

**BOROUGH OF RARITAN  
BOARD OF HEALTH MEETING  
DECEMBER 11, 2024~ 7:00PM**

This Meeting of the Borough of Raritan Board of Health was held Wednesday, December 11, 2024, in the Municipal Building, 22 First Street, Raritan, New Jersey 08809 at 7:12pm.

**STATEMENT OF PUBLIC NOTICE**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to The Courier News and the Breeze News. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given the secretary is directed to include this statement in the minutes of this meeting.

**ROLL CALL**

Present: Anna Bongiovi, Nina Dory, Gennifer Hoffmeister, Kathryn Mastice, Carol Werner

Absent: Preni Nair (Excused)

Also Present: Himanshi Bhatt, Assistant Health Officer, SCHD, Michael Patente, Liaison and Constance M. DelRocco, Secretary

**FLAG SALUTE**

The Board Vice President led the flag salute.

**PUBLIC COMMENTS**

At this point, the Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy after making your comments. Please sign in by printing your name and address.

**PRESIDENT REPORT**

**None Offered**

Board Member Werner noted her son would be coming home for Christmas. She noted he is in the National Guard and was among the 1500 that were deployed to Iraq about a year ago. She added about 200-300 are coming home but others are still being deployed.

Jeff King, 47 Vones Lane, Raritan, NJ 08869

Commented that the men's bathroom had a large amount of mold.

It was noted that Vince Lo Medica, Director of Department of Public Works would be informed about the mold.

**APPROVAL OF MINUTES**

October 2024  
November 2024

Board President Dorey motioned to except October 2024 and November 2024, minutes, seconded by Board Member Hoffmeister, Motion was approved by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
	X	Hoffmeister	X			
X		Dorey	X			
		Mastice	X			
		Nair				X
		Warner	X			

**REGISTRAR REPORT**

October 2024  
November 2024

Board Member Dorey motioned to except Registrar’s Reports, seconded by Board Member Hoffmeister, Motion was approved by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
	X	Hoffmeister	X			
X		Dorey	X			
		Mastice	X			
		Nair				X
		Warner	X			

**BOARD OF HEALTH FINANCIAL REMITTANCE**

November 2024

Board President Dorey motioned to except BOH Financial Remittance Reports, seconded by Board Member Nair, Motion was approved by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
	X	Hoffmeister	X			
X		Dorey	X			
		Mastice	X			
		Nair				X
		Warner	X			

**HEALTH OFFICER’S REPORT**  
**HEALTH INSPECTOR’S REPORT**

Himanshi Bhatt, Assistant Health Officer, noted there was an unsatisfactory rating for Bagelicious Catering, Grill and Deli, 25 East Somerset Street, Raritan. She added this was due to no hot water at the time of inspection. She noted due to this rating there will be a \$100.00 fee and reinspection to be able to open for business. She added the owner has asked for this fee to be waved.

After a brief deliberation regarding the \$100.00 fee, it was noted by the BOH that this fee will remain active and will be due at time of reinspection.

Board President Dorey motioned to approve the Health Officer/Health Director’s Report, seconded by Board Member Hoffmeister. Motion carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
		Hoffmeister	X			
X		Dorey	X			
	X	Mastice	X			
		Nair				X
		Warner	X			

**LIAISON REPORT**

Michael Patente

He noted at the recent Council meeting it was voted to change the zoning at the mall location. The Tree Lighting on Nevis Street Bridge was changed from Wednesday December 11<sup>th</sup> to Saturday December 14<sup>th</sup> at 6pm.

He noted Somerset County is now in a code Blue and explained this is for extreme temperatures and extreme weather conditions. It was added if anyone was homeless the County has heating facilities available.

He added his wife has donated 80+ plastic doggie waste containers and bags for either the rabies clinic or dog/cat licensing renewal, wherever the Board of Health decided to do the giveaway.

**Dog Waste Sites**

It was noted Vince Lo Medico, Director of Department of Public Works, needed a listing of Dog Waste Sites. The following areas were noted.

- Fifth Street/First Avenue
- Fifth Street/Quick Avenue
- Bell Avenue/Anderson Street
- Woodmere Street/Helene Place (near Liquor Barn) and near Dukes Park walkway
- Orlando Drive (near Nevis Street Bridge area)
- Orlando/Thompson Street
- The new Town Hall Somerset St
- Near Library Somerset Street
- First Avenue Near Washington school site
- First Ave/Prospect Street
- North Thompson/Prospect Street

Municipal Building and First Street

Member Bongiovi asked about Hand Healing Spa (Massage Parlor) 114 Thompson Street, Raritan. She asked if this business is licensed and inspected like most businesses in Raritan. It was noted this type of business is inspected by Somerset County and still inspected by Raritan Borough for Fire safety and if there were any issues with Property Maintenance.

It was decided to look further into the inspection protocol for a massage parlor type business.

## RESOLUTIONS

### 2024-03 2025 Board of Health Meeting Schedule

Board President Dorey motioned to approve Resolution 2024-03, seconded by Member Mastice. Motioned carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
		Hoffmeister	X			
X		Dorey	X			
	X	Mastice	X			
		Nair				X
		Werner	X			

### 2024-04 2025 Board of Health Budget

Board President Dorey motioned to approve Resolution 2024-04-01, seconded by Member Hoffmeister. Motioned carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
	X	Hoffmeister	X			
X		Dorey	X			
		Mastice	X			
		Nair				X
		Werner	X			

### 2024-05 2025 Reappointment of Registrar of Vital Statistics

Board President Dorey motioned to approve Resolution 2024-05, seconded by Member Mastice. Motioned carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
		Hoffmeister	X			
X		Dorey	X			
	X	Mastice	X			
		Nair				X
		Werner	X			

### 2024-06 2025 Reappointment of Secretary of Board of Health

Board President Dorey motioned to approve Resolution 2024-06, seconded by Member Werner. Motioned carried by the following roll call vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Bongiovi	X			
		Hoffmeister	X			
X		Dorey	X			
		Mastice	X			
		Nair				X
	X	Werner	X			

**OLD BUSINESS**

**Branchburg Township Health Department**

It was noted by Board President Dory Branchburg Township Health Department was unable to provide the services needed by Raritan Borough at this time. Therefore, Raritan Borough will not be pursuing further interest in the Branchburg Township Health Department.

**NEW BUSINESS**

**Rabies Clinic**

The rabies clinic will be held on January 18, 2025, from 10am-12pm at the North Thompson Street Firehouse. The Veterinarian Charles Schwirck has once again volunteered to provide his services to the rabies clinic.

**Somerset County Health Department Contract**

It was noted that Somerset County Health Department will be providing their services to Raritan Borough. This contract will be valid for three years starting January 1, 2025-December 31, 2027. All services and charges are as per contract.

**ADJOURNMENT**

Board Member Warner motioned to adjourn, seconded by Board Member Mastice. Motion carried out at 9:20 pm. All BOH Members present in agreement.

Respectfully submitted,

Constance M. Del Rocco, Secretary  
Raritan Borough Board of Health

Approved: 01/08/2025