

February 24, 2014
Regular Meeting

The Agenda-Workshop Meeting of the Raritan Borough Council was called to order by Mayor Liptak at 6:30p.m. The meeting was held in the Meeting Room of the Raritan Borough Municipal Building at 22 First Street, Raritan, NJ 08869.

Mayor Liptak announced that the meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on January 6, 2015. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL

Present: Councilwoman Carra, Councilman Foohy,
Councilwoman Gara (via phone until
6:50p.m.) Councilman Giraldi, Council President
Lobell, Councilman Sibilis

Absent: XXX

Also Present: Mayor Liptak (left at 6:50p.m.), Borough Attorney
Wenner, Borough Engineer Schrek (arrived at
7:00p.m.), Borough Administrator Jaxel, Police
Chief McCormick, Borough Clerk Schmitt

FLAG SALUTE AND INVOCATION

Councilman Giraldi led the invocation and flag salute.

EXECUTIVE SESSION

Resolution No. 2015-02-37 - Executive Session - Subject Matter:
Police Personnel; Public Works Personnel

On motion by Council President Lobell, seconded by Councilman Sibilis, it was moved to approve Resolution No. 2015-02-37.

Recorded Vote on Resolution No. 2015-02-37:

Aye: Carra, Foohy, Gara, Giraldi, Lobell, Sibilis

Nay: XXX

Abstain: XXX

Motion Carried 6-0.

Council convened in Executive Session at 6:35p.m.

On motion by Councilman Sibilis, seconded by Councilman Foohy, it was moved to come out of Executive Session.

Recorded Vote: AYE: All Ayes.

NAY: XXX
Abstain: XXX

Motion Carried 6-0.

Council came out of Executive Session at 6:52p.m. Councilwoman Gara ceased phone communication and Mayor Liptak exited the meeting.

PUBLIC COMMENTS

Richard Yadlosky of 267 Weiss Terrace, Raritan, New Jersey asked where Mayor Liptak was and if Councilwoman Gara was still present by phone. Council President Lobell responded that Mayor Liptak was not feeling well and that Ms. Gara has ceased communication. Mr. Yadlosky expressed his opinions as to why there should be no taping of Council Meetings. He also expressed his dissatisfaction with Councilman Foohey, Public Works Superintendent LaVerde and Borough Administrator Jaxel.

Donald Tozzi of 38 Glaser Avenue, Raritan, New Jersey addressed Council and stated that the televising of Council Meetings is a big waste of tax payers money and that he has done some research and there is no way to stream the televising just to Raritan. Councilman Foohey responded that he was told by Cablevision years ago that the feed would only go to Raritan. Mr. Foohey also noted that the meetings could be recorded and placed on the website.

APPROVAL OF MINUTES

January 13, 2015 - Agenda-Workshop Meeting

On motion by Councilwoman Carra, seconded by Councilman Sibilialia, it was moved to approve the January 13, 2015 - Agenda-Workshop Meeting minutes.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

January 13, 2015 - Executive Session I

On motion by Councilman Sibilialia, seconded by Councilman Giraldi, it was moved to approve the January 13, 2015 - Executive Session I minutes.

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Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

January 13, 2015 - Executive Session II

On motion by Councilman Sibilialia, seconded by Councilman Giraldi,
it was moved to approve the January 13, 2015 - Executive Session
II minutes.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

January 20, 2015 - Special Agenda-Workshop Budget Meeting

On motion by Councilman Sibilialia, seconded by Councilman Giraldi,
it was moved to approve the January 20, 2015 - Special Agenda-
Workshop Budget Meeting.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

ORDINANCES - FIRST READING

Ordinance No. 2015-02 - An Ordinance of the Borough of Raritan,
County of Somerset, State of New Jersey, Amending, Revising and
Supplementing the Code of the Borough of Raritan, Chapter 207-
126.1, "RC Riverfront Commercial District" in Order to Add
Certain Conditional Uses and to Provide for Certain Signage

BE IT ORDAINED by the Borough Council of the Borough of Raritan,
County of Somerset and State of New Jersey, that Chapter 207-126.1 "RC
Riverfront Commercial District" of the Code of the Borough of Raritan
is hereby amended as follows:

Section 1

§207-126.1 (C) is hereby deleted in its entirety and in its place
and stead is replaced as follows:

C. Permitted Conditional Uses.

Mixed use buildings containing apartments and retail uses
are permitted as conditional uses in accordance with the
following provisions:

1. More than one principal building is permitted on the given site as long as the buildings are under common ownership. At least one principal building shall be mixed use. Additional buildings on the site may be single use multi-family buildings.

2. All apartments shall be accessed through a common lobby and interior hallways.

3. Retail uses are limited to the list of permitted uses found in Section 207-126.1.A; restricted to the ground floor; and shall face and have direct pedestrian access to a street.

4. The site design shall accommodate the extension of the County Greenway to the Nevius Street Bridge.

5. There shall be no blank or windowless walls facing Orlando Drive.

6. Vehicular access to the site is restricted to Orlando Drive and shall not exceed two access points. There shall be no direct vehicular access to the Middle Street stub other than for emergency vehicles.

