

The Agenda-Workshop Meeting of the Raritan Borough Council was called to order by Mayor Liptak at 6:30p.m. The meeting was held in the Meeting Room of the Raritan Borough Municipal Building at 22 First Street, Raritan, NJ 08869.

Mayor Liptak announced that the meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on September 2, 2014. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted.

Mayor Liptak announced that Borough Administrator Jaxel is absent from tonight's meeting due to serious family situation.

ROLL CALL

Present: Councilwoman Carra, Councilwoman Gara, Councilman Giraldi, Councilman Lobell, Councilman Sibiliala, Council President Tozzi

Absent: XXX

Also Present: Mayor Liptak, Borough Attorney Wenner, Borough Engineer Schrek, Police Chief McCormick, Borough Clerk Schmitt

FLAG SALUTE AND MOMENT OF SILENCE

Councilwoman Carra led the invocation and flag salute.

Mayor Liptak requested a moment of silence for all those individuals affected by the attack on the World Trade Center fifteen years ago.

PUBLIC COMMENT

None.

WORK SESSION

1. Raritan Public Library - Auditor's Report (ML)

Mayor Liptak introduced Mr. William Schroeder of NISIVOCIA, LLC, 200 Valley Road, Suite 300, Mt. Arlington, New Jersey the auditor for the Raritan Public Library. Mr. Schroeder gave Council some background on the audit process, explained excess surplus rules and the function of the State Librarian. Councilman Giraldi inquired about the rules governing the Capital Fund and the Santora Fund.

2. Purple Purse Challenge (ML)

Veronica Finlay, Development Coordinator from the Resource Center for Somerset, 427 Homstead Road, Hillsborough, New Jersey addressed Mayor and Council and explained the Purple Purse Challenge fundraiser for Domestic Abuse sponsored through the Allstate Foundation.

3. Stream Team / Boat Ramp (SG)

Joseph David from the Central Jersey Stream gave Council an update on the Upper Raritan Scenic River Trail and its impact on Raritan Borough. Mr. Joseph gave an overview on the Stream Team's role in the development of a river trail and explained the team's vision for parks along the trail which would include construction of a kiosk and a boat ramp along the river in Raritan Borough.

4. Municipal Court (JF)

Judge Foley, Municipal Court Judge for Raritan Borough addressed Mayor and Council and gave an update on the current issues and problems affecting the Municipal Court. Judge Foley stated that he is open to suggestions from Council and invited Council to come to court and observe the process.

5. Engineer's Report (SS)

Borough Engineer Schrek gave the following report:

Johnson Drive

Negotiations are taking a bit longer than previously thought. The final issue is the amount of concrete to be removed to replace the faulty ADA ramps left from the default contractor. This issue arose today (Friday) which necessitated surveying the intersection at First Street in order to generate a grading plan. With the final concrete quantity, the contract will be sent to the town attorney. We still expect to make the critical landscape repairs in September.

Catch Basin Repairs

This project is currently advertised and bids will be received on 9/18 with and expected award at the 9/23 Council meeting. Work includes catch basin repairs, sidewalk repairs and trench repairs.

Fifth Street Sidewalks

This project has been satisfactorily completed.

Orlando Drive, Phase 3

We have started design work for this project. In conjunction with this project we need to discuss a property diversion,

with Green Acres, for the existing Green Acres property which was occupied by the realignment of Orlando Drive back in the '80s.

Tillman Street Improvements

Stonebridge is obligated, per the Settlement Agreement, to construct improvements on Tillman Street. The work has commenced. The scope of work is drainage improvements, new curb and sidewalk, roadway base repairs, milling and overlay. Work is continuing.

NJ American Watermain Improvements

NJAWC is proceeding with the replacement old 4" CIP main with 8" DIP on Colfax Street, Church Street and Coddington Street. As with last year's project, the road will be milled and resurfaced upon completion. The Borough will be responsible for ADA compliant sidewalk ramps and MS4 compliant storm inlets. Work is continuing.

Parkland at Block 116.02, Lot 112.01

NJDEP will require a wetlands determination prior to a permit application however it is noted that based on previous meeting, our proposed permit application is reasonable.

6. Draft Ordinance - Emergency Generator Zoning Regulations (SS)

Mayor Liptak asked if there were any questions for Borough Attorney Wenner regarding the drafted emergency generation ordinance. Borough Engineer Schrek had some questions regarding setbacks of the generators. Mayor Liptak requested that Mr. Wenner revise the ordinance accordingly for introduction at the next Regular Council Meeting.

7. Draft Ordinance - Concerning Health Benefits (RW)

Mayor Liptak asked Council if there were any questions or comments regarding the draft of the Ordinance Concerning Health Benefits. Council was pleased with the draft of this ordinance and agreed to place the ordinance for first reading on the next Regular Meeting.

8. Proposed Agreement - Sunesys (RW)

Borough Attorney Wenner stated that he has been in communication with the representative from Sunesys concerning the right of way agreement. Mr. Wenner will respond to Sunesys with his comments and will copy Council on the correspondence.

9. Pedestrian Crosswalk Sign - Library (DC)

Mayor Liptak stated that the pedestrian crosswalk sign at the Library has been removed and will not go back up again until spring; due to the parade and potential snow removal. Councilwoman Carra asked if something could be put in its place for the safety of the pedestrians. Mayor Liptak explained how a tractor trailer came down Somerset Street and destroyed the signs.

10. Smoking Receptacle - Municipal Building (DJ)

Mayor Liptak referenced Borough Administrator Jaxel's email about the lack of smoking receptacles at the Municipal Building. Discussion developed on appropriate spots to place the smoking receptacles. Council decided it was in the Borough's best interest to have two receptacles; one in the front of the building in the spot of the old Courier News box and one in the parking lot.

