

**BOROUGH OF RARITAN
BOARD OF HEALTH MEETING
FEBRUARY 08, 2023~ 7:00PM**

This Meeting of the Borough of Raritan Board of Health held on Wednesday, February 08, 2023, in the Municipal Building, 22 First Street, Raritan, New Jersey 08809 at 7pm.

STATEMENT OF PUBLIC NOTICE

This meeting called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on December 21, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given the secretary is directed to include this statement in the minutes of this meeting.

ROLL CALL

Present: Nina Dory, Gennifer Hoffmeister, Jessica Ivan, Kathryn Mastice,
Preni Nair, Pablo Orozco

Absent: Anna Bongiovi (Excused)

Also Present: Michael McCarty, Assistant Director SCHD and Constance M. DelRocco,
Secretary

FLAG SALUTE

Board Secretary led the flag salute.

PUBLIC COMMENTS

At this point the Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy after making your comments. Please sign in by printing your name and address.

Board Member Orozco noted he has always believed in the Board of Health and has fought for their autonomy. He added that he has always wanted to be a part of the Board of Health and now that he is more settled and not seeking reelection to Council he is happy to be on the Board. He noted he has been on Council for a number of years now and is knowledgeable in the parliamentary procedures necessary, but difficult at time in order to run an effect meeting.

He added when asked by Mayor Bray to become a member I jumped at the chance because I knew I would be able to preserve the Board's autonomy. He humbly suggested he be nominated for President of the Board of Health.

NOMINATION OF BOARD OFFICERS

President

Board Member Ivan made a motion to nominate Board Member Dorey for president, Second by Board Member Mastice. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
		Dorey			X	
X		Ivan	X			
	X	Mastice	X			
		Nair	X			
		Orozco	X			

Vice President

Board President Dorey made a motion to nominate Board Member Hoffmeister for Vice President, second by Board Member Ivan. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister			X	
X		Dorey	X			
	X	Ivan	X			
		Mastice	X			
		Nair	X			
		Orozco	X			

Board Member Mastice noted she was unsure if there would be a conflict of interest because he is a member of Council but added the way he has noted everything it doesn't seem to be a problem.

Member Orozco noted a lot of Towns are doing this now and other members of Council have been seated on various boards. He added I was a shared service Coordinator of Somerset County and we have gone over these types of issues, and I have pitched these services with other BOH. He suggested being on Council one would have the ability to maybe reach the Borough lawyer on speed dial to get questions answered quickly. He added a Liaison would not be able to do this because the Liaison is alone and having both you always need a second. He noted these are the procedures we know because we do this on a regular basis.

PRESIDENT'S REPORT

President Dorey gave the following report. She noted the past president Paula Machala would be missed. She thanked the Board of Health Members for their vote. And added she will do her very best.

APPROVAL OF MINUTES

February 08, 2023

Board Member Ivan motioned to except the February 08, 2023 minutes, seconded by Board Member Nair, Motion was approved by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
		Dorey	X			
X		Ivan	X			
		Mastice	X			
	X	Nair	X			
		Orozco	X			

REGISTRAR REPORT

1. November 2022
2. December 2022

Board Member Ivan motioned to except the Registrar's Reports, seconded by Board Member Nair, Motion was approved by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
		Dorey	X			
X		Ivan	X			
		Mastice	X			
	X	Nair	X			
		Orozco	X			

HEALTH OFFICER'S REPORT

HEALTH INSPECTOR'S REPORT

Michael McCarty gave the following report.

The new Inspector is Vinson Moise who comes to SCHD from Middlesex. In the few months he has been with SCHD and Raritan Borough's inspector he has inspected at least 27 business which is about ¼ of the Borough's business. All have been satisfactory except two, which are on the January Report.

He added SCHD is almost fully staffed and able to provide most any services the Borough may need or want at this time.

1. Providing testing kits to the Raritan Food Pantry
2. Vaccination Clinic at the Food Pantry, Home bound residents, Schools, using the Mobile Vaccine Van
3. Vaccination Clinic at the Municipal Building
4. Blood Pressure Screening for Seniors

5. Health Education for Seniors, School age children
 SCHD is also receiving grant funding for digitalizing information and working on Inspection Software with public outward portals.

He noted we are also seeking Reaccreditation of SCHD, which is very important.

Board Vice President Dorey motioned to approve the Health Officer/Health Director’s Report (Phone), seconded by Board Member Nair. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
X		Dorey	X			
		Ivan				X
		Mastice	X			
		Nair				X
	X	Orozco	X			

LIAISON REPORT

None offered.

OLD BUSINESS

Rabies Clinic

President Dory noted we have discussed this last meeting, there were a good number of Raritan Borough residents at the clinic.

Member Nair noted usually every other year there are a large amount of Raritan residents that participate.

NEW BUSINESS

New Jersey Local Boards of Health Membership Renewal

Board President Dorey noted this is for the full BOH and the price is \$95.00.

Board Member Ivan motioned to approve \$95.00 Membership Renewal, seconded by Member Orozco. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
		Dorey	X			
	X	Ivan	X			
		Mastice	X			
		Nair	X			
X		Orozco	X			

RESOLUTIONS

2023-02-01 Refund of Duplicate Food Establishment Fees

Board Member Nair motioned to approve Resolution 2013-02-01, seconded by Member Mastice. Motioned carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
		Dorey	X			
		Ivan	X			
	X	Mastice	X			
X		Nair	X			
		Orozco	X			

Board President Dorey noted it has come to her attention that there have been issues with the availability of the Registrar’s Department. After a brief discussion it was noted the Registrar’s department will be available for services on Monday, Wednesday and Friday from 10:30am-2:00pm by appointment only. The Deputy Registrar will provide services to the local Funeral Home when Death Certificates are needed and said Funeral Home is unable to wait till the following day.

Board Member Ivan motion to except days and hours of service for Registrar’s Department, seconded by Member Mastice. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister				
		Dorey	X			
X		Ivan	X			
	X	Mastice	X			
		Nair	X			
		Orozco	X			

Member Ivan noted it is still unclear how the rodent issue was here for a year and the BOH was uninformed of it. She added at the Special BOH meeting the residents said “they were complaining about this issued for many months, with no resolution”. Where were these complaints going?

M. McCarty noted not sure where they were gong we don’t have any way records going back one year.

C. Del Rocco, Secretary noted if residents are looking to speak with or email Raritan Borough Health Department they would now go to Raritan Borough’s website then they would go to Health Department and they would get Somerset County’s number, email, address links to website and forms needed for applications and permits.

M. McCarty noted this does not have to be over complicated, Somerset County Health Department is your Health Department. He added I would think most complaints can take care of.

Board President Dorey added would you let us know what these complaints are, perhaps put them in the monthly report.

M. McCarty agreed to place these complaints made by residents in the monthly report.

ADJOURNMENT

Board Member Ivan motioned to adjourn, seconded by Board Member Nair. Motion carried at 8:11pm. All BOH Members present in agreement.

Respectfully submitted,

Constance M. Del Rocco, Secretary
Raritan Borough Board of Health

Approved: