

**BOROUGH OF RARITAN
BOARD OF HEALTH MEETING
JUNE 08, 2022~ 7:00PM**

This Meeting of the Borough of Raritan Board of Health held on Wednesday, June 08, 2022, in the Municipal Building, 22 First Street, Raritan, New Jersey 08809 at 7:04 pm.

STATEMENT OF PUBLIC NOTICE

This meeting called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on January 12, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given the secretary is directed to include this statement in the minutes of this meeting.

ROLL CALL

Present: Ann Bongiovi, Nina Dorey, Gennifer Hoffmeister, Paula Machala,

Absent: Jessica Ivan (excused), Kathryn Mastice (excused), Preni Nair (excused)

Also Present: Michael McCarty, Assistant Director SCHD and Constance M. DelRocco,
Secretary

FLAG SALUTE

Board President Machala led the flag salute

PUBLIC COMMENTS

At this point the Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy after making your comments. Please sign in by printing your name and address.

PRESIDENT'S REPORT

Board President Machala suggested a get-well card be sent to Councilwomen Melitsky from the BOH, to help with her speedy recovery.

APPROVAL OF MINUTES

1. May 11, 2022

Board Member motioned to approve the May 11, 2022, meeting minutes, seconded by Board Vice President Dorey. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
		Hoffmeister	X			
		Dorey	X			
		Ivan				X
		Machala	X			
		Mastice				X
		Nair				X

REGISTRAR REPORT

Registrar’s Report for May 2022

Total Fees Collected

Total Fees to Date

May

\$ 659.02

\$ 2,906.19

Board Member Mastice motioned to approve May 2022 Registrar Reports, seconded by Board Vice President Dorey. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
		Hoffmeister	X			
		Dorey	X			
		Ivan				X
		Machala	X			
		Mastice				X
		Nair				X

HEALTH OFFICER’S REPORT

Michael McCarty, Assistant Director of SCHED gave the following report.

Stacey Toolan, Public Health Educator, is available to teach to teach children at JFK School about health issues. One example would be classes in handwashing, with covid and flu season coming up this is an important topic. Covid Vaccine clinics are three days a week starting the first of the month (July). Popup clinics are still being scheduled with vaccinations of 5-year-old. Monkey Pox testing is starting as per the CDC.

Board Member Ivan motioned to approve the Health Inspector’s Report, seconded by Board Member Mastice. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
		Hoffmeister	X			
		Dorey	X			
		Ivan				X
		Machala	X			X
		Mastice				
		Nair				X

HEALTH INSPECTOR’S REPORT

Michael McCarty gave the following report.

A few issues that went to Property Maintenance, but no real problems to report at this time. Pool inspections will be starting soon.

Board Vice President Dorey motioned to approve May 2022 Health Inspector’s Report, seconded by Board Member Ivan. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
		Hoffmeister	X			
		Dorey	X			
		Ivan				X
		Machala	X			
		Mastice				X
		Nair				X

LIAISON REPORT

None offered.

OLD BUSINESS

Fundraiser for Raritan Food Pantry

Board Vice President Dorey spoke with Andy Sabilia, Recreation Director about the BOH joining Christmas in July with a fundraiser for the Raritan Food Pantry. She noted he was good with the idea and will discuss at next Council Meeting Tuesday June 27, 2022.

Blood Pressure Screening for Raritan Senior Group

Finalizing of the blood pressure screening for the Raritan Senior group will be discussed in more detail at the September 14, 2022, BOH meeting.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
	X	Hoffmeister	X			
X		Dorey	X			
		Ivan				X
		Machala	X			
		Mastice				X
		Nair				X

NEW BUSINESS

There have been multiple questions relating to the procedure for a temporary food license. What department would be responsible for sending out the applications and how the fees would be collected.

After a short discussion it was decided a procedure would be outlined to ensure that all departments involved would be aware of the process for a Temporary Food License and what their responsibilities would be.

ADJOURNMENT

Board Member Hoffmeister motioned to adjourn, seconded by Board Vice President Dorey. Motion carried at 8:03pm. All BOH Members present in agreement.

Respectfully submitted,

Constance M. Del Rocco, Secretary
Raritan Borough Board of Health

Approved: November 09, 2022