

## MINUTES

### **BOROUGH OF RARITAN SPECIAL MEETING**

**TUESDAY, SEPTEMBER 24, 2024**  
**6:30 P.M. – EXECUTIVE SESSION**  
**7 P.M. – REGULAR SESSION**

This Special Meeting of the Governing Body of the Borough of Raritan was called to order by Mayor Carra in the Meeting Room of the Raritan Municipal Building, 22 First Street, Raritan, NJ 08869 at 6:30 p.m. on Tuesday, September 24, 2024

Mayor Carra announced the Special Meeting of the Governing Body was called pursuant to applicable portions of the Open Public Meetings Act. Adequate Notice of this Special Meeting was posted in Borough Hall, on the Borough website and communicated to *The Courier News*, *The Star Ledger* and *The Breeze* on August 27, 2024.

#### **ROLL CALL**

Present: Council President Tozzi, Councilman Armahizer, Councilman DiGraziano, Councilman Fritzingler, Councilman Patente  
Also Present: Borough Administrator Colvin, Acting Borough Clerk Mathewson, Borough Attorney William Robertson and Borough Engineer Joseph Brosnan  
Absent: Councilman Agrawal

#### **INVOCATION AND FLAG SALUTE**

Council President Tozzi

#### **EXECUTIVE SESSION**

Resolution No. 2024-09-166

Entering Executive Session

1. Personnel  
Administration
2. Attorney Client  
Alpine Way, Mehalick Property,  
Municipal Court
3. Litigation  
Raritan Mall

On motion by Council President Tozzi, seconded by Councilman Armahizer, Council moved to approve Resolution No. 2024-09-166.

#### **Recorded Vote**

Yea: Tozzi, Armahizer, DiGraziano, Fritzingler, Patente

Nay: x

Absent: Agrawal

Abstain: x

Motion Carried: 5-0

Council convened in Executive Session at 6:32 p.m.

#### **EXECUTIVE SESSION ADJOURNMENT**

Council moved to reconvene in Regular Session unanimously.

Council exited Executive Session, and resumed Regular Session at 7:00 p.m.

**PROCLAMATION**

Honoring Barbara Rymer Upon Retirement

Mayor Carra announced that the Proclamation for Ms. Rymer would be re-scheduled for a later Council Meeting date.

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

*(In accordance with Section 29-1 of the Code of the Borough of Raritan, there shall be a five-minute limit per speaker)*

Mayor Carra opened the Public Comment portion of the meeting for members of the public wishing to speak.

Mike Pepe, 10 Old York Rd - Board of Education: Mr. Pepe wanted to welcome all students back to school. He continued stating he wanted to relay some exciting things happening within the district, specifically related to the referendum. Some of the updates he cited were the power upgrades that will make HVAC possible in the near future, the window replacement project, and a new security vestibule. Mr. Pepe continued identifying a few other positive upgrades the district has made. He also added that full time kindergarten will be coming to the district in 2026. Councilman Patente asked Mr. Pepe if the upgrades to the district have been within budget to which Mr. Pepe responded stating that some costs have gone up but about 30 to 35 percent is coming from the state.

Neither seeing nor hearing any member of the public, the Mayor closed Public Comment.

**MINUTES**

1. September 10, 2024 – Special

Mayor Carra asked for a motion to Approve the September 10, 2024 Minutes.

On a motion by Councilman Fritzingler, seconded by Council President Tozzi, Council moved to Approve the September 10, 2024 Minutes.

Recorded Vote

Yea: Tozzi, DiGraziano, Fritzingler, Patente

Nay: x

Absent: Agrawal

Abstain: Armahizer

Motion Carried: 4-0

**COMMITTEE & LIAISON REPORTS**

Councilman Patente- Councilman Patente started by stating the Seniors group meets every second Wednesday of the month in the meeting room of the Municipal Building at noon. They have a nice lunch and have access to the Bridgewater Activities, which is a more active group. At the last meeting they gained several new members and had a presentation done by the Police Department warning of common scams.

