MINUTES

BOROUGH OF RARITAN
SPECIAL MEETING

MONDAY, NOVEMBER 10, 2025
6:00 P.M. – EXECUTIVE SESSION
7 P.M. – REGULAR SESSION

This Special Meeting of the Governing Body of the Borough of Raritan was called to order by Council President Tozzi in the Meeting Room of the Raritan Municipal Building, 22 First Street, Raritan, NJ 08869 at 6:01 p.m. on Monday, November 10, 2025

Council President Tozzi announced the Special Meeting of the Governing Body was called pursuant to applicable portions of the Open Public Meetings Act. Adequate Notice of this Regular Meeting was posted in Borough Hall, on the Borough website and communicated to *The Courier News, The Star Ledger* and *The Breeze* on October 16, 2025.

ROLL CALL

Present: Council President Tozzi, Councilman Agrawal, Councilman Armahizer, Councilman DiGraziano, Councilman Fritzinger, Councilman Patente

Also Present: Borough Administrator Colvin, Acting Borough Clerk Mathewson, CFO Paige Elster and Borough Attorney Richard Wenner

Absent: Mayor Carra

INVOCATION AND FLAG SALUTE

Council President Tozzi

EXECUTIVE SESSION

Resolution No. 2025-11-161

Entering Executive Session

1. Personnel
   Administration, Finance, DPW
2. Contract Negotiations
   PBA Local #82
3. Attorney Client
   Alpine Way, Block 81 Walkway

On motion by Councilman Fritzinger, seconded by Councilman Patente, Council moved to Approve Resolution No. 2025-11-161.

Recorded Vote
Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Fritzinger, Patente
Nay: x
Absent: x
Abstain: x
Motion Carried: 6-0

Council convened in Executive Session at 6:02 p.m.

EXECUTIVE SESSION ADJOURNMENT

Council moved to reconvene in Regular Session unanimously.

On motion by Councilman Fritzinger, seconded by Councilman Patente, Council exited Executive Session and resumed Regular Session at 7:05 p.m.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

(In accordance with Section 29-1 of the Code of the Borough of Raritan, there shall be a five-minute limit per speaker)

Council President Tozzi opened the Public Comment portion of the meeting for members of the public wishing to speak.

Neither seeing nor hearing any other member of the public, the Council President closed Public Comment.

MINUTES

1. October 7, 2025 – Regular Meeting

Council President Tozzi asked for a motion to Approve the October 7, 2025 Minutes.

On a motion by Councilman Patente, seconded by Councilman DiGraziano, Council moved to Approve the October 7, 2025 Minutes.

Recorded Vote
Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Fritzinger, Patente
Nay: x
Absent: x
Abstain: x
Motion Carried: 6-0

COMMITTEE & LIAISON REPORTS

Councilman Armahizer – Councilman Armahizer had no report but wished the Marine's a Happy 250th Birthday and announced that the American Legion John Basilone Post will be hosting a small ceremony tomorrow, November 11th at 11:00 a.m.

Councilman Agrawal Councilman Agrawal reported on the Board of Education that this upcoming Friday, Bridgewater would be hosting Bayonne in a Championship game. He continued stating state testing scores have been up and that there are over 100 students taking Advanced Placement courses. He then stated that the Board of Health is looking into exploring mental health activities that can be hosted throughout the winter months, such as indoor yoga and meditation.

Councilman DiGraziano – Councilman DiGraziano reported that Truck or Treat was a great event, thank you for those who helped make it such a great success. He also added that Santa will be coming to Frelinghuysen Park December 13th. Councilman Agrawal commented that it was a wonderful event for all those who attended.

Council President Tozzi – Council President Tozzi also thanked those who helped make Truck or Treat a successful event. He then announced that the second annual Raritan Tree lighting will be

December 10th and that bows will be available again this year at the Municipal Building staring November 17th. He then continued to express thanks to Mangia Buono for catering the PBA fundraising event last week. Lastly, he stated that the Raritan Food Pantry has opened back up as of last week and a big thank you to Councilman Agrwal and Mr. King for all their help as well as Steve Katz.

Councilman Fritzinger – Councilman Fritzinger reported that the last bulk pick-up will be later this week, November 13th and then collection will start back up next spring. He also added that the Historical and Cultural Committee will be meeting on November 19th at the Municipal Building starting at 6:30 p.m.; anyone from the public is welcome.

Councilman Patente – Councilman Patente had no report however he did want to share that the borough has a famous author in Raritan; Councilman Armahizer's sister. Councilman Armahizer stated that his older sister has a non-profit dedicated to expanding research on mitochondrial disease and wrote a children's book to help educate young people on the disease.

