

## MINUTES

### **BOROUGH OF RARITAN SPECIAL MEETING**

**MONDAY, JUNE 17, 2024  
6 P.M. – REGULAR SESSION**

This Special Meeting of the Governing Body of the Borough of Raritan was called to order by Mayor Carra in the Meeting Room of the Raritan Municipal Building, 22 First Street, Raritan, NJ 08869 at 6:00 p.m. on Tuesday, June 17, 2024.

Mayor Carra announced the Regular Meeting was called pursuant to applicable portions of the Open Public Meetings Act. Adequate Notice of this Regular Meeting was posted in Borough Hall, on the Borough website and communicated to *The Courier News*, *The Star Ledger* and *The Breeze* on June 12, 2024.

#### **ROLL CALL**

Present: Council President Tozzi, Councilman Agrawal, Councilman Armahizer, Councilman DiGraziano, Councilman Patente  
Also Present: Borough Administrator Colvin, Acting Borough Clerk Mathewson, and Borough Attorney William Robertson  
Absent: Councilman Fritzingler

#### **INVOCATION AND FLAG SALUTE**

Councilman Patente

#### **PUBLIC COMMENT (AGENDA ITEMS ONLY)**

*(In accordance with Section 29-1 of the Code of the Borough of Raritan, there shall be a five-minute limit per speaker)*

Mayor Carra opened the Public Comment portion of the meeting for members of the public wishing to speak.

Neither seeing nor hearing any member of the public, the Mayor closed Public Comment.

#### **COMMITTEE & LIAISON REPORTS**

None

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

1. Historical & Cultural Committee Banner Request (EC)  
Borough Administrator Colvin stated that the committees have requested a banner be hung for (in audible) anniversary. They have requested the Department of Public Works to hang the banner after the St. Ann's Festa banner comes down.

On motion by Council President Tozzi, seconded by Councilman Patente, Council moved to approve the banner to be hung.

#### **Recorded Vote**

Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Patente

Nay: x  
Absent: Fritzingler  
Abstain: x  
Motion Carried: 5-0

**ORDINANCES – SECOND READING & PUBLIC HEARING**

Ordinance No. 2024-12                      An Ordinance fixing and determining the salaries, wages or compensation to be paid to certain officers and employees of the Borough of Raritan

The purpose of this Ordinance is to provide the annual salary ranges for certain Borough employees.

On motion by Councilman DiGraziano, seconded by Councilman Patente, Council moved to open Public Hearing on Ordinance No. 2024-12.

Recorded Vote

All in favor  
Motion passed: 5-0

Neither Seering nor hearing any member of the public, the Mayor closed Public Comment.

On motion by Council President Tozzi, seconded by Councilman DiGraziano, Council moved to adopt Ordinance No. 2024-12.

Recorded Vote

Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Patente  
Nay: x  
Absent: Fritzingler  
Abstain: x  
Motion Carried: 5-0

Ordinance No. 2024-13                      An Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey, amending and modifying Chapter 1 and Chapter 315 of the Code of the Borough of Raritan

The purpose of this Ordinance is to address inconsistencies with stormwater management ordinances within the current Borough of Raritan Land Use Code and bring the stormwater control ordinance(s) into compliance with current New Jersey State requirements.

On motion by Council President Tozzi, seconded by Councilman Armahizer, Council moved to open Public Hearing on Ordinance No. 2024-13.

Recorded Vote

All in favor  
Motion passed: 5-0

Neither seeing nor hearing any member of the public, the Mayor closed Public Comment.

On motion by Council President Tozzi, seconded by Councilman Agrawal, Council moved to adopt Ordinance No. 2024-13.

Recorded Vote

Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Patente  
Nay: x  
Absent: Fritzingler  
Abstain: x  
Motion Carried: 5-0

**CONSENT AGENDA**

*(Resolution No. 2024-06-105 through No. 2024-06-106)*

Resolution No. 2024-06-105	Hiring Probationary Patrol Officer Steven Santangelo
Resolution No. 2024-06-106	Approving Annual Salary & Wages – 2024

On a motion by Councilman DiGraziano, seconded by Councilman Agrawal, Council moved to approve Resolution No. 2024-06-105 through Resolution No. 2024-06-106 - Consent Agenda.

Recorded Vote

Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Patente  
Nay: x  
Absent: Fritzingler  
Abstain: x  
Motion Carried: 5-0

**BILL LIST**

Resolution No. 2024-06-107	Approving Bill List
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Councilman Patente asked for clarification regarding payments for TAP Grant, that was listed on the Bills List. Mayor Carra responded, stating the NV5 is doing the design work now and there is work being done. Once the design work is completed, we will be ready to move forward as well. Borough Engineer Joseph Brosnan would be better equipped to answer your question more fully.

On a motion by Council President Tozzi, seconded by Councilman Agrawal, Council moved to approve Resolution No. 2024-06-107 – Approving Bills List.

Recorded Vote

Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Patente  
Nay: x  
Absent: Fritzingler  
Abstain: x

Motion Carried: 5-0

**CERTIFICATION OF FUNDS**

1. NV5 – Pedestrian Improvement Professional Services - \$36,894.20
2. Van Cleef Engineering – Various Engineering Services - \$12,692.75

Mayor Carra asked for a motion to approve the Certification of Funds together.

On a motion by Councilman DiGraziano, seconded by Councilman President Tozzi, Council moved to approve the Certification of Funds - Pedestrian Improvement Professional Services and Various Engineering Services.

**Recorded Vote**

Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Patente

Nay: x

Absent: Fritzingner

Abstain: x

Motion Carried: 5-0

**PUBLIC COMMENT**

*(In accordance with Section 29-1 of the Code of the Borough of Raritan, there shall be a five-minute limit per speaker)*

Mayor Carra opened the second Public Comment portion of the meeting for members of the public wishing to speak.

Neither seeing non hearing any members of the public, the Mayor closed Public comment.

**ADJOURNMENT**

Mayor Carra entertained for a motion to adjourn the Regular Meeting.

On a motion by Council President Tozzi, seconded by Councilman DiGraziano, Council moved to adjourn the Special Meeting.

**Recorded Vote:**

All in favor

Motion passed: 5-0

Special Meeting adjourned at 6:10 p.m.

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Kimberly Mathewson  
Acting Municipal Clerk

Approved:

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Eric M. Colvin  
Borough Administrator

Date: \_\_\_\_\_

**Next Council Meeting**  
Tuesday, June 25, 2024  
6:30 p.m. – Executive Session  
7 p.m. – Regular Session