

**BOROUGH OF RARITAN  
BOARD OF HEALTH MEETING  
JUNE 12, 2023, 2023~ 7:05PM**

This Meeting of the Borough of Raritan Board of Health will be held on Wednesday, June 12, 2023, in the Municipal Building, 22 First Street, Raritan, New Jersey 08809 at 7:05pm.

**STATEMENT OF PUBLIC NOTICE**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Star Ledger on December 21, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given to the secretary is directed to include this statement in the minutes of this meeting.

**ROLL CALL**

Present: Nina Dory, Gennifer Hoffmeister, Jessica Ivan, Preni Nair, Councilman Orozico

Absent: Anna Bongiovi, Kathryn Mastice

Also Present: Michael McCarty, Assistant Director SCHD, Constance M. DelRocco, Secretary

**FLAG SALUTE**

President Dory led the flag salute.

**PUBLIC COMMENTS**

At this point, the Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy after making your comments. Please sign in by printing your name and address.

**PRESIDENT'S REPORT**

President Dorey asked about the price of death certificates in Raritan Borough.

C. Del Rocco, Registrar noted the price is the same as the State, \$25.00 for the first and \$2.00 for each additional, veterans will receive one free copy. She added the orders usually come directly from the Funeral Home here in Raritan Borough through the Electronic Death Registry System (EDRS). The Registrar's Office has a record of everyone who expired here in Raritan Borough from 1948 to the present. She noted Raritan Borough and Bridgewater Township were together until 1948, all deaths for Raritan Borough before this year will be in Bridgewater Township.

**APPROVAL OF MINUTES**

May 08, 2023

Board Member Nair motioned to except the May 8, 2023, Minutes, seconded by Board Member Ivan. Motion was approved by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
		Dorey	X			
	X	Ivan				X
		Mastice	X			
X		Nair	X			
		Orozco			X	

**REGISTRAR REPORT**

May 2023

Board President Dorey motioned to except the Registrar’s Report, seconded by Board Member Ivan. Motion was approved by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
X		Dorey	X			
	X	Ivan	X			
		Mastice				X
		Nair	X			
		Orozco	X			

**HEALTH OFFICER’S REPORT**  
**HEALTH INSPECTOR’S REPORT**

Michael McCarty gave the following report.

The State has given SCHD a lot of Grants, but this money is restricted. Children services with health screening vaccinations for the Flu are somethings that can be setup.

He noted the new database is set up and ideal for the summer season. The health educator can have health information available at the opening of the pool.

The tent at the Basilone Parade can be set up and blood pressure and health screening can be available.

Member Orozco noted the Basilone Parade committee meets every month at the Raritan Library, it may be possible for SCHD to attend one of these meetings and discuss the tent setup.

M. McCarty noted it would be best to have SCHD health educator reach out to the committee.

He noted SCHD did a flu clinic at Raritan Borough for many years, but the numbers decreased to just employees. He added it is contractual for employees to receive flu shots through SCHD. Member Ivan asked if it was possible to have a flu clinic at the Food Pantry in Raritan. Noting a lot of people are struggling financially and this would be something they may not be able to afford.

It was noted this would need to be discussed with the Borough’s Attorney.

M. McCarty noted there are a lot of services available for the senior population, such as health screening, blood pressure screening, flu shots, having health education come speak with the senior group.

It was noted there are seventy plus businesses in Raritan Borough and fifty-seven of these have been inspected at this time with no major problems.

Deputy Director McCarty discussed the following changes to the Fee Schedule:

1. Remove the \$2.00 fee per employee.
2. Add Reinspection fee for pools (\$100.00).
3. Remove the fee for carbon dioxide (\$20.00).

He discussed the ABC grading system to inspections instead of the current inspection system now in process. He added there are several Municipalities using this grading system successfully.

It was asked what the risk types for food services were.

#1 Prepackaged foods, this may be something that will change eventually. Customers don’t have any contact with the food products since they are prepackaged.

#2 Would be more like a quick Check, where you have some food handling.

#3 Would be more like a restaurant where you have even more food handling.

#4 Would be like a sushi bar more likely to become ill due to raw fish products, so handling is especially important.

Information about the ABC food grading system will be gathered for a more in-depth discussion at the next meeting on September 13, 2023.

Board President Dorey motioned to approve the Health Officer/Health Director’s Report, seconded by Board Member Orozco. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
X		Dorey	X			
		Ivan				X
		Mastice	X			
		Nair	X			
	X	Orozco				X

**LIAISON REPORT**

Duke’s Farm is sponsoring the Farmer’s Market (2024) with as many as 35 vendors wanting to participate. This event will be in June, July, and August on Saturdays.

There will be music nights on Saturdays in June, July, and August at the river front near the Basilone Statue, here in Raritan Borough.

Member Ivan noted developing a Board of Health community health calendar and using the Library and Kiosk (near Quick Check) and Facebook page to get the information to the public.

President Dorey motioned to approve the Liaison Report, seconded by Member Orozco. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi				X
		Hoffmeister	X			
X		Dorey	X			
		Ivan	X			
		Mastice				X
		Nair	X			
	X	Orozco	X			

**Board of Health/Health Advisory Committee  
“Save My Life”**

Medical Essential Diagnostics is a program to provide comprehensive physical and diagnostic testing for public service workers. They would like to host a 10–15-minute health and wellness information session with each department to speak about annual diagnostic exams and preventative healthcare.

**Basilone Parade**

Somerset County Health Department will see if having a tent or mobile unit would be available for health screening/blood pressure screening.

Member Mastice will speak with parade coordinator Bruce Doorley about screening and location. She also noted the Basilone Parade Committee has several rules that will need to be followed.

**Blood Pressure Screening for Seniors (Raritan Borough)**

C. DelRocco will reach out to senior group for a contact person.

**Garbage Cans**

Member Orozco noted residents are obligated to have containers with lids or they will get a ticket. He added this is property maintenance not BOH. He added there are a lot of bylaws that do not have anything to do with the BOH and some have been in the books for many years and are not necessary anymore.

The BOH will look at the bylaws and have an idea if there are those that need to be removed or updated. It was noted to bring this back to September 13, 2023, meeting to discussion, and then possibly having the Borough's attorney look at the legalities of either adding or subtracting those that are no longer prevalent.

There is a need to ask the council about apartment buildings and dumpsters. They are overflowing and causing a lot of the problems the Borough is having with mice/rats in this area.

**Board of Health/Advisory Board**

An advisory board would not be responsible for budgets, payroll or for BOH employees, ordinances, or resolutions. Their main function would be the residents, and the well-being of the community.

Need to have more information, will discuss further at the September 13, 2023, meeting. And finding a contact person for the Local Boards of Health.

**ADJOURNMENT**

Board President Dorey motioned to adjourn, seconded by Board Member Ivan. Motion carried at 8:45 pm. All BOH Members present in agreement.

Respectfully submitted,

Constance M. Del Rocco, Secretary  
Raritan Borough Board of Health

Approved: February 21, 2024