7. Parking areas that are located under the building shall be screened from view with appropriate architectural treatments.

8. Bulk Standards:

(a) Minimum lot area: 2 acres

(b) Minimum lot width measured at front property line: 400 feet

(c) Minimum setbacks:

(i) Front: 10 feet from building walls up to 80 feet in length; 15 feet for building walls greater than 80 feet in length

(ii) Side and rear: 20 feet

(d) Maximum height: 3 ½ stories/45 feet

(e) Maximum density: 22 units per acre

(f) Maximum impervious lot coverage: 60%

§207-126.1(I) Signs is hereby deleted in its entirety and in its place and stead replaced as follows:

§207-126.1(I) Signs.

All signs shall conform to Article XII. Commercial uses shall conform to the standards applicable to the B-4 Zone except that no free-standing signs are permitted other than directional, way finding, or interpretive signs. A mixed use or multi-family building may have one attached name displace sign not exceeding ten square feet in area; or one ground based monument sign in accordance with the standards for a hotel monument sign. A hotel may have one ground based monument sign containing the name and logo of the hotel that is designed to be consistent with the hotel's architecture. The hotel monument sign shall meet the standards for a free standing sign in the B-4 Zone, except as follows:

(1) The maximum monument sign area, including the

structure, shall be 24 square feet; and the maximum monument sign height, including structure and sign area, shall be four feet above existing grade.

(2) The monument sign shall be no closer than ten feet to any property line.

(3) No monument sign shall be eliminated in such a manner as to cast a glare on neighboring sites or in such a manner as to impede the safe movement of traffic. Internally illuminated monument signs shall be constructed with an opaque background and translucent letters and symbols, or with a colored background and lighter letters and symbols.

Externally illuminated monument signs are permitted to be illuminated only with steady, stationary, down-directed and shielded light sources directly solely onto the sign. Lightbulbs or light tubes used for illuminating a sign shall not be visible from adjacent public rights of way or residential properties. Flash or strobe lighting, neon lighting, and programmable electronic signs are prohibited.

On motion by Councilman Foohey, seconded by Councilman Sibilialia, it was moved to introduce Ordinance No. 2015-02.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia,
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

RESOLUTIONS

Resolution No. 2015-02-38 - Permit to Keep Animals - Chickens

On motion by Councilman Sibilialia, seconded by Councilman Giraldi, it was moved to adopt Resolution No. 2015-02-38.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

Resolution No. 2015-02-39 - Railroad Monthly Parking Refund

On motion by Councilman Sibilialia, seconded by Councilman Foohey, it was moved to adopt Resolution No. 2015-02-39.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

Resolution No. 2015-02-40 - Refund of Building Permit Fees

On motion by Councilwoman Carra, seconded by Councilman Sibilialia, it was moved to adopt Resolution No. 2015-02-40.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

APPROVAL OF BILLS LIST

Council President Lobell called for a motion for approval of the Bills List.

On motion by Councilman Foohey, seconded by Councilman Sibilialia, it was moved to approve the Bills List dated January 26, 2015 through February 20, 2015 in the amount of \$2,173,869.54.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

PURCHASE ORDER REQUESTS

1. Administration - Records Management Project (document shredding) - ACCSES New Jersey Inc. in the amount of \$1,775.20.

On motion by Councilman Sibilialia, seconded by Councilman Giraldi, it was moved to approve the above listed purchase order.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

2. Recreation Department - Repairs to baseball machine - Storr Tractor in the amount of \$1,951.82.

On motion by Councilman Foohey, seconded by Councilman Giraldi, it was moved to approve the above listed purchase order.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

3. Administration - 16 Street Signs - Lake Shore Industries, Inc. in the amount of \$3,641.60.

Councilwoman Carra asked if the signs were the burgundy color and if the replacement would cover the entire Main Street starting at Codington Street. Borough Administrator Jaxel confirmed that this was correct.

On motion by Councilwoman Carra, seconded by Councilman Giraldi, it was moved to approve the above listed purchase order.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

4. Police Department - InfoCop Software Maintenance - Gold Type Business Machines in the amount of \$1,575.00.

On motion by Councilman Sibilialia, seconded by Councilman Giraldi, it was moved to approve the above listed purchase order.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

5. Police Department - Maintenance Contract for Police Body Cameras - Taser International in the amount of \$14,034.00.

On motion by Councilman Sibilialia, seconded by Councilman Giraldi, it was moved to approve the above listed purchase order.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Lobell, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 5-0.

COMMITTEE AND LIAISON REPORTS

Council President Lobell had nothing to report.

Councilwoman Carra announced the Board of Health's 2015 elected officials and reported on the Rabies Clinic held on January 10, 2015. Ms. Carra also reported that the Board of Health's main project for 2015 would be the codification of Ordinances.