Councilman Fritzingler- Councilman Fritzingler started off with the report from the building department. For the period of September 9 through September 23 there were 8 building permits, 7 plumbing, 10 electrical, 3 fire and 2 mechanical permits issued totaling \$5,116.00. He then moved on to Public Works and wanted to acknowledge the hard work Vince and the DPW employees did to prepare for the parade. The Councilman also thanked the Fire Department and Police Department for making sure the event was safe for all that attended. He added that paving will continue with the ‘Hill Project’ to the roads that don’t interfere with the drainage project adding that the basketball courts will also be paved. He went on

mentioning the bulk pick-up was September 12 and announced the next bulk date is for October 10<sup>th</sup>, emphasizing that it should be household items only. Moving onto the Historic Committee, they met on September 18 and reported a Treasury balance of \$2,801.98 and \$1,199.15 in the Trust. He also encouraged the public to look at their Face Book for upcoming events. The next meeting will be on October 16<sup>th</sup> in the Municipal Building at 6:30 p.m.

Council President Tozzi- Council President stated Property Maintenance has been continuing the effort to clean up the Borough. He wanted to thank the Police, Public Works, and the Fire Department for a great weekend; the 5K run, the mass at St. Anns, and the parade were a huge success. He added a reminder that the Food Truck Festival is coming up on October 27<sup>th</sup> and it should be a big hit.

Councilman DiGraziano- Councilman DiGraziano stated the tennis court construction would be starting at the end of the month to be ready for spring next year. He mentioned that the splash park idea has a few complications regarding the well and its capacity, however it is still being looked into for a solution. There is also the possibility of an ice-skating rink at Washington School Park for three months in the winter. He then added that Truck or Treat is scheduled for October 27<sup>th</sup> at JFK School. Trunks are still needed, there will be multiple prizes and candy for the kids. Also, he reported the Christmas Tree lighting will be on December 11<sup>th</sup> and Santa will be coming on December 15<sup>th</sup>.

Councilman Armahizer- Councilman announced he had nothing to report but wanted to thank all who participated in the Rain Barrel workshop. He then added the next Environmental Commission Community Clean Up will be on Saturday from 10 to 2 p.m. meeting at the Basilone Statute.

Mayor Carra- Mayor Carra wanted to extend his thanks to all that were involved in making the parade a huge success.

### **OLD BUSINESS**

1. Veteran Advisory Committee (AA)  
Councilman Armahizer stated that the introduction was listed on the agenda for this evening.

### **NEW BUSINESS**

1. Engineer's Quarterly Update (JB)  
Borough Engineer Joseph Brosnan gave the following report:

#### **Capital Improvement Initiatives**

- Relocation of Municipal Building (VCEA Project No. 3300066)  
The new municipal building that will be situated at 9 West Somerset Street is under construction. Demolition work is winding down, and many of the preliminary construction submittals have been removed. Our office is monitoring the architectural team and contractor to ensure everything goes as planned as best as possible. Despite this, there have been minor delays such as an asbestos scare a few months ago that pushed the completion date back to mid-summer of 2025. On a more positive note, another minor change is that the elevator was recently upgraded to the better brand, Otis, and the contractor willingly split the cost difference with the Borough. If any members of council have any concerns or want status updates more frequently – please do not hesitate to reach out to me.
- Redevelopment of Raritan Mall (VCEA Project No. 3300063)  
This issue is currently in litigation and as such will only be brought up during executive session.
- Potential Property Acquisition – Mehalick Parcel (Potential Detention Facility)  
My office reviewed the contract of sale documentation as part of the Borough's acquisition of this property. As this item is on the agenda in Ordinance form, I do not believe there is any further action

required by my office in connection with this activity. As such, it will be removed in the next update unless something of relevance occurs.

