

MINUTES

BOROUGH OF RARITAN
REGULAR SESSION

TUESDAY, NOVEMBER 29, 2022
7 P.M.

The Regular Meeting of the Borough of Raritan Governing Body was called to order by Mayor Anthony Bray in the Meeting Room of the Raritan Municipal Building, 22 First Street, Raritan, NJ 08869 at 6:30 p.m. Tuesday, November 29, 2022.

The Mayor announced the Regular Meeting was called pursuant to applicable portions of the Open Public Meetings Act. Adequate Notice was communicated to *The Courier News*, *The Star Ledger*, and *The Breeze* on November 15, 2022, posted on the bulletin board in the Municipal Building, on the Borough website and made available in the Office of the Borough Clerk.

ROLL CALL

Present: Mayor Bray, Council President Carra, Councilman Fritzinger, Councilman Giraldi, Councilwoman Hutzler, Councilwoman Melitsky, Councilman Orozco
Also Present: Borough Clerk Colvin, Chief Financial Officer Cook-Vitale
Absent: None

INVOCATION AND FLAG SALUTE

Councilman Giraldi

EXECUTIVE SESSION

Resolution No. 2022-11-178

Entering Executive Session:

- A. Attorney Client – Unsafe Structure – Hidden Pond – Tillman Street
- B. Personnel – Administration Finance

On a motion by Councilwoman Melitsky, seconded by Councilman Giraldi, Council moved to Approve Resolution No. 2022-11-178.

Recorded Vote

Yea: Bray, Carra, Fritzinger, Giraldi, Hutzler, Melitsky, Orozco

Nay: x

Abstain: x

Motion Carried: 7-0

Council convened in Executive Session at 6:31 p.m.

EXECUTIVE SESSION ADJOURNMENT

On a motion by Councilwoman Melitsky, seconded by Councilman Giraldi, Council moved to reconvene in Regular Session.

Council exited Executive Session, and resumed Regular Session at 7:01 p.m.

PUBLIC COMMENT

(In accordance with Section 29-1 of the Code of the Borough of Raritan, there shall be a five-minute limit per speaker)

Mayor Bray opened Public Comment for any member of the Public wishing to speak.

Neither seeing nor hearing any additional member of the Public, Mayor Bray closed Public Comment.

NEW BUSINESS – Borough Clerk Eric Colvin

Christmas Decorations

Public Works purchased Christmas lighting, and decorations for Main Street. Work will begin on the project by midweek, with completion by weeks end.

Annual Reorganization

The Annual Reorganization Meeting was requested to be held January 3, 2023, at 6:30 p.m.

On a motion by Councilman Carra, seconded by Councilwoman Melitsky, Council moved to approve the Annual Reorganization Meeting of January 3, 2023, at 6:30 p.m.

Recorded Vote

Yea: Bray, Carra, Fritzinger, Giraldi, Hutzler, Melitsky, Orozco

Nay: x

Abstain: x

Motion Carried: 7-0

Clean Communities

Borough Clerk Colvin asked the Council for a motion to approve a request for a donation of \$1,000.00 by the Raritan Headwaters Association. The monies will be utilized for community clean up in 2023.

On a motion by Councilman Carra, seconded by Councilwoman Melitsky, Council moved to approve the donation of \$1,000.00.

Recorded Vote

Yea: Bray, Carra, Fritzinger, Giraldi, Hutzler, Melitsky, Orozco

Nay: x

Abstain: x

Motion Carried: 7-0

Construction Communication

Residents voiced their displeasure regarding the lack of notification by contractors prior to recent paving, and sewer upgrades, causing disruption, and traffic delays. Borough Engineer Stanley

Schrek said that provision indication is in contract agreements. Additional coordination can be made through his office, and Nixels.

ORDINANCE – SECOND READING (PUBLIC HEARING)

Ordinance No. 2022-19

An Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey Fixing and Determining the Salaries, Wages or Compensation to be Paid to Employees of the Borough of Raritan

On a motion by Council President Carra, seconded by Councilman Orozco, Council moved to Open Public Comment to the Public.

Neither seeing nor hearing any member of the Public, Mayor Bray motioned to Close Public Comment to the Public.

Recorded Vote

Yea: Bray, Carra, Fritzinger, Giraldi, Hutzler, Melitsky, Orozco

Nay: x

Abstain: x

Motion Carried: 7-0

On a motion by Councilman Carra, seconded by Councilman Orozco, Council moved to Adopt Ordinance No. 2022-19.

