

The Agenda-Workshop Meeting of the Raritan Borough Council was called to order by Mayor Liptak at 6:00p.m. The meeting was held in the Meeting Room of the Raritan Borough Municipal Building at 22 First Street, Raritan, NJ 08869.

Mayor Liptak announced that the meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on August 6, 2014. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL

Present: Councilwoman Carra, Councilman Giraldi,
Councilman Lobell, Councilman Sibilgia,
Council President Tozzi
Absent: Councilwoman Gara
Also Present: Mayor Liptak, Borough Attorney Wenner, Borough
Engineer Schrek, Borough Administrator Jaxel,
Police Chief McCormick, Borough Clerk Schmitt

FLAG SALUTE AND MOMENT OF SILENCE

Councilman Sibilgia led the invocation and flag salute.

PUBLIC COMMENT

None.

WORK SESSION

1. Robert Wood Johnson University Hospital - Ambulance Services
(Anthony Cascio)

Mayor Liptak introduced Anthony Cascio and Matthew Streger, representatives of Robert Wood Johnson University Hospital, and asked them to give an overview of the services available to the residents through the current SASSA agreement serviced by Robert Wood Johnson University Hospital. Mr. Cascio and Mr. Streger assured Council that the recent merger between Somerset Medical Center and Robert Wood Johnson University Hospital would not change the current ambulance services.

Mayor and Council inquired about several issues including transport fees, soft billing, terms of the current contract, response times, 24/7 coverage, number of available ambulance and paramedic units, along with the possibility of acquiring additional services. Mr. Cascio and Mr. Streger briefed the Mayor and Council on the above issues and upon conclusion

thanked the Governing Body for the opportunity to address their concerns with Robert Wood Johnson University Ambulance Services.

2. Engineer's Report (SS)

Borough Engineer Schrek gave the following report:

Johnson Drive

The Borough will not be receiving Discretionary Aid funding to enable the repair to the sewer on Johnson Drive. Accordingly this needs to be funded through existing capital funds. I have discussed this with Dan and funding is available through various accounts. Our initial estimate, as per our Discretionary Aid application is \$100,000. We are in the process of preparing plans for bidding.

In the interim, we have requested that the contractor, assigned by the bonding company, proceed with the required concrete work and landscape restoration. Milling and overlay will be delayed until the sewer repair is completed.

Catch Basin Repairs

We are completing plans and specifications for catch basin repairs, pipe repairs and ADA compliant ramp installation. The repairs are throughout the Borough. The ADA ramping is concurrent with the ongoing and past watermain work.

Fifth Street Sidewalks

The project is proceeding well with the contractor taking advantage of the recent good weather. Work may be completed this week.

Orlando Drive, Phase 2

The project is substantially complete at the time of this writing. No issues during construction.

Orlando Drive, Phase 3

We have started design work for this project. In conjunction with this project we need to discuss a property diversion, with Green Acres, for the existing Green Acres property which was occupied by the realignment of Orlando Drive back in the '80s.

Tillman Street Improvements

Stonebridge is obligated, per the Settlement Agreement, to construct improvements on Tillman Street. The work has commenced. The scope of work is drainage improvements, new

curb and sidewalk, roadway base repairs, milling and overlay. Work is continuing.

NJ American Watermain Improvements

NJAWC is proceeding with the replacement old 4" CIP main with 8" DIP on Colfax Street, Church Street and Coddington Street. As with last year's project, the road will be milled and resurfaced upon completion. The Borough will be responsible for ADA compliant sidewalk ramps and MS4 compliant storm inlets. Work is continuing.

Parkland at Block 116.02, Lot 112.01

We have completed topography mapping to enable plotting of the floodway and riparian buffers at the Borough Park on the south side of Orlando Drive. Environmental constraints are significant although the use of the land for an open air market is feasible. A NJDEP permit will be required. I will present costs, at the work meeting, and Council will need to authorize proceeding to the next step which will be a pre-application meeting with NJDEP.

