law she is detail oriented and precise. She is dedicated to a fault and a wonderful friend. Rayna has taught me to be calm and to carry on when things have been crazy. She has been my sounding board when frustration has been knocking at the door. Shortly after Rayna was hired here, I had the opportunity to talk with Colleen Mahr, Mayor of Fanwood the Town Rayna left to come here. Colleen said” oh, you got my Rayna” I didn’t quite understand what she met at the time. I will miss you, we all will miss you it is not going to be the same without you. Please join me in thanking Rayna Harris.

ADOPTION OF GENERAL RULES OF ORDER

A motion was made by Council Member Lobell to approve, seconded by Council Member Gara to adopt the 2014 Rules of Order. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

APPOINTMENTS OF STANDING COMMITTEES

Mayor Liptak noted the following appointments:

ENGINEERING AND PUBLIC WORKS

Council Member Andrew Sibilia and Council President Donald Tozzi

ADMINISTRATION, FINANCE AND PERSONNEL

Council Member Stefanie Gara and Council Member Denise Carra

POLICE

Council Member Greg Lobell and Council Member Paul Giraldi

PUBLIC SAFETY

Council Member Paul Giraldi and Council Member Andrew Sibilia

PUBLIC PROPERTIES

Council President Donald Tozzi and Council Member Stefanie Gara

LITIGATION AND COURTS

Council Member Denise Carra and Council Member Greg Lobell

2014 COUNCIL LIAISON ASSIGNMENTS

Council Member Denise Carra

Senior Citizens and Planning Board

Council Member Stefanie Gara

OEM and Environmental Commission

Council Member Paul Giraldi

Board of Health and Municipal Court

Council Member Greg Lobell

Historic and Cultural Committee and Regional Center Partnership

Council Member Sibilia

Parks & Recreation and Board of Education

Council President Tozzi

Economic Development Committee and Basilone Parade Committee

APPOINTMENTS BY MAYOR

Mayor Liptak made the following appointments:

PLANNING BOARD

Debra Thomas	3 year term	1/1/2014-12/31/2016
Thomas Brown	2 year term	1/1/2014-12/31/2015
William Cunningham	2 year term	1/1/2014-12/31/2015 (Alt #1)
David Forktus	2 year term	1/1/2014-12/31/2015 (Alt #2)
Ronald Rispoli	1 year term	1/1/2014-12/31/2014 (Alt #3)
Jamie Del Rocco	1 year term	1/1/2014-12/31/2014 (Alt #4)

RECREATION COMMITTEE

Frank Loschiavo	5 year term	1/1/2014-12/31/2018
John Delosh	5 year term	1/1/2014-12/31/2018

ENVIRONMENTAL COMMISSION

Rick Zack	3 year term	1/1/2014-12/31/2016
Ann Marie McCarthy	2 year term	1/1/2014-12/31/2015

CULTURAL AND HISTORIC COMMITTEE

Tim Rack	3 year term	1/1/2014-12/31/2016
Al Capetta	3 year term	1/1/2014-12/31-2016
Keith James	1 year term	1/1/2014-12/31/2014 (Alt #1)
Adele Goetsch	1 year term	1/1/2014-12/31/2014 (Alt #2)
Marie Lombardy	1 year term	1/1/2014-12/31-2014 (Alt #3)

REGIONAL CENTER BOARD

Mayor Jo-Ann Liptak	1 year term	1/1/2014-12/31/2014
Don Christensen	1 year term	1/1/2014-12/31/2014
Council Member Lobell	1 year term	1/1/2014-12/31/2014
David Maski	1 year term	1/1/2014-12/31/2014

APPOINTMENTS BY MAYOR WITH COUNCIL CONSENT

Council President Tozzi motioned to approve the following appointments by the Mayor, seconded by Council Member Giraldi. Motion carried by the following roll call vote.

PLANNING BOARD

Council Member Denise Cara	1 year term	1/1/2014-12/31/2014
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BOARD OF HEALTH

Paula Machala 3 year term 1/1/2014-12/31/2016
 Jill Brown-3 year term
 Katherine Mastice-3 year term
 Diane Lella- 3 year term

LIBRARY BOARD OF TRUSTEES

Ronald Rispoli-5 year term

SOMERSET COUNTY CULTURAL & HERITAGE

No Appointments

COMMISSION ADVISORY BOARD

No Appointments

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
		Gara	X			
	X	Giraldi	X			
		Lobell	X			
		Sibilia	X			
X		Tozzi	X			

RESOLUTIONS

Council Member Lobell motioned to approve the following Resolutions, seconded by Council Member Gara. Motion carried by the following roll call vote.

