BOROUGH OF RARITAN
BOARD OF HEALTH ZOOM MEETING
FEBRUARY 9, 2022~ 7:00PM

This Meeting of the Borough of Raritan Board of Health was called to order by Board President Machala utilizing the Zoom virtual platform, on Wednesday, February 9, 2021, at 7:04 p.m.

STATEMENT OF PUBLIC NOTICE

This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on January 12, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given the secretary is directed to include this statement in the minutes of this meeting.

ROLL CALL

Present: Nina Dorey, Gennifer Hoffmeister, Paula Machala, Kathryn Mastice, Preni Nair (out of meeting at 7:37pm)

Absent: Anna Bongiovi (excused), Jessica Ivan (excused)

Also Present: Michael McCarty, Deputy Director SCHD, Danielle Plenge, Senior Registered Environmental Health Specialist, Councilwoman Joyce Melitsky, and Constance M. DelRocco, Secretary

FLAG SALUTE

Board Secretary led the flag salute

PUBLIC COMMENTS

At this point the Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy after making your comments. Please sign in by printing your name and address.

NOMANATION

President

Board Member Dorey motioned to nominate Board Member Machala for President, Second by Board Member Mastice. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
X		Dorey	X			
		Ivan				X
		Machala	X			
	X	Mastice	X			
		Nair	X			

Vice President
Board President Machala motioned to nominate Board Member Dorey for Vice President seconded by Board Member Mastice. Motion was carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
		Dorey	X			
		Ivan				X
X		Machala	X			
	X	Mastice	X			
		Nair	X			

PRESIDENT'S REPORT
None noted.

APPROVAL OF MINUTES
1. January 05, 2022

Board Vice President Dorey motioned to approve the January 5, 2022, meeting minutes, seconded by Board Member Nair. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
X		Dorey	X			X
		Ivan				
		Machala	X			
		Mastice	X			
	X	Nair	X			

REGISTRAR REPORT
Registrar's Report for December 2021.

	Total Fees Collected	Total Fees to Date
December	$ 593.09	$ 8,368.15

Board Member Nair motioned to approve December 2021 Registrar Reports, seconded by Board Vice President Dorey. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
	X	Dorey	X			
		Ivan				X
		Machala	X			
		Mastice	X			
X		Nair	X			

HEALTH OFFICER'S REPORT

The following report was given by M, McCarty, Deputy Director.

Covid clinics are on Monday Wednesday and Friday at the Senior Center. Discussions have been taking place and finalized with the Landlord of the Raritan Mall on Route 206, for a clinic two days a week at the Plato's Closet location. He added testing will be done at this location and probably vaccinations in the future. The location is good and there is plenty of parking. He suggested the Hillsborough location will be discontinued at that time.

In reference to the new SCHD contract it is still with the new Legal services but will be ready in the beginning of March 2022. The numbers that I emailed to the BOH secretary are the usual 2% increase. Some of the working will be a little different from the following years contract

Board President Machala asked about the asbestos problem on 44 Second Street if there has been any further information.

Deputy Director McCarty noted that samples would have been sent to the lab for testing for air quality and asbestos in the area. He added sounds like there were no permits issued by the Building Department in Raritan. He noted there have been no further repercussions with this issue after the inspection.

Board Member Mastice motioned to approve the Health Inspector's Report, seconded by Board Vice President Dorey. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
	X	Dorey	X			
		Ivan				X
		Machala	X			
X		Mastice	X			
		Nair	X			

HEALTH INSPECTOR'S REPORT
The following report was given by D. Plenge, Registered Environmental Specialist
January 2022
There have been no Complaints and inspections are being done with no noted problems.

She noted there will be a new SCHD Report format which SCHD feels is more cohesive.

Board Member Mastice motioned to approve January 2022 Health Inspector's Report, seconded by Board Vice President Dorey. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
	X	Dorey				X
		Ivan	X			
		Machala	X			
X		Mastice	X			
		Nair	X			

LIAISON REPORT
Councilwoman Melitsky
Noted there was a Raritan Borough Council meeting on February 08, 2022, where she gave the Rabies Clinic report and Council was pleased with the numbers but of course not happy about the number of people that needed to be send away due to limited amount of vaccine available.

OLD BUSINESS
Rabies Clinic
Secretary, DelRocco, noted the Rabies Clinic was scheduled for January 22, 2022, at the North Thompson Street Fire House. Dr Charles Schwirck, DVM vaccinated 89 dogs and 11 cats for a total of 100 animals. She added Raritan only received 100 doses of vaccine therefore animals were unable to be vaccinated. It was noted the State had a shortage of vaccine and Municipalities were given less vaccine than they receive the previous year.

She noted everyone at the rabies clinic even those who did not receive vaccinations participated in the donations for the Raritan Food Bank. She added the Rabies Clinic and donations for the Food Pantry where a huge success.

Board President Machala suggested the BOH should have a food drive in the Spring for the Raritan Food Pantry. When asked what items should be donated, Board Vice President Dorey noted they have received grants to purchase meats and hygiene items. She added they could use money, gift cards, hygiene products, they have even started a section for children's books.

Board Member Mastice asked if help was needed and when could drop offs be made.

Board Vice President Dorey noted help is always needed and donations can be made on Tuesday and Friday from 6:30pm-8:00pm and distribution on Wednesday from 4:00am-7:00pm and Saturday from 10:00am-1:00pm. Raritan Food Pantry, 28 Thompson Street, Raritan. Raritanfoodpantry.org

Board Member Mastice thank Board Vice President Dorey for all her hard work in making the Raritan Food Pantry a huge success.

Board Member Mastice motioned to approve Rabies Clinic Report seconded by Board Vice President Dorey. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
	X	Dorey	X			
		Ivan				X
		Machala	X			
X		Mastice	X			
		Nair	X			

Food Establishment Late Fees

Food Establishment Late Fees

Health Inspector Plenge noted the late fee letters are sent out in September if they are not paid a late fee of $100.00 is applied and if the fee is not paid then legal problems start. She added maybe out of about 60 businesses there may be about 20 that are late and out of those maybe 2 will need to pay the late fee at some point.

Board President Machala noted the license applications were sent out by SCHD and it was the wrong application would SCHD also sent out the letter explaining this issue or Raritan Borough.

Health Inspector Plenge suggested Raritan Borough would send out a letter since the collection of money should come from Raritan Borough.

Board President Machala suggested a letter be sent out to the businesses explaining there was a clerical error, and they would need to remit the remaining $50.00. She added only one letter would be sent out to recoup the remaining $50.00 fee. All in Agreement.

NEW BUSINESS

2022 Board of Health Budget

2020-01-03- 2022 Board of Health Budget

It was suggested since the SCHD contacts have not been received, but the financial numbers which have been increased by 2% and were received by M. McCarty, Assistant Director of

SCHD. The BOH will summit a Proposed Board of Health Budget for 2022 to the Borough of Raritan and will finalize the budget for 2022 when they receive SCHD contract in March 2022.

Board Member Mastice motioned to approve Proposed BOH 2022 Budget seconded by Board Member Hoffmeister. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
	X	Hoffmeister	X			
		Dorey	X			
		Ivan				X
		Machala	X			
X		Mastice	X			
		Nair	X			

Board President Machala noted the March 09, 2022, BOH meeting will be an in-person meeting at Raritan Municipal Building, 22 First Street, Raritan.

ADJOURNMENT
Board Member motioned to adjourn, seconded by Board Member. Motion carried at 8:26pm. All were in favor.

Respectfully submitted,

Constance M. Del Rocco, Secretary
Raritan Borough Board of Health

Approved: March 09, 2022