Borough Engineer Schrek presented Mayor and Council with an estimated total cost of approximately \$240,000.00 to utilize the space for an Open-Air Market at the Borough Park. Mr. Schrek advised that the next step would be to contact the Department of Environmental Protection for a pre-application meeting. Council agreed to have Mr. Schrek set up a meeting with the DEP to explore the uses at the Park.

3. Vacating/Purchase of Granetz Place (SS)

Borough Engineer Schrek stated that discussion on this item is premature and will be visited at a later date.

4. Catch Basin Repairs (AS)

Councilman Sibilgia stated that this item was discussed during the Engineer's report.

5. Somerset Street - Signage, Banners, Window Front Ordinances; Trees and Pruning (DT)

Council President Tozzi stated that going forward Lou Gara, Zoning Official and Frank Taddeo, Property Maintenance will review the sign ordinance with property owners and survey what is permissible.

Mr. Tozzi reviewed the tree problems on Somerset Street and gave an analysis of the quotes received for pruning, replacement and maintenance of the Borough trees. Discussion

ensued on which services to perform and where to budget the service. There was Council consensus to proceed with the quote from Absolute Tree Service to remove the tree stumps, replace six trees, and provide two hours of pruning for a total of \$6,000.00.

Council President Tozzi also commented on the various colors of the facades of the buildings on Somerset Street and stated that the Borough code only refers to the allowable colors of awnings. Mr. Tozzi suggested exploring ways to limit the colors of the building fronts. Borough Attorney Wenner will look into the possibility of designating a historic district to address the building front colors.

6. Street Name Signs (DJ)

Borough Administrator Jaxel asked the Mayor and Council to review the street name sign samples distributed and provide feedback on their preferences.

Council President Tozzi suggested painting the street name signs and commented that he would look into the process.

7. Boat Ramp (PG)

Councilman Giraldi stated that he had planned to ask Councilwoman Gara about the scope and cost of the proposed boat ramp but will table this item to the next meeting when Councilwoman Gara is present.

8. Open Air Market (SG)

Due to Councilwoman Gara's absence this item was tabled to the next meeting.

9. Orlando Drive Fencing Quotes (DJ)

Borough Administrator Jaxel reviewed the two quotes received for the Orlando Drive fence. Council was in agreement that this project needed to be completed.

On motion by Councilman Lobell, seconded by Council President Tozzi, it was moved to approve the quote from York Fencing for 290 feet of fencing along Orlando Drive Park for \$2,895.75.

Recorded Vote on the above motion:

Aye: Carra, Giraldi, Lobell, Sibiliala, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

10. Rehabilitation - 12 Cardinal Way (DJ)
Borough Administrator Jaxel updated Council on the COAH regulations concerning the rehabilitation of 12 Cardinal Way. Council agreed to proceed with the rehabilitation project.
11. Sunesys Fiber Cable Request (DJ)
Borough Administrator Jaxel reviewed a request from Sunesys to install fiber optic cables on utility poles along the right of way. Borough Engineer Schrek said the Borough's only concern would be the poles along Johnson Drive. Borough Attorney Wenner stated that he would reach out to the related party.
12. Library Audit/Finances (PG)
Councilman Giraldi stated that he is still waiting on the audit numbers that he requested in mid-June and stated that he would like to receive those numbers as soon as possible.
13. Historic Video Link via Borough Website (GL)
Councilman Lobell commented that the Historic and Cultural Committee created four or five videos on the history of Raritan which are currently in the Library for viewing. The committee would like to upload these videos to the internet and provide a link to the Borough website. This is a free service; however, you are required to register with an email account. Mr. Lobell requested permission from Council to create a Borough email account. Council granted permission to create the account and Borough Administrator Jaxel said he would assist Mr. Lobell with the process. Borough Attorney Wenner stated that he would create a release form.
14. River Fest Tee Shirt Invoice (DT)
Council President Tozzi requested Council's permission to authorize payment of an invoice for River Fest T-shirts from the River Fest budget. Council approved the payment.

Council also authorized the use of petty cash to pay some minor expenses for the Recreation Department.