RESOLUTION 2014-01-003

BOND COUNSEL

WHEREAS, the Mayor of the Borough of Raritan has nominated John L. Kraft, Esq. of John L. Kraft, Esq., L.L.C. 505 Thornall Street, Suite 206, Edison, New Jersey 08837 as Bond Counsel;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan hereby appoints John L. Kraft, Esq. of John L. Kraft, Esq., L.L.C. to serve as Bond Counsel for a term of one year commencing January 1, 2014 terminating December 31, 2014 at a total 2014 amount of legal services not to exceed \$30,000.00. The Borough of Raritan has entered into an agreement with the Bond Counsel pertaining to compensation of fees without competitive bidding.

BE IT FURTHER RESOLVED that The Mayor and Clerk of the Borough of the Raritan are hereby authorized and directed to execute said agreement on behalf of the Borough of Raritan. The Clerk is hereby directed to publish notice of this appointment within ten (10) days of the adoption of this resolution as required by law.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-004

MUNICIPAL PROSECUTOR

WHEREAS, the Mayor of the Borough of Raritan has nominated Joseph M. Wenzel to serve as the Municipal Prosecutor;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that for Municipal Prosecutor services for a term of one year Joseph M. Wenzel shall serve as the Municipal Prosecutor for a term of one year, commencing January 1, 2014 and terminating December 31, 2014 at an annual retainer fee of 7,8430.00 per year.

BE IT RESOLVED that it is agreed that Joseph M. Wenzel shall be responsible to prosecute any and all cases wherein the complainant is the Borough of Raritan, but that he shall not be responsible to prosecute cases wherein the complainant is the New Jersey State Police or a private citizen.

BE IT RESOLVED that the Borough of Raritan have entered into an agreement with Joseph M. Wenzel pertaining to compensation of fees without competitive bidding.

BE IT FURTHER RESOLVED that The Mayor and Clerk of the Borough of the Raritan are hereby authorized and directed to execute said agreement on behalf of the Borough of Raritan. The Clerk is hereby directed to publish notice of this appointment within ten (10) days of the adoption of this resolution as required by law.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-005

ALTERNATE BOROUGH PROSECUTOR

WHEREAS, the office of the Municipal Court Administrator has advised the Mayor and Council of a need to appoint an alternate Borough Prosecutor for the Borough to represent defendants in the Municipal Court on such occasions when the appointed Public Defender cannot represent such defendants as a result of a legal or ethical conflict; and

WHEREAS, Steven D. Rothblatt, Esq. of 1224 Livingston Avenue, North Brunswick, NJ 08902, possesses the appropriate qualifications, and has expressed a willingness to accept such position;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Raritan, County of Somerset, State of New Jersey, that Steven D. Rothblatt, Esq. shall be and is hereby appointed Alternate Borough Prosecutor for the Borough of Raritan for a term of one year, commencing January 1, 2014 and terminating December 31, 2014 to be compensated on a per case basis as may be authorized by the Council upon notice from the Administrator of the Municipal Court of the necessity to appoint the Alternate Public Defender in any particular case.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-006

PUBLIC DEFENDER

WHEREAS, that the Mayor of the Borough of Raritan has nominated Frank Taddeo, 25 West High Street, Somerville, NJ 08876 as Public Defender;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that Frank Taddeo of 25 West High Street, Somerville, NJ 08876 is hereby appointed as the Public Defender for a term of one year, commencing January 1, 2014 and terminating December 31, 2014 at a rate of \$4,000.00 per year.

BE IT FURTHER RESOLVED that The Mayor and Clerk of the Borough of the Raritan are hereby authorized and directed to execute said agreement on behalf of the Borough of Raritan. The Clerk is hereby directed to publish notice of this appointment within ten (10) days of the adoption of this resolution as required by law.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-007

ALTERNATE PUBLIC DEFENDER

WHEREAS, the office of the Municipal Court Administrator has advised the Mayor and Council of a need to appoint an alternate Public Defender for the Borough to represent defendants in the Municipal Court on such occasions when the appointed Public Defender cannot represent such defendants as a result of a legal or ethical conflict; and