11. One Stop Ride Link on Website (DJ)

There was Council consensus that a link on the Borough website would not be appropriate for information regarding the One Stop Ride.

Borough Engineer Schrek added to the Engineer's Report that a Resolution authorizing an application to the Department of Transportation for the reconstruction of Bell Avenue will be needed in October.

Mayor Liptak added that she spoke to the gentleman responsible for the roads and the speed limit sign on Woodmere Street will be moved to a more appropriate location.

RESOLUTIONS

Resolution No. 2014-09-126 - Authorizing 2014 Community Development Grant Agreement - Victoria/Railroad Streets Sidewalk Improvements

On motion by Councilwoman Gara, seconded by Councilman Lobell, it was moved to approve Resolution No. 2014-09-126.

Recorded Vote on Resolution No. 2014-09-126:

Aye: Carra, Gara, Giraldi, Lobell, Sibiliala, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 6-0.

Resolution No. 2014-09-127 - Disposition of Equipment by the
Raritan Public Library

On motion by Councilman Lobell, seconded by Councilwoman Gara,
it was moved to approve Resolution No. 2014-09-127.

Recorded Vote on Resolution No. 2014-09-127:

Aye: Carra, Gara, Giraldi, Lobell, Sibilia, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 6-0.

PURCHASE ORDER REQUESTS

1. Fire Department - Computer Equipment/Chief's Office - Hewlett
Packard (NJ State Contract) in the amount of \$1,738.00.

On motion by Councilwoman Carra, seconded by Council President
Tozzi, it was moved to approve the above listed purchase order
request.

Recorded Vote:

Aye: Carra, Gara, Giraldi, Lobell, Sibilia, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 6-0.

CORRESPONDENCE

Council President Tozzi reported that the Basilone Parade is
going very well, next year the committee will be looking for
some large sponsors, also the band will be playing at the
college.

Mayor Liptak reported that she received correspondence regarding
a cohort of five Somerset County employees who are working on a
cap stone project as part of their participation in a county
leadership development program. The cohort's research is
focusing on if Somerset County became a larger player in the fix
route public transit market would the County need more available
public transportation. The group will be holding a public
meeting on this topic on September 16th from 9:00a.m. to noon at
40 N. Bridge Street, Somerville, New Jersey in the 1st floor
conference room.

PUBLIC COMMENTS

James Foohey of 710 Rhine Boulevard, Raritan, New Jersey stated
that he previously requested use of the meeting room in the

Municipal Building for a meeting with the Breeze newspaper; however, he was told that municipal policy stipulates that the Municipal Meeting Room is not available for political purposes. Mr. Foohey finds this hypocritical considering that the room has been used for political meetings for over 20 years. Councilwoman Carra read the policy governing the use of the Municipal Building. After discussion on issues governing use of the municipal building, Council granted permission to Mr. Foohey to use the municipal building within certain parameters.

Mr. Foohey also inquired how he would go about attending a meeting on the River Fest, for the Mayor to clarify the subject matter on the Recreation Department under the Executive Session, and what happened to the process of appointing the temporary Recreation personnel. Mr. Foohey elaborated on what he thought the best process for appointing a Recreation Director should have been.

Richard Yadlosky of 267 Weiss Terrace, Raritan, New Jersey inquired if Council was satisfied with the auditor's report on the Raritan Library. Mr. Yadlosky also referenced item #6 on the meeting regarding generators and asked if this was prompted by a previous Planning Board application. Mayor Liptak responded that item #6 refers to residential generators not commercial generators. Mr. Yadlosky commended the members of the Planning Board who voted no on the commercial generator application and referenced the decibel rating.

EXECUTIVE SESSION

Resolution No. 2014-09-128 - Executive Session - Subject Matter:
2015 Professional Appointments, Police Personnel, Summer Help
DPW, Police Employment Contract, Recreation Department

On motion by Councilwoman Gara, seconded by Councilman Sibiliala,
it was moved to approve Resolution No. 2014-09-128.

Recorded Vote on Resolution No. 2014-09-128:

Aye: Carra, Gara, Giraldi, Lobell, Sibiliala, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 6-0.

Council took a brief recess at 7:58p.m. and convened in Executive Session at 8:06p.m.

On motion by Councilwoman Gara, seconded by Councilman Sibiliala,
it was moved to come out of Executive Session.

Recorded Vote: AYE: All Ayes.
NAY: XXX
Abstain: XXX

Motion Carried 6-0.

Council resumed in open session at 8:23p.m.

RESOLUTION

Resolution No. 2014-09-129 - Appointment of a Probationary
Patrol Officer

Mayor Liptak read Resolution No. 2014-09-129 into record
inserting the name Christopher Wren.

On motion by Councilwoman Gara, seconded by Councilman Lobell,
it was moved to approve Resolution No. 2014-09-129 inserting the
name Christopher Wren.

Recorded Vote on Resolution No. 2014-09-129

Aye: Carra, Gara, Giraldi, Lobell, Sibiliala, Tozzi

Nay: XXX

Abstain: XXX

Motion Carried 6-0.

ADJOURNMENT

On motion by Councilwoman Gara, seconded by Councilman Sibiliala,
it was moved to adjourn the meeting.

Recorded Vote: AYE: All Ayes.
NAY: XXX
Abstain: XXX

Motion Carried 6-0.

Meeting adjourned at 8:25p.m.

Respectively Submitted,

Marguerite Schmitt, RMC
Borough Clerk

Approved: _____