



B O R O U G H O F R A R I T A N

MUNICIPAL BUILDING

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BOROUGH OF RARITAN ENVIRONMENTAL COMMISSION August 20, 2014

Chairperson McCarthy called the meeting to order at 7:02 p.m.

Chairperson McCarthy read the following Open Public Meetings Act Statement:

“In accordance with Section 5 of the Open Public Meeting Act, Chapter 231, Public Law 1975, be advised that adequate notice of this Meeting of the Environmental Commission of the Borough of Raritan, County of Somerset was made by the posting on the bulletin board at the Borough Hall and transmitted to the officially designated newspapers indicating that this Meeting would take place at the Borough Hall, Council Chambers at 7:00 p.m. on August 20, 2014. In addition a copy of this notice is and has been made available to the public and is on file in the Office of the Municipal Clerk.”

The roll call was as follows:

Present: Candance Bauer, Olga Metaxas, Jerry Kovac, Ann Marie McCarthy,
Stefanie Gara, Council Liaison
Absent: Tom Delacruz, Rick Zack and Karen Baez

Everyone present participated in the Salute to the Flag.

APPROVAL OF MINUTES

A motion was made by Ms. Metaxas to approve the minutes of June 18, 2014 as amended. Said motion was seconded by Mr. Kovac and carried unanimously upon call of the roll.

REPORT FROM BOROUGH COUNCIL

Councilwoman Gara reported there has been no movement on the Open Air Market. She reported the first plans for the Canoe & Kayak dock were sent to the Borough Engineer. She reported the names of all the Environmental Commissioners will

be sent to ANJEC for membership. She reported the Shade Tree Commission has been established with Jerry Kovac as Chair, with Stefanie Gara, Denis Carra and Jeff Marconi as members. She also reported that the Green Team has been established with Jerry Kovac as Chair, Denise Carra, Jeff Marconi and Stan Schrek, Borough Engineer as members.

REPORT FROM PLANNING BOARD LIAISON

No report was made at this time.

PUBLIC DISCUSSION

A motion was made by Ms. Gara, seconded by Mr. Kovac to open the meeting to the public. Said motion carried unanimously upon voice vote.

There being no comments from the public at this time, a motion was made by Ms. Gara to close the meeting to the public. Said motion was seconded by Mr. Kovac and carried unanimously upon voice vote.

DISCUSSION ITEMS

Secretary Position

After a brief discussion by the Commission, it was the consensus of the Commission that Jerry Kovac be appointed Chairman and Ann Marie McCarthy be appointed Secretary.

Annual Riverfest – September 28, 2014 – 12-5 pm

The Commission discussed their participation in the Annual Riverfest to be held on Sunday, September 28, 2014 from Noon to 5 p.m. It was the consensus of the Commission of the following in connection with the Riverfest:

1. The Commission will purchase a rain barrel and composter to raffle off from Agway.
2. Councilwoman Gara will contact various organizations for brochures and other information to be handed out.
3. Ms. McCarthy will send an email to DPW for a table and chairs to be set up for the Commission.
4. Councilwoman Gara will check with Wegmans in regards to water to be handed out.
5. Ms. McCarthy will copy the Commission's Tips of the Month to be handed out.

ADJOURNMENT

A motion was made by Ms. Metaxas, seconded by Mr. Kovac to adjourn the meeting at 7:26 p.m. Said motion carried unanimously upon call of the roll.

Approved: *As Submitted.*
Date: *September 17, 2014*

Ann Marie McCarthy, Chair