Borough Engineer Schrek informed Council that Public Works is filling potholes behind the row homes on 1st Avenue where the Borough maintains a right of way.

Council President Tozzi inquired about replacing the broken light pole in front of the bank. Councilman Lobell suggesting obtaining a quote to move one of light poles from Canal Street until a replacement pole can be purchased. Borough Engineer Schrek commented that is a good idea and the Borough should explore the possibility.

RESOLUTIONS

Resolution No. 2014-08-119 - Resolution Awarding a Contract for the Raritan Home Improvement Program

On motion by Councilwoman Carra, seconded by Council President Tozzi, it was moved to approve Resolution No. 2014-08-119.

Recorded Vote on Resolution No. 2014-08-119:

Aye: Carra, Giraldi, Lobell, Sibilialia, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

Resolution No. 2014-08-120 - Establishment of a Green Team Advisory Committee

On motion by Council President Tozzi, seconded by Councilman Lobell, it was moved to approve Resolution No. 2014-08-120.

Recorded Vote on Resolution No. 2014-08-120:

Aye: Carra, Giraldi, Lobell, Sibilialia, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

Resolution No. 2014-08-121 - Appointments to the Shade Tree Advisory Committee

On motion by Council President Tozzi, seconded by Councilman Sibilialia, it was moved to approve Resolution No. 2014-08-121.

Recorded Vote on Resolution No. 2014-08-121:

Aye: Carra, Giraldi, Lobell, Sibilialia, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

PURCHASE ORDER REQUESTS

1.Recreation Department - Mulch for Elizabeth Ave. and Cardinal Woods Parks - Mulch Supply LLC in the amount of \$3,420.20

On motion by Councilman Lobell, seconded by Councilman Sibilia, it was moved to approve the above listed purchase order request.

Recorded Vote:

Aye: Carra, Giraldi, Lobell, Sibilia, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

2.Raritan Public Library - Mold remediation - Consolidated Environmental, Inc. in the amount of \$2,020.00.

On motion by Councilman Lobell, seconded by Councilwoman Carra, it was moved to approve the above listed purchase order request.

Recorded Vote:

Aye: Carra, Giraldi, Lobell, Sibilia, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

3.Public Works Department - Sewer Camera - Envirosight LLC in the amount of \$12,622.50.

On motion by Council President Tozzi, seconded by Councilwoman Carra, it was moved to approve the above listed purchase order request.

Recorded Vote:

Aye: Carra, Giraldi, Lobell, Sibilia, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

CORRESPONDENCE

Council President Tozzi announced that he had some good news to report; hopefully Frank's Pizzeria will be re-opening next month under the same name.

Mayor Liptak reported that for some reason the Temple Parade route was altered slightly from the approved route. This caused a bit of a problem with traffic congestion which Chief McCormick handled effectively.

PUBLIC COMMENTS

None.

EXECUTIVE SESSION

Resolution No. 2014-08-122 - Executive Session - Subject Matter:
Recreation Department Personnel

On motion by Councilman Lobell, seconded by Council President Tozzi, it was moved to approve Resolution No. 2014-08-122.

Recorded Vote on Resolution No. 2014-08-122:

Aye: Carra, Giraldi, Lobell, Sibilialia, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

Council took a brief recess at 7:30p.m. and convened in Executive Session at 7:42p.m.

On motion by Councilman Sibilialia, seconded by Councilman Lobell, it was moved to come out of Executive Session.

Recorded Vote: AYE: All Ayes.

NAY: XXX

Abstain: XXX

Motion Carried 5-0.

Council resumed in open session at 8:00p.m.

ADJOURNMENT

On motion by Council President Tozzi, seconded by Councilman Sibilialia, it was moved to adjourn the meeting.

Recorded Vote: AYE: All Ayes.

NAY: XXX

Abstain: XXX

Motion Carried 5-0.

Meeting adjourned at 8:01p.m.

August 12, 2014
Agenda-Workshop Meeting

Respectively Submitted,

Marguerite Schmitt, RMC
Borough Clerk

Approved: _____