- Micro-paving and Capital Road Program

I attended a meeting this summer with Asphalt Paving Systems alongside members of the Borough and the DPW director in regards to “micro-paving” – a process in which a thin layer of asphalt is spread on top of a “good” road to prolong its lifespan. My office has seen success of this product in other towns, so I encourage the Borough to look into this. I will be coordinating with the DPW director to identify roads that may serve as a “trial run” for such a program. Additionally, the DPW director and I will work on cataloguing the roadway improvement projects completed in the past decade or so to ensure we have a proper account of what roads are selected for consideration – Mr. LoMedico has already made headway on this effort.

- Construction Inspection

In our appointment as Borough Engineer, we provide final closeout of Planning Board projects by doing the “Resolution Compliance” review. This typically includes the review of the final plans and, if necessary, developer’s agreements that include inspection escrow, which our staff oversee to ensure compliance with approved plans.

- Infrastructure Improvements- NJ American Water- Replacement of Water Main & Services – **All Most pavement has been fully restored by NJAW, our office and DPW are coordinating for the Richard Street area and County-owned First Avenue.**
- Infrastructure Improvements- PSE& G- Replacement of Gas Main & Services
- Road Improvement Program, as requested
- Pedestrian Improvements, as requested
- Development of Bike Routes, as requested

### **Grant-Based Initiatives**

#### **NJDOT: Grant Management: PMRS & SAGE Software Management**

Our office provides ongoing assistance to the Borough for coordinating documents through SAGE and PMRS, the online software used by the NJDOT to manage, administer, and coordinate comments for their grant programs.

#### **2025 NJDOT Local Aid Application – Richard Street Neighborhood**

My office submitted an application for roadway reconstruction and resurfacing for the remainder of the Richard Street Neighborhood, including DeCicco, Riverside, and DiPaolo. In conjunction with the NJDOT grants from 2024 and 2025 and the NJAW resurfacing efforts, this entire neighborhood should have all of its roads redone by Fall 2025 if all goes well. It is anticipated that grant announcements will be made in October of this year. Please stay tuned!

#### **2024 Drainage Improvements (Plainfield to Brooklyn) Phase 2 (VCEA Project No. 3315006)**

#### **2023 Drainage Improvements (Rhine Blvd to Columbus) Phase 1 (VCEA Project No. 3315005)**

The Borough of Raritan was awarded **\$395,316** for stormwater improvements along Richard Street from Plainfield Avenue to Brooklyn Avenue (NJDOT 2024) and **\$347,580** for stormwater improvements along Richard Street toward DeCicco Drive (NJDOT 2023). Both projects will be bid out together to save on costs and include capital improvements to interface with the New Jersey American Water improvements in the area. As of right now, the NJDOT has a complete set of plans, specifications, and estimates in its office, and we are awaiting any comments they may have. The County has been notified, the residents have been informed about the road closure – all that is left is the green light from the NJDOT to proceed with construction bidding.

#### **2022 Improvements to Colby, Berwick & Arnold (VCEA Project No. 3310034)**

Pavement was finished on this afternoon. Minor site restoration such as pavement and some grass seeding may take place soon, but this project is otherwise complete. My office will finalize closeout

procedures with the NJDOT as soon as practical, and schedule testing to ensure that it was done correctly, but the finished product is in great condition

**2021 Improvements to Meehan & Helene**

My office coordinated with the NJDOT on this project during the summer, but it has not been properly closed out. There are issues with the “mid-block sidewalks” which have since failed due to water and gas service connections. I strongly suggest revisions to ordinance to minimize future issues. Regardless, my office will work to properly close out of this job as well.

**2016 NJ Tap Grant – Thompson-Anderson (NJ Transit Rail – Raritan River)**

On July 30th of this year, my office issued a memo on this project outlining the full project history and timeline for the education of the Borough Council. This project has a very, very long history, and has many moving parts. If any member of Council wishes to see this memo, please do not hesitate to reach out to me for it. The next major milestone that involves the Borough is anticipated to be in November 2024, where the Design Consultant NV5 will present a set of “final design plans” to the Borough for review and comment.