Recorded Vote

Yea: Bray, Carra, Fritzinger, Giraldi, Hutzler, Melitsky, Orozco

Nay: x

Abstain: x

Motion Carried: 7-0

ORDINANCE – INTRODUCTION

Ordinance No. 2022-20

An Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey, Providing for Various Capital Improvements, Acquisitions and Related Expenses in and for the Borough of Raritan

On a motion by Councilwoman Melitsky, seconded by Council President Carra, Council moved to Introduce Ordinance No. 2022-20.

Recorded Vote

Yea: Bray, Carra, Fritzinger, Giraldi, Hutzler, Melitsky, Orozco

Nay: x

Abstain: x

Motion Carried: 7-0

ORDINANCE – INTRODUCTION

Ordinance No. 2022-21

An Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey Amending Ordinance No. 2021-09 to Permit Medical Cannabis Alternative Treatment Centers to Operate as an Expanded ATC Dispensary to Permit Retail Sales under certain circumstances as a Conditional Use and to Authorize a Tax on Retail Sales

On a motion by Councilman Carra, seconded by Councilman Melitsky, Council moved to Introduce Ordinance No. 2022-21.

Recorded Vote

Yea: Bray, Carra, Fritzinger, Hutzler, Melitsky, Orozco

Nay: Giraldi

Abstain: x

Motion Carried: 6-0

CONSENT AGENDA

(Resolution Nos. 2022-11-179 – 2022-11-189)

Resolution No. 2022-11-179

Resolution No. 2022-11-180

Resolution No. 2022-11-181

Resolution No. 2022-11-182

Resolution No. 2022-11-183

Resolution No. 2022-11-184

Resolution No. 2022-11-185

Resolution No. 2022-11-186

Resolution No. 2022-11-187

Resolution No. 2022-11-188

Resolution No. 2022-11-189

Appointing Deputy Clerk/HR Coordinator – Gravatt

Refunding Unused Daily Parking

Authorizing Budget Transfer

Authorizing the Execution of a Retirement

Separation Agreement

Appointing Chief Financial Officer – Cook-Vitale

Appointing Certified Tax Collector –Gerickont

Appointing Temporary Payroll Clerk – Cornella

Authorizing Disposal of Expired Fire Gear

Naming Authorized Signatories

Appointing Deputy CFO/Tax Search Officer

Authorizing Execution of Interlocal Services

Agreement – Somerset County – OEM Services

Mayor Bray moved to adopt the **CONSENT AGENDA**. The motion was seconded by Councilman Carra, seconded by Councilman Fritzinger.

Recorded Vote

Yea: Bray, Carra, Fritzinger, Giraldi, Hutzler, Melitsky, Orozco

Nay: x

Abstain: x

Motion Carried: 7-0

BILL LIST

Resolution No. 2022-11-190

Approving Bill List

On a motion by Councilwoman Melitsky, seconded by Council Fritzinger, Council moved to Approve Resolution No. 2022-11-190 – Bill List.

Recorded Vote

Yea: Bray, Carra, Fritzinger, Giraldi, Hutzler, Melitsky, Orozco

Nay: x

Abstain: x

Motion Carried: 7-0

PURCHASE ORDER REQUESTS

1. Relief Hose Company No. 2 – Engineers’ Salaries – \$3,450.00.
2. Relief Hose Company No. 2 – North Thompson Street Firehouse Rent – \$15,215.00.
3. Police Department – 2022 Ford Utility Vehicles – \$95,111.52

On a motion by Council President Carra, seconded by Councilwoman Melitsky, Council moved to Approve Relief Hose Company No. 2 – Engineers Salaries.

On a motion by Councilwoman Melitsky, seconded by Councilman Fritzinger, Council moved to Approve Relief Hose Company No. 2 – North Thompson Street Firehouse Rent.

PUBLIC COMMENT

(In accordance with Section 29-1 of the Code of the Borough of Raritan, there shall be a five-minute limit per speaker)

Mayor Bray opened Public Comment for any member of the Public wishing to speak.

Neither seeing nor hearing any additional member of the Public. Mayor Bray closed Public Comment.

ADJOURNMENT

On a motion by Councilwoman Melitsky, seconded by Council President Carra, the Council moved to Adjourn the Regular Meeting.

Recorded Vote:

All in favor

Motion Passed: 7-0

Regular Meeting adjourned at 7:12 pm

Patricia Gravatt
Deputy Clerk/HR Coordinator

Approved: _____
Eric M. Colvin
Borough Clerk/Administrator