OLD BUSINESS

1. Health Insurance (EC)

Administrator Colvin stated that the Borough has been looking into options to save money on health care for the Borough and for the employee, he noted that there are two resolutions pending on the agenda for Council's approval. Councilman Patente added that even though we are looking at a savings, there is still an increase in cost for health insurance.

2. Parade Reimbursements (EC)

Administrator Colvin stated that the Basilone Parade Committee did submit the necessary paperwork for the reimbursement process and it is currently getting reviewed, as there is nothing listed for Council's approval tonight, it will most likely be listed on the first December meeting. Councilman Armahizer confirmed that the reimbursement will not be more than $25,000 as well as the Borough is not looking to reimburse the payment to the charge for the Country Club or the charge for Il Forno, to which Mr. Colvin confirmed. Councilman Agrwal also added a thank you to the Parade Committee, our Administration and the Auditors for their effort in the process; adding that this is a good practice and helps keep things transparent. Councilman Patente also added that this was a great job done and soon there will be a process for monies coming in.

3. Bulk Collection (EC)

Councilman Fritzinger stated that in 2026 there will be a new system for bulk pick-up; pick ups will now be in March, May, July, September, and November. The Councilman went into detail about the Borough moving over to a sticker program; each household will receive 10 free bulk stickers with additional stickers for sale at $5.00 per sticker from the DPW Office. All the information will be listed on the Borough's website. Councilman Patente added that when talking about recycling furniture, organizations such as Habitat for Humanity could pick up the items instead of you throwing it out.

4. Sewer Ordinance Update (EC)

Administrator Colvin stated that members of Council had met with members of the Sewage Authority and conversations are continuing; nothing has been decided at this point. He stated that he hopes the sub-committee will meet over the next couple of weeks and have a plan for our next meeting in early December.

NEW BUSINESS

1. Resident Signage Request (NC)

Council President announced that this would be carried to the next agenda as the Mayor could not make tonight's meeting.

2. Dais Donation (EC)

Administrator Colvin stated that Sount Bound Brook is interested in the dais and that they would be willing to come in and remove it. Discussion ensued amongst Council about a donation verse having to pay for the Borough to get rid of it as there is no use for it once the Municipal Offices move to the new location on Somerset Street.

On a motion by Councilman Patente, seconded by Councilman DiGraziano, Council moved to approve the dais donation to Sount Bound Brook.

Recorded Vote
Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Fritzinger, Patente
Nay: x
Absent: x
Abstain: x
Motion Carried: 6-0

ORDINANCES – SECOND READING & PUBLIC HEARING

Ordinance No. 2025-18

An Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey, Amending Chapter 207 (Land Use and Development) so as to Update Regulations on Outdoor Advertising Signage

The purpose of this ordinance is to update Borough land use provisions regarding outdoor signage

Council President announced that the Ordinance will be carried to the December 2nd meeting as we are still waiting to hear from the Planning Board with any recommendations they may have.

Ordinance No. 2025-19

An Ordinance of the Borough of Raritan, County of Somerset, State of New Jersey, Abolishing Chapter 45 (Personnel Policies)

The purpose of this ordinance is to allow for the Borough personnel policy to be updated administratively and approved via resolution

Council President Tozzi opened the Public Hearing portion of the meeting for members of the public wishing to speak.

Neither seeing nor hearing any other member of the public, the Council President closed the Public Hearing.

On a motion by Councilman Fritzinger, seconded by Councilman Patente, Council moved to Adopt Ordinance 2025-19.

Recorded Vote
Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Fritzinger, Patente
Nay: x
Absent: x
Abstain: x
Motion Carried: 6-0

ORDINANCES – INTRODUCTION

Ordinance No. 2025-20	Amending and Supplementing the Raritan Borough Code by Creating Part 10 – Other Vehicles – and Article XXI Entitled "Low Speed Electric Vehicles" of Chapter 82 Entitled "Vehicles and Traffic" of the Raritan Borough Code The purpose of this ordinance is to create new regulations for low-speed electric bicycles (e-bikes) and motorized bicycles, in order to promote public safety, regulate use in public, and ensure proper enforcement.

On a motion by Councilman Patente, seconded by Councilman Agrawal, Council moved to Introduce Ordinance No. 2025-20.