**CBDG: Assistance with Orange Vouchers & Reimbursement Requests**

In addition to facilitating grant application, our office also helps get the grants initialized through the agreement process, filling out forms where requested, and providing any backup needed by the Borough to receive reimbursement for work done under grants.

**2023 Sanitary Sewer Capacity and Rehabilitation – Busky Lane/ Orlando Drive**

We received a CDBG grant to make repairs to increase the capacity of the existing sanitary sewer system near Busky Lane and Orlando Drive in anticipation of the Redevelopment of the Raritan Mall. Given the circumstances, we have not been able to make meaningful progress on this project lately, but we will be investigating alternatives to repurpose the grant monies to the greatest extent possible.

**Services and Coordination**

Van Cleef Engineering through its Borough Engineer appointment also provides technical assistance in the following ways with the following agencies:

- Sanitary Sewer Billing – Excessive Users List
- Tax Map Updates

**2024 Tax Maps for the Revaluation were submitted two weeks ago.**

- Road Opening Permits – NJ American Water, PSE&G, miscellaneous residential contractors
- Resident Drainage Complaints – Arnold Ave, Riverside Ave, Brooklyn Ave, Bound Brook Ave Our office provides ongoing technical assistance in resolving drainage disputes within the Borough. Oftentimes this results in us educating the residents about easements, drainage practices, and researching site history.
- Soliciting Quotes for work below Public Bid Threshold (primarily infrastructure repairs) If there is a project that requires public bidding, our office is typically utilized in facilitating and executing those contracts and running construction administration until closeout. This is true for both NJDOT grants and large private improvements.
- Assistance to Construction Department (Barbara & Lou Gara) Resolution Compliance coordination with Raritan Crossings and 17 Frelinghuysen applications.
- Assistance to Tax Assessor’s Office (Anthony DiRado)
- Assistance to DPW (Vince Lo Medico, Hank & Brad) Sanitary sewer, storm sewer, roads, etc. as needed.)
- Coordination with the following agencies:

**County:**

- Engineering and Planning
- Parks & Recreation

State:

NJDEP – Permits, Reports, Project Management  
NJDOT – Permits, Traffic Signals, Work within or adjacent to Routes 202/206/28  
DCA – Fair Share Housing Element, Master Plan  
NJ Transit – Coord for improvements adjacent to Railroad Properties

Utilities:

PSE&G – Utility Poles, Street Lights, Traffic Signals, etc.  
NJ Am Water – Coordination & scheduling, leak detection, resident issues.

Federal:

USGS – Raritan River and tributaries impacted by flooding  
FEMA  
HUD

**Other Appointments**

- Board Engineer Technical reviews for ongoing applications using escrow monies rather than Borough funds. Generating reports based on reviews and on-site inspections of conditions, position works in tandem with Borough Planner Appointment. Currently ongoing projects include:
  - Four Three First Avenue – Minor Site Plan with Variances
  - Pannia Use Variance (18 LaGrange) – Minor Site Plan with Variances
  
- Borough Planner
  - Master Plan and Associated Elements Revisions/Reexaminations
  - Provides interpretations on Master Plan and Zoning Ordinance as a technical resource for the Joint Land Use Board.
  - Involved in future planning initiatives and critical for planning grants.

**Stormwater Program Coordinator Duties**

- MS4 Permitting – SPPP Revisions  
Van Cleef Engineering prepared a revised Stormwater Pollution Prevention Plan (SPPP) in alignment with the updated requirements of the NJDEP mandated Municipal Separate Storm Sewer System (MS4) Permit process. Based on the revised stormwater management ordinances and comments provided by the Borough of Raritan case manager from the NJDEP, there is merit to updating the SPPP this summer. It was noted that this needs to be finalized and posted on the website
  
