

The Agenda-Workshop Meeting of the Raritan Borough Council was called to order by Councilwoman Carra at 6:30p.m. The meeting was held in the Meeting Room of the Raritan Borough Municipal Building at 22 First Street, Raritan, NJ 08869.

Councilwoman Carra announced that the meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on January 6, 2015. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL

Present: Councilwoman Carra, Councilman Foohy, Councilman Giraldi, Councilman Sibilialia
Absent: Councilwoman Gara, Council President Lobell, Mayor Liptak
Also Present: Borough Attorney Moscagiuri, Borough Engineer Schrek (arrived at 7:00p.m.), Borough Administrator Jaxel, Police Chief McCormick, Borough Clerk Schmitt

FLAG SALUTE AND INVOCATION

Councilman Sibilialia led the invocation and flag salute.

Councilwoman Carra requested a moment of silence for former Fire Chiefs George Kavanaugh and Charles Becker who passed away this week.

EXECUTIVE SESSION

Resolution No. 2015-03-41 - Executive Session - Subject Matter: Public Works Personnel; Public Works Contract Negotiations; Police Contract Negotiation Update

On motion by Councilman Sibilialia, seconded by Councilman Foohy, it was moved to approve Resolution No. 2015-03-41.

Recorded Vote on Resolution No. 2015-03-41:

Aye: Carra, Foohy, Giraldi, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 4-0.

Council convened in Executive Session at 6:33p.m.

On motion by Councilman Sibilia, seconded by Councilman Giraldi,
it was moved to come out of Executive Session.

Recorded Vote: AYE: All Ayes.
NAY: XXX
Abstain: XXX

Motion Carried 4-0.

Council came out of Executive Session at 6:55p.m. and resumed in open session at 7:00p.m.

Councilwoman Carra announced that Borough Attorney Wenner is not in attendance tonight and in his place is Attorney James Moscagiuri.

PUBLIC COMMENT

None.

WORK SESSION

1. Engineer's Report (SS)

2015 CDBG Application

At the last work session, we discussed the need to get control of the inflow & infiltration problem we have within the Borough. One aspect of the sanitary sewer system that has been neglected is the condition of the manholes. Most manholes have been constructed with mortared brick. Over the years, the joints have deteriorated and, with the normally high water table, all are probably leaking to some extent. Technology exists whereby these manholes can be lined to prevent ground water infiltration. In areas where the manholes are impacted by flooding or ponding, inserts may be installed which will prevent infiltration through the manhole cover.

I suggest that for this year's CDBG application, instead of continuing with a sidewalk program, in light of the data we have analyzed quantifying the I & I problem, I suggest that we go back to sewer repairs and request funding for manhole rehabilitation. We will request \$100,000 in funding.

Orlando Drive, Phase 3

Design is complete. I made a slight horizontal alignment change near Canal Street and will present a plan at the meeting.

Victoria Street Sidewalks

A CDBG, in the amount of \$98,405, is in place for side improvements on Victoria Street extending from Frelinghuysen Ave. to Railroad Ave. The County has authorized commencement of work.

We are proceeding with field work as weather permits. Design progress has been delayed due to the snowpack.

Riverfront Land Use Ordinance

The Ordinance, amending the RCD zone, as introduced at the last Council meeting, was discussed at the Planning Board's meeting on Feb. 25. The Planning Board will be proceeding with an addendum to the Land Use Plan and will hold a public hearing on same at the their meeting on March 25. Comments will then subsequently be sent back to Council for consideration in the Ordinance.

Councilwoman Carra and Councilman Foohey inquired about applying for the ANJEC Grant. Borough Administrator Jaxel and Borough Engineer Schrek advised that this is not a significant grant program and the Environmental Commission can pursue this grant on their own.

2. Update on Train Station Credit Card Use (DJ)

Borough Administrator Jaxel updated Council on the train station pay box conversion for credit card use. Mr. Jaxel stated that he is working with the bank to set up this process. Council can expect the cost to be \$2,467.12 to update the machines and roughly an additional \$1,000.00 per year in quarterly fees for the merchant and modem fees.

3. Overnight Parking Municipal Lot Due to Snow Removal (AS)

Councilman Sibilgia commented that it has come to his attention that during snow removal, employees have been having trouble parking in the municipal parking lot because residents are using the lot to remove their cars from the street. Borough Administrator Jaxel stated that when the snow removal ordinance was passed the Borough was aware that it would be difficult for residents to find off street parking and therefore the municipal lot became an alternative. Police Chief McCormick stated that he would rather employees park on the street during the snow removal process since the department knows which cars are the employees and therefore can ask them to remove them from the street when plowing occurs. Both Borough Administrator Jaxel and the Police Chief felt it would create a bigger problem if resident parking was prohibited at the municipal lot during business hours. Borough Clerk Schmitt expressed her concern that the parking lot was not getting properly cleared of snow and this was creating a safety concern. After some discussion, there were no other acceptable alternatives to the parking issue then to find another lot, which is not currently available, where residents could park during snow removal.