WHEREAS, Matthew C. Moench of 1303 Roger Avenue Bridgewater, NJ 08807 possesses the appropriate qualifications, and has expressed a willingness to accept such position;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Raritan, County of Somerset, State of New Jersey, that Matthew C. Moench shall be and is hereby appointed Alternate Public Defender for the Borough of Raritan for a term of one year, commencing January 1, 2014 and terminating December 31, 2014 to be compensated on a per case basis as may be authorized by the Council upon notice from the Administrator of the Municipal Court of the necessity to appoint the Alternate Public Defender in any particular case.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-008

INSURANCE AGENT

WHEREAS, there is a need for an insurance agent for the Borough of Raritan for 2014; and

WHEREAS, the Local Public Contract Law requires that a notice of an award for professional services without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that Wills of New Jersey, Inc. 350 Mt. Kemble Avenue, 2nd Floor, PO Box 1969, Morristown, NJ 07962 be appointed Insurance Agent for a term of one year from January 1, 2014 through December 31, 2014.

BE IT FURTHER RESOLVED that The Mayor and Clerk of the Borough of the Raritan are hereby authorized and directed to execute said agreement on behalf of the Borough of Raritan. The Clerk is hereby directed to publish notice of this appointment within ten (10) days of the adoption of this resolution as required by law and file a copy in the Office of the Borough Clerk.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-009

ADMINISTRATIVE OFFICIALS

BE IT RESOLVED that the Mayor of the Borough of Raritan has nominated and the Raritan Borough Council has appointed the following 2014 Administrative Officials:

<u>OFFICE</u>	<u>NAME</u>	<u>TERM</u>
Housing Official	Louis G. Gara II	January 1, 2014 - December 31, 2014
Zoning Officer	Louis G. Gara II	January 1, 2014 - December 31, 2014
Administrative Officer	Louis G. Gara II	January 1, 2014 - December 31, 2014
Property Maintenance Code Inspector	Frank Taddeo	January 1, 2014 - December 31, 2014
Fire Prevention Official	Frank D'Amore	January 1, 2014 - December 31, 2014
Tax Search Officer	Lisa Simonetti	January 1, 2014 - December 31, 2014
Assessment Search Officer	Daniel Jaxel	January 1, 2014 - December 31, 2014

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-010

REGISTERED MUNICIPAL ACCOUNTANT

WHEREAS, that the Mayor of the Borough of Raritan has nominated Suplee, Cooney & Company, as Registered Municipal Accountant;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan that Suplee, Clooney & Company is hereby appointed to serve as Registered Municipal Accountant for a term of one year, commencing January 1, 2014 and terminating December 31, 2014. The Mayor and Council of the Borough of Raritan have entered into an agreement with Suplee, Clooney & Company pertaining to compensation of fees without competitive bidding and at a total annual amount for auditing services not to exceed \$70,000.

BE IT RESOLVED that the audit shall be performed in accordance with requirements as prescribed by the Division of Local Government and applicable statutes and that the compensation shall be provided for in the Annual Adopted Budget.

BE IT FURTHER RESOLVED that The Mayor and Clerk of the Borough of the Raritan are hereby authorized and directed to execute said agreement on behalf of the Borough of Raritan. The Clerk is hereby directed to publish notice of this appointment within ten (10) days of the adoption of this resolution as required by law and file a copy in the Office of the Borough Clerk.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-011

DEPOSITORIES/FINANCIAL INSTITUTIONS

BE IT RESOLVED by the Borough Council of the Borough of Raritan that pursuant to N.J.S.A. 40A:5-14, the following financial institutions be designated as depositories for Borough monies, said banks or trust companies having their place of business in New Jersey, organized under the laws of the United States or New Jersey:

1. **TD Bank, 34 W. Somerset Street, Raritan, NJ 08869**
2. **PNC Bank, 555 Route 28 West, Raritan, NJ 08869**
3. **Skylands Community Bank, 91 N. Gaston Avenue, Somerville, NJ 08876**

4. Peapack-Gladstone Bank, 190 Main Street, Gladstone, NJ 07934

BE IT FURTHER RESOLVED that prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the government Units Deposit Protection Act (R.S. 17:9-41).

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-012

RATE OF INTEREST ON DELINQUENT TAXES AND SEWER

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Raritan, County of Somerset; State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes and sewer fees becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1, 500.00 becoming delinquent after due date and if a delinquency is in excess of \$10, 000.00 and remains in arrears on December 31st of the calendar year an additional penalty of 6% shall be charged against the delinquency.

