

The Regular Meeting of the Raritan Borough Council was called to order by Council President Lobell at 6:30p.m. The meeting was held in the Meeting Room of the Raritan Borough Municipal Building at 22 First Street, Raritan, NJ 08869.

Mayor Liptak announced that the meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on January 6, 2015. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted.

**ROLL CALL**

Present: Councilwoman Carra, Councilman Foohey,  
Councilwoman Gara, Councilman Giraldi,  
Councilman Sibilia  
Absent: Council President Lobell  
Also Present: Mayor Liptak, Borough Attorney Wenner, Borough  
Administrator Jaxel, Borough Engineer Schrek  
(arrived at 7:00p.m.), Police Chief McCormick,  
Borough Clerk Schmitt

**INVOCATION AND FLAG SALUTE**

Councilman Sibilia led the invocation and flag salute.

**EXECUTIVE SESSION**

Resolution No. 2015-08-96 - Executive Session - Subject Matter:  
Police Personnel; Court Personnel; Litigation

On motion by Councilwoman Gara, seconded by Councilman Sibilia,  
it was moved to approve Resolution No. 2015-08-96.

Recorded Vote:

Aye: Carra, Foohey, Gara, Giraldi, Sibilia  
Nay: XXX  
Abstain: XXX

Motion Carried 5-0.

Council convened in Executive Session at 6:34p.m.

On motion by Councilwoman Gara, seconded by Councilman Sibilia,  
it was moved to come out of Executive Session.

Recorded Vote: AYE: All Ayes.  
NAY: XXX

Abstain: XXX

Motion Carried 5-0.

Council came out of Executive Session at 6:47p.m. and resumed in Regular Session at 7:00p.m.

**PUBLIC COMMENTS**

None.

**WORK SESSION**

1. Engineer's Report

Borough Engineer Schrek delivered the following report:

**Route 202 & 1<sup>st</sup> Avenue Intersection Improvements**

NJDOT is proposing to construct an auxiliary lane along both directions of Route 202 in the vicinity of First Avenue along with minor modifications to both approaches. The majority of the widening will occur in the existing grass median which will be replaced with concrete barrier. A deceleration lane will be added to Route 202 southbound to the forward jughandle at First Avenue. This will require a cul-de-sac along Leland at its intersection with Route 202. A 45 foot radius cul-de-sac is proposed. The Borough Ordinance requires a 50 ft. radius. A 45 foot radius is recommended as this allows full turning movement of an AASHTO-WB-40 Design Vehicle (matches the Borough's SeaGrave Aerialscope fire truck), will not overlap the easterly curblin and limits impervious coverage which minimizes stormwater management.

**Orlando Drive, Phase 3**

We are continuing to work with Green Acres to resolve the necessary diversion associated with the Orlando Drive ROW encroachment onto County and private lands. A Green Acres Scoping Hearing has been scheduled for August 11. Signage, noticing the hearing, has been placed at Loomis Street and at the park on Orlando Drive. We have been in discussions with the County regarding the mechanics of granting an easement on the park, naming the park in the County's Green Acres inventory.

Once this scoping hearing is completed, Green Acres has advised that they will issue a letter indicating that we can go to bid with Orlando Drive, Phase 3. I am expecting the same from the County and Duke Farms. Necessary ROW transfers will need to catch up.

**Victoria Street Sidewalks**

The contract has recently started work. We expect construction to be completed in about three week.

**2015 Road Repair Program**

We are working with DPW to complete specifications for road repairs. We expect to bid the project in September.

**Johnson Drive**

A preconstruction meeting was held on August 3<sup>rd</sup>. Pending receipt of required documents, work will commence during the week of August 10. We expect final paving on Saturday August 29.

**Thompson Street Firehouse Generator**

We are coordinating with the Fire Department to reduce the scope of work on the project previously bid and over budget. Power, from the generator to the electric panel, will now be routed internally rather than following the outside perimeter of the firehouse. Since much of work will be internal, the Fire department will schedule members to stay at the building while work progresses. We are targeting bid and award in September.

Councilman Sibilias inquired about issues with Johnson Drive and the jug handle on Route 202. Borough Engineer Schrek gave an explanation on these issues.

Councilman Giraldi inquired about the burned out building on Route 202 and the lack of safety fencing around the property. Borough Engineer Schrek updated Council on the current situation.

2. Scheduling of August 25<sup>th</sup> meeting with Sewerage Authority Representatives (DJ)

Borough Administrator Jaxel informed the Mayor and Council that Ron Anatassio from the Sewerage Authority has requested to meet with Council for approximately one-half hour at the August 25<sup>th</sup> meeting about a new project that could impact Raritan. Mayor Liptak stated that the meeting of September 8<sup>th</sup> would work better and instructed the Clerk to place this item first on the Agenda-Workshop meeting.

3. Authorization for the 2000 Dodge Pick-up Truck to go to the County Auction (DJ)

Borough Administrator Jaxel requested Council's approval to send the 2000 Dodge pick-up truck to the County Auction. Mr.

Jaxel stated that this truck has been replaced under the 2015 Capital Budget with a new vehicle.

On motion by Councilwoman Gara, seconded by Councilman Sibilgia, it was moved to send property no longer needed for public use to the Somerset County Auction.