- MS4 Permitting – Annual Permit  
Each year around May, every municipality in New Jersey is required to have its designed Stormwater Program Coordinator (Joseph A. Brosnan for Raritan Borough) to provide a report in conformance with the SPPP, which includes reports of training from members of the governing body, information from the Department of Public Works such as how many tons of debris were cleared from what inlets, updated mapping of stormwater features, and community engagement. Last year was more involved due to the change in the requirements. There was a \$25,000.00 grant partially received by the Borough in 2023 for these efforts with the remainder to be paid out after we attain full conformance with the mapping requirements. I owe a proposal to the Borough Council for next year's consideration to meet the mapping requirement appropriately so that the Borough can receive the remaining payout from the \$25,000 grant issued by the NJDEP.
  
- Stormwater Management Ordinances  
These ordinances were adopted over the summer, however some of them require review from Somerset County. They have been submitted to Erika Philips, the stormwater compliance planner at Somerset County, but we are awaiting feedback. Upon approval from the County, all of these permits should be posted on the website (in addition to the typical ECode 360 location!) in order to avoid any audits from the NJDEP. I encourage thoughtfulness on this issue, as nearby municipalities have been audited recently.

2. Agway Site Redevelopment (NC)  
Mayor Carra stated that at a previous Redevelopment Committee meeting they met the new owner of the Agway Property, and they had asked the Borough to look into a redevelopment study. There is a resolution authorizing the study for the property on the agenda tonight. They Mayor stressed that this was just a study of the property, this will not create a plan and there is no decision made on what will go there; this is just to advise us of the current state of the property.
3. New CERT Member (DT)  
Council President Tozzi requested a motion to approve a new CERT member who is fully qualified.

On motion by Councilman Fritzing, seconded by Council President Tozzi, Council moved to approve Michal Harvis being added as a new CERT member.

Recorded Vote

Yea: Tozzi, Armahizer, DiGraziano, Fritzing, Patente

Nay: x

Absent: Agrawal

Abstain: x

Motion Carried: 5-0

4. Grants Update (EC)  
Administrator Colvin stated that the grant company that was hired earlier this year is really working out. The Borough has received \$66,000.00 in grants and have more than \$500,000.00 pending. He went into detail with the various grants that have been applied for this year.
5. New Planning Board Members (NC)  
Mayor Carra announced that he has two new members for the Planning Board that will be sworn in at their next meeting, tomorrow evening. The first member is appointed to the Alternate IV, for an unexpired term ending December 31, 2024, is Samypillai Jayaraj. The second member will be appointed to the Class II, unexpired term ending December 31, 2024, is Lou Gara.

**ORDINANCES – SECOND READING & PUBLIC HEARING**

Ordinance No. 2024-22

An Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey amending Chapter 82, Part 2, Article XI, Section 40 of the Code of the Borough of Raritan, to add backyards to the list of prohibited locations.

The purpose of this is to ban the parking of certain vehicles in yards.

The Mayor opened the Public Hearing portion of the meeting for members of the public wishing to speak on Ordinance No. 2024-22.

Bill Cunningham, 31 Gaser Ave: Mr. Cunningham asked for more clarification regarding the ordinance. Attorney Robertson responded stating that the purpose of the ordinance is to prohibit parking of certain vehicles in side-yards.

Neither seeing nor hearing any additional member of the Public, Mayor Carra closed the Public Hearing on Ordinance No. 2024-22.

On a motion by Council President Tozzi, seconded by Councilman Fritzingler, Council moved to Adopt Ordinance No. 2024-22.

Recorded Vote

Yea: Tozzi, DiGraziano, Fritzingler  
Nay: Patente  
Absent: Agrawal  
Abstain: Armahizer  
Motion Carried: 3-1

Ordinance No. 2024-23

A Bond Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey providing for improvements to various roads and appropriating \$586,500 therefor and authorizing the issuance of \$257,000 bonds and notes to finance a portion of the costs thereof, authorized in and by the borough of Raritan, in the County of Somerset, New Jersey.

