

**BOROUGH OF RARITAN
BOARD OF HEALTH ZOOM MEETING
JANUARY 5, 2022~ 7:00PM**

This Meeting of the Borough of Raritan Board of Health was called to order by Board of Health President Paula Machala utilizing the Zoom virtual platform, on Wednesday, January 5, 2022, at 7:06 p.m.

STATEMENT OF PUBLIC NOTICE

This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News on December 15, 2021. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given the secretary is directed to include this statement in the minutes of this meeting.

ROLL CALL

Present: Nina Dorey, Gennifer Hoffmeister, Jessica Ivan, Paula Machala, Kathryn Mastice, Preni Nair (in meeting @7:08)

Absent: Anna Bongiovi (excused)

Also Present: Danielle Plenge, Senior Registered Environmental Specialist, Councilwoman, Joyce Melitsky and Constance M. Del Rocco, Secretary

FLAG SALUTE

Board Secretary led the flag salute

PUBLIC COMMENTS

At this point the Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy after making your comments. Please sign in by printing your name and address.

Robert Holland, 44 Second Street, Raritan, New Jersey 08869-Noted he had been to the Planning Board and left a message and email for the Building Department and thought he should come to the Board of Health since in his opinion this was a health hazard. He noted the building across the street on 33 Second Street, Raritan has been vacant for many years. He complained he or his neighbors received no notification this building was being renovated. He commented the workers did not wear masks or any hazards suits when they were removing materials which were obviously covered in asbestos. He noted he took

pictures of all of this. He added there was asbestos all over the sidewalks and clouds of white in the air all around the area.

D. Plenge noted this is an issue for Somerset County Health Department Environmental Department.

R. Holland noted there where trucks of this stuff being loaded by persons with no protection and no containment. He added one of his neighbors called the police.

D. Plenge noted she will look into this issued further.

PRESIDENT’S REPORT

President Machala wished everyone a Happy New Year.

APPROVAL OF MINUTES

1. October 13, 2021

Board Member Mastice motioned to approve the October 13, 2021, meeting minutes, seconded by Board Member Dorey. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
	X	Dorey	X			
		Ivan	X			
		Machala	X			
X		Mastice	X			
		Nair	X			

REGISTRAR REPORT

Registrar’s Report for September 2021 (Births), October 2021, November 2021.

September 2021 Raritan Resident Births was 11.

	<u>Total Fees Collected</u>	<u>Total Fees to Date</u>
October	\$970.05	\$6,831.01
November	\$944.00	\$7,775.06

Board Member Dorey motioned to approve October 2021 and November 2021 Registrar Reports, seconded by Board Member Ivan. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
X		Dorey	X			
	X	Ivan	X			
		Machala	X			
		Mastice	X			
		Nair	X			

HEALTH OFFICER’S REPORT

The following report was given by Danielle Plenge, Senior Registered Environmental Specialist She noted there have been over 400 clinics sponsored by SCHD and they have vaccinated over 57, 000 people. She added SCHD is still scheduling clinics at Bridgewater Senior Center, Commons Mall and Popup Clinics are also still being scheduled. She noted these clinics are first come, first serve. She added for testing kits go to learn.vaulthealth.com-nj .

HEALTH INSPECTOR’S REPORT

The following report was given by D. Plenge, Senior Registered Environmental Specialist
October 2021

Inspections were 22
No complaints

November 2021
Inspections were 19
No complaints

December 2021
Inspections 12 with 5 follow ups
Christmas in July Street Fair
With 5 food truck inspections

Board Member Ivan motioned to approve October 2021, November 2021, December 2021 Health Inspector’s Report, seconded by Board Member Dorey. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
	X	Dorey	X			
X		Ivan	X			
		Machala	X			
		Mastice	X			
		Nair	X			

LIAISON REPORT

Councilwoman Melitsky

Councilwoman Melitsky noted Raritan Borough is open again with a suggestion of wearing masks, after being closed due to employees having Covid. She added the Little Food Pantry is up and running at the Basilone Park location, which is near Kennedy School.

RESOLUTIONS

2022-01-01 Establishment of 2022 Calendar of Meetings

President Machala suggested having Zoom meetings in February and March. All were in favor.

Board Member Mastice motioned to approve Resolution **2022-01-01** Establishment of 2022 Calendar of Meetings, seconded by Board Member Nair. Motion carried by the following roll call vote

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
		Dorey	X			
		Ivan	X			
		Machala	X			
X		Mastice	X			
	X	Nair	X			

2022-01-02 2022 Appointment of Registrar of Vital Statistic (Reappointment)

Board Member Ivan motioned to approve Resolution **2022-01-02** 2022 Appointment of Registrar of Vital Statistic (Reappointment), seconded by Board Member Nair. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
		Dorey	X			
X		Ivan	X			
		Machala	X			
		Mastice	X			
	X	Nair	X			

2022-01-03 2022 Appointment of Board of Health Secretary (Reappointment)

Board Member Ivan motioned to approve Resolution **2022-01-03** 2022 Appointment of Board of Health Secretary (Reappointment), seconded by Board Member Nair. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
		Dorey	X			
X		Ivan	X			
		Machala	X			
		Mastice	X			
	X	Nair	X			

Resolution 2022 -01-04 2022 Annual Board of Health Budget

It was noted the 2022 Somerset County Health Department contract was still in Lawyer Review. President Machala suggested Resolution 2022-01-04 will be discussed at the February 9, 2022, meeting. All were in favor.

NEW BUSINESS

Rabies Clinic

Secretary, DelRocco, noted the Rabies Clinic is scheduled for Saturday, January 22, 2022, from 10am-12pm, North Thompson Street Firehouse. Charles Schick, DVM is scheduled to volunteer his services to the clinic. She added those that come for the Rabies Clinic are asked to bring a hygiene product for the Raritan Food Pantry.

Food Establishment Late Fees

D. Plenge noted Food Establishment late fees are usually 30 days. She added will do a listing of what other Municipalities are doing and can discuss at the February meeting.

Food Establishment License Application

It was brought to the attention of the BOH the licensing fees for businesses was not correct. The fees should be \$150.00 per year (Fee Ordinance 2015-01) but the applications sent out to businesses was asking for \$100.00 per year. It was discussed by BOH to possibly send out a letter stating there was an error and asking for an additional \$50.00. This letter would be sent out by SCHD or Raritan Borough. This was tabled till February 9, 2022, meeting after D. Plenge address this issue with SCHD.

ADJOURNMENT

Board Member Ivan motioned to adjourn, seconded by Board Member Mastice. Motion carried at 8:11pm. All were in favor.

Respectfully submitted,

Constance M. Del Rocco, Secretary
Raritan Borough Board of Health
Approved: 02/09/2022