2. Effective January 1, 2014 there will be a ten (10) day grace period on quarterly tax payments.

3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-013

CUSTODIANS OF ACCOUNTS

BE IT RESOLVED by the Borough Council of the Borough of Raritan that the following Borough Officials are hereby authorized as custodians of the following financial accounts:

Fund Accounts	Custodian	Name
1. Current	Chief Finance Officer	Karin Kneafsey
2. Capital	Chief Finance Officer	Karin Kneafsey
3. Dog	Chief Finance Officer	Karin Kneafsey
4. Trust	Chief Finance Officer	Karin Kneafsey
5. Construction Account	Chief Finance Officer	Karin Kneafsey
6. Payroll	Chief Finance Officer	Karin Kneafsey
7. Payroll Agency	Chief Finance Officer	Karin Kneafsey
8. Magistrate Court	Court Administrator	Linda Lella
9. Court/Bail	Court Administrator	Linda Lella
10. Vital Statistics	Registrar of Vital Statistics	Constance M. DelRocco
11. Tax Collector Trust	Tax Collector	Lisa Simonetti

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-014

TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purpose and amounts required in the manner and time therein provided:

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made for the year 2014:

APPROPRIATIONS EXPENSES	SALARIES AND WAGES	OTHER
Administrative and Executive	\$ 68,000.00	\$ 17,000.00
Borough Clerk	22,500.00	5,000.00
Financial Administration	23,200.00	12,000.00
Assessment of Taxes		19,000.00
Collection of Taxes	14,000.00	3,000.00
Legal Services and Costs		40,000.00
Municipal Court	35,000.00	3,500.00
Public Defender	1,500.00	
Municipal Prosecutor		3,000.00
Engineering Services and Cost		12,000.00
Public Buildings	9,500.00	20,000.00
Public Grounds		800.00
Planning Board	850.00	4,000.00
Environment Commission	380.00	500.00
Insurance:		
Group Insurance Plan Employees		250,000.00
Surety Bond Premiums		1,300.00
Other Insurance		140,000.00
Workers' Compensation Insurance		70,000.00
Elections		1,000.00
Uniform Fire Safety Act	8,800.00	4,000.00
Fire	200.00	18,000.00
Police	300,000.00	40,000.00
Construction Official (inside Cap)	33,000.00	5,000.00
Interlocal Agreement Somerville		
Electric Subcode		5,000.00
Property Maintenance	30,000.00	2,000.00
Emergency Management		500.00
Road Repairs and Maintenance	84,000.00	15,000.00
Snow Removal	20,000.00	8,000.00
Garbage and Trash Removal	155,000.00	100,000.00
Sewerage Authority Share of costs		\$200,000.00
Board of Health	\$400.00	20,000.00
Dog Regulation		6,000.00
Vital Statistics	3,900.00	1,000.00
Parks and Playgrounds	20,000.00	25,000.00
Celebration of Public Events		4,000.00
APPROPRIATIONS EXPENSES	SALARIES AND WAGES	OTHER
Maintenance of Public Library		143,000.00
Utilities:		
Gasoline		29,000.00

Electricity		23,000.00
Telephone and Telegraph		14,000.00
Natural Gas		14,000.00
Heating Oil		13,000.00
Street Lighting		41,000.00
Fire Hydrant Service		36,000.00
Water		3,000.00
Contingent		3,000.00
Capital Improvement Fund		30,000.00
Social Security System		55,000.00
Payment of Bond Principal		280,000.00
Interest on Bonds		99,225.00
NJ Transit Lease		27,500.00
Due from Assessment Trust		20,000.00
Interest on Notes		16,041.21
Payment of Note Principal		79,100.00
Public Employees Pensions System		166,887.00
Police and Fire Retirement System		388,364.00
GRAND TOTAL	830,230.00	2,536,717.21

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-015

**TO CANCEL 2011 OPEN BALANCES LESS THAN \$10.00
FOR PROPERTY TAX**

WHEREAS, N.J.S.A. 40A:5-17-1 allows the Tax Collector to cancel all property tax open balances in the amount of \$10.00 or less at the close of the fiscal year, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Raritan, County of Somerset; State of New Jersey that the Tax Collector is hereby authorized to cancel all property tax open balances in the amount of \$10.00 or less for the year 2013.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-016

OFFICIAL NEWSPAPERS

WHEREAS, all legal notices, ordinances, and resolutions must be advertised so as to inform the public of all happenings and events;

WHEREAS, Notices shall be mailed, telephoned, telegraphed or hand delivered to at least two (2) newspapers;

NOW, THEREFORE, the Mayor and Borough Council of the Borough of Raritan gives notice that The Courier News and The Star Ledger are the official newspapers of the Borough for 2014 and are designated by the public body to receive legal notices.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-017