The purpose of this Ordinance is to authorize the expenditure for Colby Ave., Berwick St., and Arnold Ave. road improvements.

The Mayor opened the Public Hearing portion of the meeting for members of the public wishing to speak on Ordinance No. 2024-23.

Neither seeing nor hearing any additional member of the Public, Mayor Carra closed the Public Hearing on Ordinance No. 2024-23.

On a motion by Councilman DiGraziano, seconded by Councilman Fritzingler, Council moved to Adopt Ordinance No. 2024-23.

Recorded Vote

Yea: Tozzi, Armahizer, DiGraziano, Fritzingler, Patente  
Nay: x  
Absent: Agrawal  
Abstain: x  
Motion Carried: 5-0

**ORDINANCE – INTRODUCTION**

Ordinance No. 2024-24

An Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey amending Chapter 5 of the Borough Code to create Article VII, Veterans' Advisory Committee.

The purpose of this Ordinance is to create a new committee for veterans residing in the Borough of Raritan.

On motion by Council President Tozzi, seconded by Councilman Armahizer, Council moved to Introduce Ordinance No. 2024-24.

Recorded Vote

Yea: Tozzi, Armahizer, DiGraziano, Fritzingler, Patente  
Nay: x  
Absent: Agrawal  
Abstain: x  
Motion Carried: 5-0

Mayor Carra stated that the second reading and public hearing for Ordinance No. 2024-24 is set for October 8, 2024

**CONSENT AGENDA**

*(Resolution No. 2024-09-167 through No. 2024-09-168)*

Resolution No. 2024-09-167  
Resolution No. 2024-09-168

NJTPA – Improvements to Somerset Street  
Authorizing Planning Board to Undertake a  
Preliminary Investigation for the Redevelopment  
of Block 61 Lot 3.01

Councilman Patente asked to vote on Resolution No. 2024-09-167 and Resolution No. 2024-09-168 separately. He the asked for more clarification regarding the improvements to Somerset Street. Borough Engineer responded stating some of the improvements will target sidewalk and paver replacement, curb bump outs, and pedestrian improvements. Discussion ensued about the specifics.

On a motion by Councilman Patente, seconded by Council President Tozzi, Council moved to approve Resolution No. 2024-09-167.

Recorded Vote

Yea: Tozzi, Armahizer, DiGraziano, Fritzingler, Patente  
Nay: x  
Absent: Agrawal  
Abstain: x  
Motion Carried: 5-0

On request of Councilman Patente, Mayor Carra gave a brief explanation regarding the preliminary investigation for the redevelopment of the Agway property and the process. The Mayor stressed that the approval of the resolution is just authorizing the study.

On a motion by Council President Tozzi, seconded by Councilman Fritzingler, Council moved to approve Resolution No. 2024-09-168.

Recorded Vote

Yea: Tozzi, Armahizer, DiGraziano, Fritzingler, Patente  
Nay: x  
Absent: Agrawal  
Abstain: x  
Motion Carried: 5-0

**BILL LIST**

Resolution No. 2024-09-169

Approving Bill List

On a motion by Councilman DiGraziano, seconded by Council President Tozzi, Council moved to approve Resolution No. 2024-09-169 - Approving Bill List.

Recorded Vote

Yea: Tozzi, Armahizer, DiGraziano, Fritzingler, Patente

Nay: x

Absent: Agrawal

Abstain: x

Motion Carried: 5-0

**CERTIFICATION OF FUNDS**

1. Draeger – Alcotest 9510 System and Solution – \$19,383.00
2. Pharos Enterprises – 9 West Somerset Renovations - \$411,349.12
3. Van Cleef Engineering Associates – Improvements to Colby, Berwick, & Arnold – \$25,592.00
4. Van Cleef Engineering Associates – Tax Revaluation Map Update – \$11,764.50

Mayor Carra asked for a motion to approve the Certification of Funds together.

