

**BOROUGH OF RARITAN
BOARD OF HEALTH MEETING
JANUARY 08, 2025~7:00PM**

This Meeting of the Borough of Raritan Board of Health was held Wednesday, January 08, 2025, in the Municipal Building, 22 First Street, Raritan, New Jersey 08809 at 7:03pm.

STATEMENT OF PUBLIC NOTICE

This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was sent to The Courier News and the Breeze News. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given; the secretary is directed to include this statement in the minutes of this meeting.

ROLL CALL

Present: Constance Del Rocco, Gennifer Hoffmeister, Preni Nair, Carol Werner

Absent: Anna Bongiovi (Excused), Nina Dorey (Excused), Kathryn Mastice (Excused)

Also Present: Michael McCarty, Assistant Director SCHD, Councilman Umesh Agrawal, Liaison and Constance M. DelRocco, Secretary

FLAG SALUTE

The Board Secretary led the flag salute.

PUBLIC COMMENTS

At this point the Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy after making your comments. Please sign in by printing your name and address.

NOMINATION OF BOARD OFFICERS

PRESIDENT

Board Member Hoffmeister made a motion to nominate Board Member Dorey for president, Second by Board Member Nair. Motion carried by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
		Dorey				X
X		Hoffmeister	X			
		Mastice				X
	X	Nair	X			
		Werner	X			

VICE PRESIDENT

Board Member Nair made a motion to nominate Board Member Hoffmeister for Vice President, Second by Board Member Werner. Motion carried by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
		Dorey				X
		Hoffmeister			X	
		Mastice				X
X		Nair	X			
	X	Werner	X			

PRESIDENTS REPORT

None offered

APPROVAL OF MINUTES

January 08, 2025

Board Vice President Hoffmeister motioned to except January 08, 2025, minutes, seconded by Board Member Nair, Motion was approved by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
		Dorey				X
X		Hoffmeister	X			
		Mastice				X
	X	Nair	X			
		Werner	X			

APPROVAL OF REGISTRAR’S REPORT

December 2024

Board Vice President Hoffmeister motioned to except the December 2024, Registrar’s Report, seconded by Board Member Nair, Motion was approved by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
		Dorey				X
X		Hoffmeister	X			
		Mastice				X
	X	Nair	X			
		Werner	X			

BOARD OF HEALTH FINANCIAL REPORT

December 2024

Board Vice President Hoffmeister motioned to except the December 2024, BOH Financial Report, seconded by Board Member Nair, Motion was approved by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
		Dorey				X
X		Hoffmeister	X			
		Mastice				X
	X	Nair	X			
		Werner	X			

HEALTH INSPECTOR’S REPORT

December 11, 2024

M. McCarty noted there was a problem with Bagelicious Catering, Deli and Grill. He noted it was a Conditional Satisfactory, no hot water at the time of inspection. He added that there was a problem with payment of the \$100.00 fine, which was eventually paid.

Board Member motioned to except the December 2024, Health Inspector’s Report, seconded by Board Member, Motion was approved by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
		Dorey				X
X		Hoffmeister	X			
		Mastice				X
	X	Nair	X			
		Werner	X			

LIAISON REPORT

Councilman Umesh Agrawal introduced himself and asked for any assistance from the BOH members as well as SCHD that would be helpful in becoming an active Liaison for the BOH. He added if he can help with any concerns or questions to not hesitate to get in touch with him.

OLD BUSINESS

Giveaways at Rabies Clinic

After a brief discussion it was decided to give plastic containers for dog/cat droppings donated by Delete Patente to those who will participate in the BOH sponsored Rabies Clinic. The clinic will be held on Saturday, 01/18/2025 at the North Thompson Street Firehouse.

Rabies Clinic

The Rabies Clinic will be held on Saturday, January 18, 2025, at the North Thompson Street Firehouse from 10am-12pm. It was noted that those participating in the Rabies Clinic would be donating food products and hygiene products at this time.

Somerset County Health Department Contract

The SCHD 3-year Contract has a 2% increase per year. No other changes were noted.

NEW BUSINESS

Ordinance for Massage Parlor

The Ordinance that is being reviewed currently is from Franklin Township (recommended by SCHD). All BOH members will look this Ordinance over and make any decisions at the next BOH meeting on February 12, 2025.

ADJOURNMENT

Board Member Werner motioned to adjourn, seconded by Board Member Nair. Motion carried out at 7:44pm. All BOH Members present in agreement.

Respectfully submitted

Constance M. Del Rocco,
Secretary BOH

Approval Date: February 12, 2025