

## NOTICE TO BIDDERS

**NOTICE TO BIDDERS** is hereby given that sealed Bids are invited and will be received as set forth herein.

**OWNER:** Borough of Raritan, Somerset County, New Jersey

**PROJECT TITLE:** Proposed Raritan Municipal Offices

**PROJECT LOCATION:** 9 West Somerset Street, Borough of Raritan, New Jersey 08869.

**GENERAL DESCRIPTION OF PROJECT:** The proposed work will be the construction of new municipal offices in the existing building on 9 West Somerset Street, Borough of Raritan. The architectural work will include a full fit-up of the existing building and the construction of a new elevator and associated exterior elevator shaft. The site work will include the demolition of the existing asphalt parking lot, concrete curb and landscaping areas, the grading and paving of a new asphalt parking area, installation of concrete sidewalk, curb and landscaping and the installation of associated utilities such as stormwater, water, electric and gas.

**ADDRESS FOR SUBMITTING BIDS:** Please note that all bids are to be submitted to the Borough of Raritan Municipal Office, located at 22 First Street, Raritan, New Jersey, 08869.

**ENGINEER'S NAME AND ADDRESS:**

VAN CLEEF ENGINEERING ASSOCIATES  
755 Memorial Parkway, Suite 110, Phillipsburg, NJ 08865  
ATTN.: Joseph A. Brosnan, PE, PP, CME  
Phone: 908-454-3080

**ENGINEER'S PHYSICAL ADDRESS:**

VAN CLEEF ENGINEERING ASSOCIATES, same as above.

**EXAMINATION OF CONTRACT DOCUMENTS:**

Contract Documents may be examined Monday through Friday, except legal holiday, from 9:00AM to 4:00PM, only at the office of the Engineer at the address set forth above.

**OBTAINING CONTRACT DOCUMENTS:**

Contract Documents may be obtained only from the office of the Engineer in electronic format. The bidder must email Kyle Janowski of Van Cleef Engineering ([kjanowski@vancleefengineering.com](mailto:kjanowski@vancleefengineering.com)) to receive access to files for download.

**PRE-BID MEETING:**

A mandatory pre-bid meeting will be held at the site, 9 West Somerset Street, Borough of Raritan, New Jersey 08869 on **Wednesday, February 28 , 10:00 a.m.** All Bidders are required to attend.

**BID SECURITY:**

Bid Security is required in an amount of not less than ten percent (10%) of the total amount of the Bid, but not in excess of Twenty Thousand Dollars (\$20,000.00) as set forth in N.J.S.A. 40A:11-21.

**CONSENT OF SURETY:**

Certificate from a Surety Company is required indicating consent to be bound as surety and guarantor for performance required under the Contract Documents.

**BID SUBMISSION PROCEDURES:**

Bids must be submitted on the Bid Form contained in the Contract Documents and must be enclosed in a sealed envelope plainly marked on the outside with the name of project and the name and address of the Bidder. The Bid must be delivered to the Owner prior to Bid opening at the above address for submitting Bids. Bids will not be accepted after **Wednesday, March 20 2024 at 10:00 AM.**

**CONTRACTOR REGISTRATION:**

Bidders are required to be registered by the New Jersey Department of Labor at the time bids will be received by the Project Owner pursuant to the Public Works Contractor Registration Act (P.L 2003, c. 91, NJ.S.A. 34:11-56.51). Effective September 1, 2004, Bidders are also required to be registered by the New Jersey Department of Treasury, Division of Revenue at the time bids will be received by the Project owner pursuant to the Business Registration Act (P.L2004, c.57, tJ,3A52:32-44).

**PUBLIC BID OPENING AND READING:**

Date: **Wednesday, March 20, 2024**

Time: **10:00 AM**

Place: Borough of Raritan Municipal Building, 22 First Street, Raritan, New Jersey 08869.

Office: Municipal Clerk

**STATUTORY REQUIREMENTS:**

Bidders are required to comply with applicable statutory requirements set forth in the Contract Documents including the requirements of NJ.S.A. 10:5-31, et seq. & NJ.A.C. 17:27-1.1, et seq. (Affirmative Action); P.L 1963, c. 150 (Prevailing Wage); Americans with Disabilities Act of 1990 (42 U.S.C. 12101, et seq.); and P.L2004, c.19 & P.L2005, c.271 (Pay to Play). In addition, effective August 1, 2005, P.L 2005, c.67 authorized a new form of change order called "Value Engineering Construction Change Orders." Please review these specifications to determine if this bid will involve this new form of change order for contracts that are estimated to exceed \$5,000,000.00.

**REJECTION OF BIDS:**

The Borough of Raritan reserves the right to reject any or all Bids, or to waive any Bid defect where such defect is not detrimental to the best interest of Borough of Raritan and fairness of the bidding process. The right is also reserved to increase or decrease the quantities specified in the manner designated in the Contract Documents.

**BY THE ORDER OF THE Borough of Raritan, Somerset County, New Jersey.**

By: Eric Colvin,  
Borough Clerk / Borough Administrator