On a motion by Councilman Armahizer, seconded by Councilman DiGraziano, Council moved to approve the Certification of Funds – Alcotest 9510 System and Solution, 9 West Somerset Renovations, Improvements to Colby, Berwick, & Arnold, and Tax Revaluation Map Update

Recorded Vote

Yea: Tozzi, Armahizer, DiGraziano, Fritzingler, Patente

Nay: x

Absent: Agrawal

Abstain: x

Motion Carried: 5-0

**PUBLIC COMMENT**

*(In accordance with Section 29-1 of the Code of the Borough of Raritan, there shall be a five-minute limit per speaker)*

Bill Cunningham, 31 Glaser Ave: Mr. Cunningham asked about grant money regarding Busky Lane and the Orlando Driver intersection and if that money was available; the Borough Engineer confirmed yes. Mr. Cunningham the asked what specifically that grant was designated for to which the Engineer responded stating sewer improvements. Discussion ensued regarding the details of when and where the money can be used.

Roger Copt, 1120 Rt. 202: Mr. Copt asked what the current zoning was on the Agway Property; Mayor Carra stated it was currently commercial. Mr. Copt continued asking why the zoning would need to change and why a commercial business couldn't go in there. Discussion ensued between Mayor Carra and Mr. Copt of the possibilities for the property and the benefits to the Borough if the zoning was changed.

Jim Foohey, 710 Rhine Blvd: Mr. Foohey appreciated that the Mayor mentioned the affordable housing because it is an obligation and the Agway property may give an opportunity to help fulfill some of that obligation. He then added a thank you to the Basilone Parade Committee for a fantastic parade.

Joyce Fritchie, 445 Vanderveer Rd: Ms. Fritchie inquired about redevelopment and the zoning change. She also mentioned that the new parking ordinance could be a hardship to the residents who enjoy boats as a hobby. The ordinance forces them to have their boats stored somewhere else which could potentially be a financial burden.

Chris Allen, 11 Granitz Pl: Mr. Allen asked for the status on the property owner operating in the building, he went on to mention that he has requested a copy of the certificate of occupancy but has not gotten a response from Mr. Gara. Mr. Allen added that the property is not safe. Bonnie Allen also made a comment

about how they have been asking for answers for months and have gotten nothing. Mr. Allen then asked for an update on the pending litigation to which the Mayor responded, saying he has not spoken with the attorney, Matt Flynn, and cannot provide an update at this time.

Roger Copt, 1120 Rt 202: Mr. Copt asked for clarification of the ordinance; the vehicles or boats cannot be parked on the grass, correct? If they are parked on a concrete slab is that acceptable? To which the Mayor confirmed.

Tom Brown, 18 Elmer St: Mr. Brown stated that there are meeting minutes pending approval for the Redevelopment Advisory Committee that are just waiting for the next meeting. Once those are approved, anyone who was not at the meeting would be able to have an idea of what was discussed. Mr. Brown requested a more efficient way of getting the minutes approved and then posted. Mayor Carra will speak with the Redevelopment Advisory Committee about getting the draft minutes posted and then after a meeting if there were any corrections, they would be updated.

Bill Cunningham, 31 Glaser Ave: Mr. Cunningham suggested getting the minutes published as soon as possible that way the public knows what is going on. Discussion ensued about suggestions on how to be more efficient.

Mayor Carra opened the second Public Comment portion of the meeting for members of the public wishing to speak.

**ADJOURNMENT**

Mayor Carra asked for a motion to adjourn the Special Meeting.

On a motion by Councilman Fritzing, seconded by Council President Tozzi, Council moved to adjourn the Special Meeting.

**Recorded Vote:**

All in favor

Motion passed: 5-0

Regular Meeting adjourned at 8:10 p.m.

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Kimberly Mathewson  
Acting Municipal Clerk

Approved:

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Eric M. Colvin  
Borough Administrator

Date: \_\_\_\_\_

**Next Regular Council Meeting**

Tuesday, October 8, 2024  
6:00 p.m. – Executive Session  
7 p.m. – Regular Session