2014 ANNUAL MEETING SCHEDULE

NOW, THEREFORE, BE IT RESOLVED Borough Council of the Borough of Raritan, County of Somerset; State of New Jersey that the meeting schedule for the period January 1, 2014 to December 31, 2014 will be Agenda-Workshop Meetings at 7:00 PM with an Executive (Closed) Session listed on the meeting agenda on the 2nd Tuesday of the month or as designated; and the Regular Meetings at 7:00 PM with an Executive (Closed) Session listed on the meeting agenda will be on the 4th Tuesday of the month or as designated, official action will be taken. All meetings shall be held at 22 First Street, Raritan, NJ 08869 on the following dates:

<u>AGENDA-WORKSHOP MEETING</u>	<u>REGULAR MEETING</u>
January 14, 2014	January 28, 2014
February 11, 2014	February 25, 2014
March 11, 2014	March 25, 2014
April 8, 2014	April 24, 2014
May 13, 2014	May 27, 2014
June 10, 2014	June 24, 2014
July 8, 2014	July 23, 2014
August 12, 2014	August 26, 2014
September 9, 2014	September 23, 2014
October 9, 2014	October 28, 2014
November 25, 2014 at 6:00 PM*	November 25, 2014
December 16, 2014 at 6:00 PM*	December 16, 2014*

The Clerk is hereby directed to publish notice of this appointment in the Courier News or Star Ledger within ten (10) days of the adoption of this resolution as required by law.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-018

PAID HOLIDAYS

BE IT RESOLVED by the Borough Council of the Borough of Raritan that each employee of the Public Works Department shall be paid for the following twelve holidays in 2014 provided he/she shall work on the scheduled work day before and after said holiday:

1. New Year's Day	January 1, 2014 (Wednesday)
2. Presidents' Day	February 17, 2014 (Monday)
3. Good Friday	April 18, 2014 (Friday)
4. Memorial Day	May 26, 2014 (Monday)
5. Independence Day	July 4, 2014 (Friday)
6. Labor Day	September 1, 2014 (Monday)
7. Columbus Day	October 14, 2014 (Monday)
8. Veterans' Day (Administration Staff Only)	November 11, 2014 (Tuesday)
9. Thanksgiving Day	November 27, 2014 (Thursday)
10. Day after Thanksgiving Day	November 28, 2014 (Friday)
11. Christmas Day	December 25, 2014 (Thursday)
12. Day After Christmas	December 26, 2014 (Friday)

BE IT FURTHER RESOLVED that each employee of the Public Works shall be entitled to one Floating Holiday.

BE IT FURTHER RESOLVED that each employee of the Administrative Department shall be paid for twelve holidays in 2014 provided he/she shall work on the scheduled work day before and after said holiday, which shall consist of the holidays listed above. Instead of One Floating Holiday, substitute Veterans’ Day for Administrative Staff.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

RESOLUTION 2014-01-019

BOROUGH ENGINEER

WHEREAS, the Mayor of the Borough of Raritan has nominated and the Raritan Borough Council has appointed Stanley J. Schrek of Van Cleef Engineering Associates, 755 Memorial Park, Phillipsburg, NJ 08865, as Borough Engineer; and

NOW, THEREFORE, BE IT RESOLVED that Stanley J. Schrek shall serve as Borough Engineer for a term of three years commencing January 1, 2014 and terminating December 31, 2016 at an annual retainer fee of \$20,000. The Mayor and Council of the Borough of Raritan have entered into an agreement with Stanley J. Schrek of Van Cleef Engineering Associates pertaining to compensation of fees without competitive bidding.

The Mayor and Clerk of the Borough of Raritan are hereby authorized and directed to execute said agreement on behalf of the Borough of Raritan. The Clerk is hereby directed to publish notice of this appointment in the Courier News and Star Ledger within ten (10) days of the adoption of this resolution as required by law.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Carra	X			
	X	Gara	X			
		Giraldi	X			
X		Lobell	X			
		Sibilia	X			
		Tozzi	X			

PUBLIC COMMENT

No one spoke

The Reverend Dr. Ronald W. Jones, Pastor, St. Paul Evangelical Lutheran Church, Raritan, New Jersey gave the benediction.

ADJOURNMENT

Council Member Gara motioned to adjourn the meeting and seconded by Council President Tozzi. Motion carried. Meeting adjourned at 1:45pm

Respectfully submitted,

Rayna E. Harris, Borough Clerk

REH/cmd