



Director / Health Officer  
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**COUNTY OF SOMERSET  
DEPARTMENT OF  
PUBLIC HEALTH & SAFETY  
DEPARTMENT OF HEALTH**

27 Warren Street  
P.O. Box 3000  
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(908) 231-7155  
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Deputy Director  
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Sr. Registered Environmental Health Specialist  
PATRICIA A. ELLIOT

Environmental Health Coordinator  
JONATHAN A. DURLAND

Business Manager  
CHRISTINE ZABAWA

August 1, 2018

Dear Operator,

In accordance with Raritan Borough Board of Health Regulations, you are required to renew your retail food license by August 31<sup>st</sup> of each year. **Should the Raritan Board of Health not receive your application by August 31<sup>st</sup>, fines will be levied as well as the potential for future penalties exist.** Please indicate if you would like your license mailed to the physical address or the company (corporate) address you provide on the application form. Please print legibly or type your information on the application form. Applications received that are not legible will be returned to you and will not be processed. **Please do not fill out, address, or return your applications and payment to the Somerset County Health Department as it will not be processed and will be returned.**

**Please make checks payable and mail to:**

**Raritan Borough  
22 First Street  
Raritan, NJ 08869**

In addition, please find document indicating your responsibilities in the event an imminent health hazard exists because of an emergency such as a fire, flood, extended interruption of electrical service or other circumstances that may endanger public health to your establishment, as specified in N.J.A.C. 8:24-8.6. **Please review and sign this document acknowledging receipt and return with Retail Food License application.**

If you have any questions or concerns please contact this office for assistance.

Thank you,

Patricia A. Elliot  
Sr.REHS

- Mission Statement -

The County of Somerset is committed to excellence and innovation in public service, promoting the well-being of all residents and communities by providing effective, efficient and responsive leadership.

*Somerset County Is An Equal Opportunity Employer*



# BOROUGH OF RARITAN

## APPLICATION FOR RETAIL FOOD ESTABLISHMENT LICENSE

**\*\*PLEASE MAKE CHECKS PAYABLE TO RARITAN BOROUGH\*\***

Circle One:    **NEW APPLICATION**                      **RENEWAL**

TRADE NAME: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax#: \_\_\_\_\_

Manager or Person in Charge: \_\_\_\_\_

(For Official Use Only)
Date Received: _____
License # _____
Check # _____
Fee Submitted: _____

Certified Food Handler: \_\_\_\_\_

Hours of Operation: \_\_\_\_\_

Seating Capacity \_\_\_\_\_ License Class No. \_\_\_\_\_

Square Footage of Establishment \_\_\_\_\_ No. of Employees \_\_\_\_\_

### OWNER INFORMATION:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Emergency Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

MAIL LICENSE TO:     Establishment     Owner (Please circle preferred address)

GREASE HAULER: \_\_\_\_\_

PHONE: \_\_\_\_\_

GARBAGE HAULER: \_\_\_\_\_

PHONE: \_\_\_\_\_

RECYCLING HAULER: \_\_\_\_\_

PHONE: \_\_\_\_\_

EXTERMINATOR: \_\_\_\_\_

PHONE: \_\_\_\_\_

CLASS	TYPE	FEE
1	Retail Food Establishment (Annual Fee) plus Number of Employees (Per Employee)	\$150.00 \$ 2.00
2	Temporary Food Sale Permit for vendors w/o current food license	\$ 50.00
3	Mobile Food Vendor (Annual Fee)	\$ 50.00

I, \_\_\_\_\_, hereby apply for a license to operate a retail food establishment and agree to comply with, and abide by, all provisions of N.J.A.C. 8-24 of the New Jersey Sanitary Code and all local codes regulating retail food establishments. I further understand that this is not transferable and may be revoked upon violation of these codes.

SIGNED \_\_\_\_\_



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DAWN MARLING, MPH

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CHRISTINE ZABAWA

**As per N.J.A.C. 8:24, *Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, Section 8.6 Emergency Occurrences* indicates the following:** The operator or person in charge shall immediately take necessary remedial action and notify the health authority if an imminent health hazard may exist because of an emergency such as a fire, flood, extended interruption of electrical or water service, sewage backup, misuse of poisonous or toxic materials, onset of an apparent foodborne illness outbreak, gross insanitary occurrence or condition, or other circumstance that may endanger public health, except that the person in charge need not discontinue operations in an area of the establishment that is unaffected by the imminent health hazard.

In the event of an imminent health hazard involving any situation related to 8:24-8.6, the Permit / License holder shall:

1. Assess the situation. Immediately discontinue operation if a safe operation cannot be maintained using an alternative procedure.
2. Notify the Somerset County Department Health (SCDOH) of the imminent health hazard and discuss if alternative procedures can be used. Emergency Procedures Action Planning Guidance can be found at the following link:

**[http://www.state.nj.us/health/foodanddrugsafety/documents/emergency\\_actionplans.pdf](http://www.state.nj.us/health/foodanddrugsafety/documents/emergency_actionplans.pdf)**

3. Follow the appropriate emergency procedures if approved by the SCDOH or remain closed until granted approval to re-open by the SCDOH.

If a Retail Food Establishment is found to be operating during an emergency occurrence, a summons will be issued to the Establishment and a fine imposed.

**I, \_\_\_\_\_, hereby acknowledge and agree to comply with, and abide by the above stated procedures and all the provisions of N.J.A.C. 8:24 of the New Jersey Sanitary Code and all local codes regulating retail food establishments.**

\_\_\_\_\_  
Print Name (Owner / Operator)

\_\_\_\_\_  
Date