Councilman Giraldi reported that Mr. Tozzi will now spearhead the fund raising for the Basilone 5K race and the Historical and Cultural Committee has discussed a walking tour, website and museum status.

Councilman Foohey gave the Police Department monthly activity report and reported that the acquisition of body cameras is moving forward. Mr. Foohey announced that the Board of Education will meet on March 10th to discuss their budget. The Environmental Commission will hold Earth Day on Saturday, April 25th instead of Sunday to hopefully attract more participants.

Councilman Sibilialia had nothing to report.

OLD BUSINESS

1. COAH Trust Fund for Rehabilitation (DJ)

Borough Administrator Jaxel brought Council up to date on the Borough's COAH status and obligations and informed Council that the last rehabilitation project went out to bid and came back over the estimate. Mr. Jaxel requested Council's approval to reject the current bid and to rebid this project. There were no objections from Council.

2. 2015 County Historic Trust Grant Applications (DJ)

Borough Administrator Jaxel recommended that Council not pursue applying for the 2015 grant since the Borough has an existing grant open and therefore, would most likely not receive more funding. Mr. Jaxel also requested that Council approve the extension of the Library Grant Ramp and stated that he will make this request in writing to the State. Council was in agreement on these points.

3. Cardinal Woods Park (GL)

Councilman Lobell reported that at the Recreation Committee meeting last week the committee requested that the Cardinal Works Park be closed and the playground equipment and gazebo moved to Basilone Park. Councilman Giraldi inquired if the residents would be informed. It was suggested that a flyer be distributed stating that those residents with questions or concerns could come to a Workshop Meeting to discuss this issue.

4. Facility Use Policy and Fee Schedule (DJ)

Borough Administrator Jaxel informed Council that after some research by the Borough Clerk it was found that rather than instituting a competitive bidding process for the use of Borough facilities it may be less complex to institute a facility use policy and fee schedule. Borough Clerk Schmitt stated that she contacted surrounding municipalities and found that a policy and fee schedule had been incorporated in other towns. Ms. Schmitt recommended that the fee schedule be set by ordinance.

5. 3rd Annual Raritan Cycling Classic (DJ)

Borough Administrator Jaxel referenced the correspondence from The Tour of Somerville Cycling Series requesting permission to conduct the 3rd Annual Raritan Cycling Classic on May 23, 2015. Mr. Jaxel pointed out the event has been approved by Somerset County and the Police Department is aware of the event; however, approval is also required from Council. Councilman Sibilgia asked if business owners could be notified. There was Council consensus to approve this event.

NEW BUSINESS

1. Pool Manager Position (AS)

Councilman Sibilgia inquired about the new pool manager position that the Recreation Department has created. Council President Lobell described the position, duties and salary. Discussion ensued on the necessity of the position and the duties to be performed. After some discussion, it was decided that Council President Lobell would have a Recreation representative attend a workshop meeting to provide more detail on this position.

2. Municipal Clerk's Association of New Jersey Conference (MS)

Borough Clerk Schmitt asked for Council permission to attend the Municipal Clerk's Association of New Jersey Conference, April 26-29, 2015, and to appoint Borough Administrator Jaxel

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as Deputy Clerk for the purpose of conducting the April 28, 2015 Council Meeting. Council was in agreement. Borough Clerk Schmitt stated that a Resolution would be added to the next Regular Meeting.

PUBLIC COMMENTS

Richard Yadlosky of 267 Weiss Terrace, Raritan, New Jersey thanked the Borough for filling the potholes on Johnson Drive. Mr. Yadlosky also commented on Public Works Superintendent LaVerde, Borough Administrator Jaxel, Councilman Foohey and Governor Christie.

Zachary Bray of 91 Anderson Street, Raritan, New Jersey asked how the Recreation Department advertises for baseball and softball signups and commented that he sees advertisements for Bradley Gardens sports sign ups in Raritan business windows. Also, Mr. Bray commented that if the Borough plans to hire a pool manager, he feels the job should be posted because it is something that he would be interested in applying for.

Tom Brown of 18 Elmer Street, Raritan, New Jersey commented on the length of the pool manager position, salary and if benefits were included. Mr. Brown felt that the price of the new street signs were a little costly and asked for clarification of where the signs would be replaced and stated that they should be uniform around town.

Adele Goetsch of 6 Nevius Street, Raritan, New Jersey questioned the attendance at the pools and the amount of personnel required. Ms. Goetsch felt that a \$1,000.00 per week salary seems somewhat excessive. Ms. Goetsch also asked why Frelinghuysen pool does not have an acceptable sitting area; Councilman Lobell commented that some improvements will be made to that area of Frelinghuysen pool this year.

ADJOURNMENT

On motion by Councilman Sibilia, seconded by Councilman Foohey, it was moved to adjourn the meeting.

Recorded Vote: AYE: All Ayes
 NAY: XXX
 Abstain: XXX

Motion Carried 5-0.

Meeting adjourned at 8:05p.m.

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Respectively Submitted,

Marguerite Schmitt, RMC
Borough Clerk

Approved: _____