Recorded Vote:

Aye: Carra, Foohey, Gara, Giraldi, Sibilgia

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

4. Hanging of Basilone Parade Banner (DJ)  
Borough Administrator Jaxel stated that the Basilone Committee is anxious to hang the parade banner and requested Council's authorization. Mayor Liptak stated to hang the banner on September 1<sup>st</sup>, discussion ensued and Council was in agreement.
5. Thank you letter - Removal of weeds on Somerset Street (ML)  
Mayor Liptak reviewed the thank you letter from Reverend Kolibas, Pastor of St. Joseph's Church which thanked the Borough Council for authorizing the weed removal from Somerset Street and complementing the great job done by Public Works.
6. Weinberg letter (ML)  
Mayor Liptak reviewed correspondence received from State Senator Loretta Weinberg's office regarding OPMA and OPRA legislation. Councilman Giraldi reviewed the procedures for the passage of bills in the State Legislature.
7. Approval of a Solicitor's Permit - Vivint Solar Company (MS)  
Borough Clerk Schmitt stated that an application has been received for solicitation by a representative of Vivint Solar Company. Ms. Schmitt stated that the application has been approved by the Police Chief and requested Council's approval to issue the permit. There was consensus of Council to approve the solicitor's permit.
8. Service Quotation for Route 28 and Ortho Drive Pumping Services (DJ)  
Borough Administrator Jaxel reviewed a quotation for Route 28 and Ortho Drive pumping services. Council was in agreement to proceed with the quotation.

**ORDINANCES - SECOND READING**

Ordinance No. 2015-09 - An Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey, Adding Chapter 260, Precious Metals, Gems, and Secondhand Goods, to the Code of the Borough of Raritan

Borough Attorney Wenner explained that this ordinance is currently tabled and if Council wishes to postpone further discussion until Council President Lobell returns, then no action needs to be taken at this time and the ordinance will remain on the table.

No action was taken on this ordinance.

**RESOLUTIONS**

Resolution No. 2015-08-97 - A Resolution of the Borough of Raritan, County of Somerset, State of New Jersey, Authorizing the Execution of a Stipulation of Settlement with Raritan Shopping Center

On motion by Councilman Giraldi, seconded by Councilman Foohey, it was moved to approve Resolution No. 2015-08-97.

Councilwoman Gara stated that she had some questions and concerns about this Resolution. Borough Attorney Wenner stated that in order for him to give an explanation on this Resolution it would be required to return to Executive Session. It was agreed that Council would return to Executive Session at the end of the meeting for further discussion.

**MOTION**

**Social Affair Permit**

H.S.A. St. Ann's School  
October 17, 2016 - 6:00p.m. to 11:00p.m.  
Monte Carlo Night  
Proceeds to benefit St. Ann's School

On motion by Councilman Sibilia, seconded by Councilwoman Carra, it was moved to approve the above the Social Affair Permit for H.S.A. St. Ann's School.

Recorded Vote:

Aye: Carra, Foohey, Gara, Giraldi, Sibilia  
Nay: XXX  
Abstain: XXX

Motion Carried 5-0.

**PURCHASE ORDER REQUESTS**

Fire Department - Turnout gear for firefighters - Skylands Area  
Fire equipment Training in the amount of \$23,384.84.

On motion by Councilwoman Carra, seconded by Councilwoman Gara,  
it was moved to approve the above listed purchase order.

Recorded Vote:

Aye: Carra, Foohey, Gara, Giraldi, Sibilialia

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

Fire Department - Training classes - SCESTA in the amount of  
\$2,500.00.

On motion by Councilman Sibilialia, seconded by Councilwoman Gara,  
it was moved to approve the above listed purchase order.

Recorded Vote:

Aye: Carra, Foohey, Gara, Giraldi, Sibilialia

Nay: XXX

Abstain: XXX

Motion Carried 5-0.

**CORRESPONDENCE**

Councilwoman Carra stated that she received a complaint about the Community Room downstairs that it was not being cleaned sufficiently. Borough Administrator Jaxel stated that he would bring this to the attention of the custodian.

Mayor Liptak reviewed grant money received from the Somerset County Freeholders.

**PUBLIC COMMENTS**

None.

On motion by Councilwoman Gara, seconded by Councilman Sibilialia,  
it was moved to return to Executive Session for discussion of  
Resolution No. 2015-08-97.

Recorded Vote:

Aye: Carra, Foohey, Gara, Giraldi, Sibilialia

Nay: XXX  
Abstain: XXX

Motion Carried 5-0.

Council convened in Executive Session at 7:25p.m.

On motion by Councilwoman Gara, seconded by Councilman Sibilialia, it was moved to come out of Executive Session.

Recorded Vote: AYE: All Ayes.  
NAY: XXX  
Abstain: XXX

Motion Carried 5-0.

Council returned to open session at 7:34p.m.

Mayor Liptak stated that Council discussed Resolution No. 2015-08-97 in Executive Session.

Borough Clerk Schmitt stated that Councilman Giraldi previously made a motion to approve Resolution No. 2015-08-97 and Councilman Foohey seconded the motion. Mayor Liptak called for a roll call vote.

Recorded Vote: AYE: Carra, Foohey, Gara, Giraldi, Sibilialia  
NAY: XXX  
Abstain: XXX

Motion Carried 5-0.

**ADJOURNMENT**

On motion by Councilwoman Giraldi, seconded by Councilman Sibilialia, it was moved to adjourn the meeting.

Recorded Vote: AYE: All Ayes  
NAY: XXX  
Abstain: XXX

Motion Carried 5-0.

Meeting adjourned at 7:35p.m.

August 11, 2014  
Agenda-Workshop Meeting

Respectively Submitted,

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Marguerite Schmitt, RMC  
Borough Clerk

Approved: \_\_\_\_\_