Recorded Vote
Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Fritzinger, Patente
Nay: x
Absent: x
Abstain: x
Motion Carried: 6-0

CONSENT AGENDA
(Resolution No. 2025-11-162 through No. 2025-11-172)

Resolution No. 2025-11-162	Appointing Fund Commissioner and Alternate
Resolution No. 2025-11-163	Appointing Risk Management Consultant for 2026 Fund Year
Resolution No. 2025-11-164	Approving Budget Transfer
Resolution No. 2025-11-165	Approving Hire – DPW Laborer
Resolution No. 2025-11-166	Approving Place to Place Transfer – Gentianas, LLC
Resolution No. 2025-11-167	Authorizing Personnel Policy – 2026
Resolution No. 2025-11-168	Authorizing Submission of the Fiscal Year 2025-2026 Bridgewater/Raritan Municipal Alliance
Resolution No. 2025-11-169	Awarding Professional Service – Revaluation Services
Resolution No. 2025-11-170	Authorizing Termination of Borough Membership in State Health Benefits Plan
Resolution No. 2025-11-171	State Health Benefits Commission Termination Form

Resolution No. 2025-11-172 Transportation Agreement Renewal – Somerset County

On a motion by Councilman DiGraziano, seconded by Councilman Fritzinger, Council moved to Approve Resolution No. 2025-11-162 through Resolution No. 2025-11-166 and Resolution No. 2025-11-168 through Resolution No. 2025-11-170 excluding Resolution No. 2025-11-167, as well as Resolution No. 2025-11-171 through Resolution No. 2025-11-172 – Consent Agenda.

Recorded Vote
Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Fritzinger, Patente
Nay: x
Absent: x
Abstain: x
Motion Carried: 6-0

On a motion by Councilman Patente, seconded by Councilman DiGraziano, Council moved to approve Resolution No. 2025-11-171 through Resolution No. 2025-11-172.

Recorded Vote
Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Fritzinger, Patente
Nay: x
Absent: x
Abstain: x
Motion Carried: 6-0

Councilman Patente asked about the multiple changes that were discussed previously regarding the Personnel Policy, to which Administrator Colvin stated he was not advised to include any new requirements in the listed resolution. Discussion ensued amongst Council.

On a motion by Councilman DiGraziano, seconded by Councilman Fritzinger, Council moved to approve Resolution No. 2025-11-167.

Recorded Vote
Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Fritzinger
Nay: Patente
Absent: x
Abstain: x
Motion Carried: 5-1

BILL LIST

Resolution No. 2025-11-173 Approving Bill List

On a motion by Councilman Agrawal, seconded by Councilman Patente, Council moved to Approve Resolution No. 2025-11-173 – Approving Bills List.

Recorded Vote
Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Fritzinger, Patente
Nay: x
Absent: x

Abstain: x
Motion Carried: 6-0

CERTIFICATION OF FUNDS

1. Bridgewater Resources, Inc – September Dumping Fees – $26,349.50

On a motion by Councilman Agrawal, seconded by Councilman DiGraziano, Council moved to Approve the Certification of Funds – September Dumping Fees.

Recorded Vote
Yea: Tozzi, Agrawal, Armahizer, DiGraziano, Fritzinger, Patente
Nay: x
Absent: x
Abstain: x
Motion Carried: 6-0

PUBLIC COMMENT

(In accordance with Section 29-1 of the Code of the Borough of Raritan, there shall be a five-minute limit per speaker)

Council President Tozzi opened the Public Comment portion of the meeting for members of the public wishing to speak.

Jim Werner, 407 Victoria St – Mr. Werner asked about the new bulk policy and if there would ne more communication to the residents fully advising them of the changes. Councilman Friztinger confirmed that there will be flyer going out and the new information will be listed on the Borough's website. Mr. Werner then asked about what happens when someone else puts items out at your residence but it does not belong to you. Councilman Fritzinger responded stating that the DPW employees will do their best to help work with the residents and if that happens, please reach out to the Director of DPW.

Neither seeing nor hearing any other member of the public, the Mayor closed Public Comment.

Council President Tozzi announced that Council will now be resuming Executive Session on motion by Councilman Patente, seconded by Councilman DiGraziano.

ADJOURNMENT

Council President Tozzi asked for a motion to adjourn the Regular Meeting.

On a motion by Councilman Patente, seconded by Councilman Armahizer, Council moved to Adjourn the Special Meeting.

Recorded Vote:
All in favor
Motion passed: 6-0

The Regular Meeting adjourned at 8:12 p.m.

_____

November 10, 2025
Special Meeting

Kimberly Mathewson
Acting Municipal Clerk

Date: _____