

**BOROUGH OF RARITAN  
BOARD OF HEALTH MEETING  
MAY 14, 2025~7:00PM**

This Meeting of the Borough of Raritan Board of Health was held Wednesday, May 14, 2025, in the Municipal Building, 22 First Street, Raritan, New Jersey 08809 at 7:05 pm.

**STATEMENT OF PUBLIC NOTICE**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was sent to The Courier News and the Breeze News. In addition, copies of notices were posted on the bulletin board in the Municipal Building, on the Raritan Borough website and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given; the secretary is directed to include this statement in the minutes of this meeting.

**ROLL CALL**

Present: Constance Del Rocco, Nina Dorey, Gennifer Hoffmeister, Preni Nair

Absent: Anna Bongiovi (Excused), Kathryn Mastice (Excused), Carol Werner (excused)

Also Present: Himanshi Bhatt, Director/Health Officer SCHD, Patricia Elliot, Consumer Health Program Coordinator SCHD, Constance M. Del Rocco, Secretary

**FLAG SALUTE**

The Board Secretary led the flag salute.

**PUBLIC COMMENTS**

At this point the Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a written copy after making your comments. Please sign in by printing your name and address.

Jeff King- 47 Vones Lane, Raritan, NJ 08869

Noted the Raritan Borough Library has been allowing Somerset County Food Bank to use the Library on Saturday mornings to distribute food products to the residents of Raritan Borough. It was also noted that June would be the last month this would be possible due to special programs the Raritan Library has available.

Unfortunately, the Food Bank would not be able to distribute food at the Raritan Municipal Building due to possible insurance issues. It was noted that if another place in the Borough was not found, the Somerset County Food Bank would not be able to distribute food in Raritan Borough. Schools closing for summer vacation there would be many children not receiving free lunches anymore.

A motion was made by President Dorey, seconded by Vice President Hoffmeister to send a letter to the Mayor and Council encouraging permission be given to the Somerset County Food Bank to use the Municipal Building on Saturday mornings to distribute food to over 475 families in need here in Raritan Borough. Motion was approved by all the Board of Health Members present.

Kathy Keyutes-63 Vones Lane, Raritan, New Jersey 08869

Asked who she would speak with pertaining to smoking cigarettes/marijuana in the new apartments that are and will be built soon here in Raritan Borough. She noted there is much smoke that needs to be filtered in these apartments. She noted her concern is this smoke will travel throughout the apartments and go out into the air and this will pollute the air. She asked if there were departments that would investigate when people made complaints about this issue.

She was directed to call the Building Department/Code in Raritan Borough for further information.

**PRESIDENTS REPORT**

**APPROVAL OF MINUTES**

March 12, 2025

Board Member Nair motioned to except March 12, 2025, minutes, seconded by Board Vice President Hoffmeister, Motion was approved by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
		Dorey	X			
	X	Hoffmeister	X			
		Mastice				X
X		Nair	X			
		Werner				X

**APPROVAL OF REGISTRAR’S REPORT**

March 2025

April 2025

Board President Dorey motioned to except the March 2025 and April 2025, Registrar’s Report, seconded by Board Vice President, Motion was approved by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
X		Dorey	X			
	X	Hoffmeister	X			
		Mastice				X
		Nair	X			
		Werner				X

**BOARD OF HEALTH FINANCIAL REPORT**

March 2025  
 May 2025

Board President Dorey motioned to except the March 2025 and May 2025, BOH Financial Report, seconded by Board Member Nair, Motion was approved by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
X		Dorey	X			
		Hoffmeister	X			
		Mastice				X
	X	Nair	X			
		Werner				X

**HEALTH INSPECTOR’S REPORT**

Himanshi Bhatt, Director/Health Officer SCHD, gave the following report for March and April 2025.

Noted JFK School was conditional/Satisfactory and changed to Satisfactory after a reinspection. She noted there were no problems at the second inspection.

Board President Dorey motioned to except March 2025 and April 2025, Health Inspector’s Report, seconded by Board Member Nair, Motion was approved by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
X		Dorey	X			
		Hoffmeister	X			
		Mastice				X
	X	Nair	X			
		Werner				X

**LIAISON REPORT**

None Offered

**NEW BUSINESS**

**Dog waste site number/locations**

After speaking with the Director of DPW it was noted the cost of the dog waste stations would be \$553.00 per station.

After a brief discussion it was decided by the BOH to possibly have additional sites in the future. At present there are two new sites, the old Washington School site at First Avenue/Prospect Ave. and Orlando drive near Thompson Street.

**Blood Pressure Screening at Basilone Parade**

Board of Health Member Mastice spoke with Somerset County Health Department to setup a tent and have Nurses/SCHD personnel to answer questions give out information about programs being offered by SCHD, Blood pressure screening, cholesterol screening. This would be available on Somerset Street (new Borough Hall site) during the Basilone Parade.

**Hepatitis B Vaccinations-Fire Department/Police Department/Borough Employees**

It was noted by SCHD there may be clinics available for Hepatitis B Vaccinations, but these would not be free clinics.

An email will be sent to Brian Kredatus, Fire Chief.

**Christmas in July**

The date for the Christmas in July event has not been determined, also a poster contest has not yet been approved by the Recreation Department.

An email will be sent to Andy Sibilia, Director of Recreation, for more information.

**Local Boards of Health Membership Renewal**

Board President Dorey motioned to approve LBOH membership renewal, seconded by Member Nair. Motion carried by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
X		Dorey	X			
		Hoffmeister	X			
		Mastice				X
	X	Nair	X			
		Werner				X

**INTRODUCTION OF ORDINANCE**

**BOH ORDINANCE NO: 2025-02**

ORDINANCE OF THE BOARD OF HEALTH OF THE BOROUGH OF RARITAN, COUNTY OF SOMERSET, STATE OF NEW JERSEY ENTITLED “MASSGE AND BODYWORKS THERAPY ESTABLISHMENTS” TO ESTABLISH PROCEDURES FOR THE LICENSURE AND INSPECTIONS OF MASSAGE AND BODYWORK THERAPY ESTABLISHMENTS IN THE BOROUGH OF RARITAN.

A motion was made by President Dorey to approve the Introduction of BOH Ordinance NO:2025-02, seconded by Member Nair. Motion was approved by the following roll call vote.

Motion	Second	Name	Yeas	Nays	Abstain	Absent
		Bongiovi				X
		DelRocco	X			
X		Dorey	X			
		Hoffmeister	X			
		Mastice				X
	X	Nair	X			
		Werner				X

**ADJOURNMENT**

Board President Dorey motioned to adjourn, seconded by Board Member Nair. Motion carried at 8:00pm. All BOH Members present in agreement.

Approval Date: June 10, 2025