



## **B O R O U G H O F R A R I T A N**

**MUNICIPAL BUILDING**

**22 FIRST STREET**

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### **BOROUGH OF RARITAN ENVIRONMENTAL COMMISSION June 18, 2014**

Chairperson McCarthy called the meeting to order at 7:02 p.m.

Chairperson McCarthy read the following Open Public Meetings Act Statement:

“In accordance with Section 5 of the Open Public Meeting Act, Chapter 231, Public Law 1975, be advised that adequate notice of this Meeting of the Environmental Commission of the Borough of Raritan, County of Somerset was made by the posting on the bulletin board at the Borough Hall and transmitted to the officially designated newspapers indicating that this Meeting would take place at the Borough Hall, Council Chambers at 7:00 p.m. on June 18, 2014. In addition a copy of this notice is and has been made available to the public and is on file in the Office of the Municipal Clerk.”

The roll call was as follows:

Present: Olga Metaxas, Jerry Kovac, Ann Marie McCarthy, Stefanie Gara, Council Liaison  
Absent: Tom Delacruz, Rick Zack, Candance Bauer and Karen Baez

Everyone present participated in the Salute to the Flag.

#### **APPROVAL OF MINUTES**

A motion was made by Mr. Kovac to approve the minutes of May 21, 2014 as amended. Said motion was seconded by Ms. Metaxas and carried unanimously upon call of the roll.

#### **REPORT FROM BOROUGH COUNCIL**

Councilwoman Gara provided an update on the landscaping at the municipal building, specifically mentioning the cherry blossoms.

Ms. Gara reported the Borough is short points in attaining Sustainability status and will ask the Borough Clerk to post the Green checklist on the website. Ms. Gara spoke on the need for a Shade Tree Commission and reported the Borough Engineer is preparing an ordinance for its establishment. Ms. Gara asked for a volunteer of an Environmental Commission to also serve on the Shade Tree Commission. Mr. Kovac replied he would serve on both Commissions.

Ms. Gara reported on cherry blossoms being planted along Orlando Drive. She also provided an update on the repaving and sidewalk project on Orlando Drive

Ms. Gara announced Operation Secure Shred is on Saturday, June 21 at the Washington School.

Ms. Gara spoke on the planting of a Christmas tree in front of the Municipal Building and the planting of a second one on the opposite side of the building. She noted the trees will be maintained by the Public Works Department.

Ms. Gara reported the Borough Council accepted Lindsay SanGiacomo's resignation from the Commission and administered the oath of office to Jerry Kovac filling her unexpired term.

Ms. Gara provided an update on the Riverfront Project and noted that two developers are interested.

Ms. Gara reported the Borough has received \$200,000 for Phase 3 of the Orlando Drive Repaving Project and that will start in about one year. She noted there is a possibility of realignment and are working with developers on this.

#### **REPORT FROM PLANNING BOARD LIAISON**

No report was made at this time.

#### **PUBLIC DISCUSSION**

A motion was made by Mr. Kovac, seconded by Ms. Metaxas to open the meeting to the public. Said motion carried unanimously upon voice vote.

There being no comments from the public at this time, a motion was made by Ms. Gara to close the meeting to the public. Said motion was seconded by Mr. Kovac and carried unanimously upon voice vote.

#### **DISCUSSION ITEMS**

There were no discussion items at this time.

## **NEW BUSINESS**

### **Secretary Position**

Ms. McCarthy announced that as a result of Lindsay SanGiacomo's resignation, there is a need to fill the Secretary position. Presently the position is being filled by Ms. McCarthy who is also the Chair.

## **ADJOURNMENT**

A motion was made by Ms. Metaxas, seconded by Mr. Kovac to adjourn the meeting at 7:25 p.m. Said motion carried unanimously upon call of the roll.

Approved: *As Submitted.*  
Date: *August 20, 2014*

Ann Marie McCarthy, Chair