4. Probationary Status - Officer Christopher Wren (DJ)

Borough Administrator Jaxel referenced the memo from Police Chief McCormick regarding the release of probationary status for Officer Christopher Wren.

On motion by Councilman Foohey, seconded by Councilman Sibilialia, it was moved to make Officer Christopher Wren's employment permanent effective March 23, 2015.

Recorded Vote:

Aye: Carra, Foohey, Giralardi, Sibilialia

Nay: XXX

Abstain: XXX

Motion Carried 4-0.

5. John Basilone Memorial Bike Race (DC)

Councilwoman Carra requested confirmation on who is organizing the John Basilone Memorial Bike Race. Donald Tozzi wanted to make sure someone was staying on top of this event. Chief McCormick stated that he received an approval letter from the County today. Borough Administrator Jaxel stated that this event was approved by Council at the last meeting and that he has been in contact with the Race Director; more information would be forthcoming.

6. Chimney Lining for 16 Anderson Street (DJ)

Borough Administrator Jaxel stated that a quote for \$3299.00 was received to install a stainless steel chimney lining in the basement of the firehouse at 16 Anderson Street. Mr. Jaxel expressed that this work is essential to improve the conditions in the basement and stated that he would try to obtain County approval to use grant money for this project. A purchase order would be forthcoming at a later date.

PUBLIC HEARING

2015 Community Development Applications - Raritan Borough and Day Care Center

On motion by Councilman Sibilialia, seconded by Councilman Foohey, it was moved to open the Public Hearing on the 2015 Community Development Applications.

Recorded Vote: Aye: Carra, Foohey, Giralardi, Sibilialia
Nay: XXX

Abstain: XXX

Motion Carried 4-0.

Borough Administrator Jaxel reviewed the current applications for Raritan Borough and the Day Care Center and commented on the purpose of the Public Hearing.

There being no comments from the public, Councilwoman Carra requested a motion to close the public hearing.

On motion by Councilman Giraldi, seconded by Councilman Foohey, it was moved to close the Public Hearing on the 2015 Community Development Applications.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 4-0.

ORDINANCES - SECOND READING

Ordinance No. 2015-01 - An Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey, Amending, Revising and Supplementing the Code of the Borough of Raritan, Chapter 34, Entitled "Mutual Aid"

Councilwoman Carra called for a motion to open the Public Hearing.

On motion by Councilman Foohey, seconded by Councilman Sibilialia, it was moved to open the public hearing on Ordinance No. 2015-01.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Sibilialia
Nay: XXX
Abstain: XXX

Motion Carried 4-0.

There being no comments, Councilwoman Carra called for a motion to close the public hearing.

On motion by Councilman Giraldi, seconded by Councilman Sibilialia, it was moved to close the public hearing.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Sibilialia
Nay: XXX

Abstain: XXX

Motion Carried 4-0.

On motion by Councilman Foohey, seconded by Councilman Giraldi, it was moved to adopt Ordinance No. 2015-01.

Recorded Vote: Aye: Carra, Foohey, Giraldi, Sibilia
Nay: XXX
Abstain: XXX

Motion Carried 4-0.

RESOLUTIONS

Resolution No. 2015-03-42 - A Resolution of the Borough of Raritan, County of Somerset, State of New Jersey, Rejecting All Bids for the 1 Cardinal Way Rehabilitation Project

On motion by Councilman Sibilia, seconded by Councilman Giraldi, it was moved to approve Resolution No. 2015-03-42.

Recorded Vote on Resolution No. 2015-03-42:

Aye: Carra, Foohey, Giraldi, Sibilia
Nay: XXX
Abstain: XXX

Motion Carried 4-0.

CORRESPONDENCE

Councilwoman Carra read a letter from Jason Capizzi of Kraft & Capizzi, Attorneys at Law, congratulating his partner John Kraft on being selected as one of 25 attorneys to receive the New Jersey Law Journal's first-ever Lifetime Achievement Award.

Ms. Carra also read a letter of resignation from Douglas Singleterry, Alternate Borough Prosecutor.

PUBLIC COMMENTS

None.

ADJOURNMENT

On motion by Councilman Foohey, seconded by Councilman Sibilia, it was moved to adjourn the meeting.

Recorded Vote: AYE: All Ayes
NAY: XXX
Abstain: XXX

March 10, 2015
Agenda-Workshop Meeting

Motion Carried 4-0.

Meeting adjourned at 7:30p.m.

Respectively Submitted,

Marguerite Schmitt, RMC
Borough Clerk

Approved: _____