



B O R O U G H O F R A R I T A N

ENVIRONMENTAL COMMISSION

Regular Meeting
October 17th, 2019

AGENDA

1. Open Public Meetings Statement:

In accordance with Section 5 of the Open Public Meeting Act, Chapter 231, Public Law 1975, be advised that adequate notice of this Meeting of the Environmental Commission of the Borough of Raritan, County of Somerset was made by the posting on the bulletin board at the Borough Hall and transmitted to the officially designated newspapers indicating that this Meeting would take place at the Borough Hall, Council Chambers at 7:00 p.m. on October 17, 2019. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

2. Roll Call:

Mark Clark; Michael DeCicco; Christopher Gussman, Olga Metaxas; Diana Russo; Emilie Stander; Joni McKelvey (First Alternate)
Denise Carra, Planning Board Liaison; Paul Giraldi, Council Liaison

3. Flag Salute

4. Approval of Minutes: *September 19, 2019*

5. Report from Borough Council

6. Report from Planning Board
a) Planning Board Applications Review

7. Public Comment

8. Discussion Items

- a) Duke Farms Connector Trail open: https://patch.com/new-jersey/bridgewater/s/gvg6r/new-trail-connects-duke-farms-to-raritan?utm_term=article-slot-1&utm_source=newsletter-daily&utm_medium=email&utm_campaign=newsletter
b) 2019 Budget Ideas

9. New Business

10. Old Business
a) Open Space Municipal Advisory Group: Basilone Park

11. Green Team
a) Sustainable Jersey Review
b) Energy Projects Grant (31OCT19 deadline, criteria on next page)

12. Adjournment

Sustainable Jersey Energy Projects Grant Criteria:

Eligible Energy Projects

Sustainable Jersey encourages municipalities and school districts to undertake energy-related projects. Listed below are a variety of project categories that could significantly improve energy efficiency, promote the use of renewable energy sources, and reduce greenhouse gas emissions. Grant funding can also be used to support projects that aid municipal efforts to achieve a Sustainable Jersey Gold Star for Energy and are innovative models for the state.

Grant proposals must focus on energy conservation, energy efficiency, renewable energy, building electrification, energy reliability/resilience, transportation electrification/alternative fueled vehicles, or other energy-related projects. Other energy-related projects include engineering studies and/or business planning for innovative energy projects. The Gardinier Environmental Fund is particularly interested in **innovative energy projects** that take a comprehensive approach to meeting advanced energy conservation objectives, such as achieving net-zero energy buildings.

Types of eligible projects include:

- Energy Conservation
- Energy Efficiency

NOTE: Lighting only upgrade projects of any kind are NOT eligible for funding. This includes street lighting, stadium lighting, parking lot lighting, and other exterior and interior lighting. Direct Install projects for the replacement of HVAC equipment, boilers, etc. that also include lighting upgrades will still be considered as long as they take advantage of applicable incentives. See Section M in the [Application Information Package](#) for a list of incentives.

- Renewable Energy
- Building Electrification
- Energy Reliability and Resiliency
- Transportation Electrification/Alternative Fuel Vehicles

NOTE: Applicants interested in installing EV charging stations should apply for NJDEP’s “It Pay\$ to Plug In” program. Applications for purchase of EV charging stations will not be considered for Gardinier grants. Details on the NJDEP grant program are provided in Section M of the [Application Information Package](#) and at <https://www.drivegreen.nj.gov/plugin.html>.

NOTE: Applicants interested in purchasing electric/alternative fuel vehicles must identify the class of vehicle and follow the guidelines presented in Section C of the [Application Information Package](#). Light-duty vehicles (such as passenger vehicles and SUVs) are NOT eligible for \$30,000 grants

Read more about the eligible energy projects in the [Application Information Package](#)

Use of Grant Funding

Eligible expenses include salaries, contractor/consultant costs, equipment, materials, and supplies. Facilities and administrative (overhead) costs **may not** be charged to the grant.

Matching or in-kind contributions are encouraged, but not necessary **with the exception of state-sponsored or utility-sponsored incentive/grant programs**. If your project is eligible for NJCEP, NJDEP, or utility-sponsored energy conservation or energy efficiency funding, you **MUST** participate in these programs and include the anticipated funding in the project budget.

Tips for a Successful Grant Application

Successful grant applications often represent innovative projects underway throughout the state, and can act as a model and generate ideas for other municipalities. Always make sure to carefully review the [evaluation criteria](#), as this is what the selection committee bases their application reviews on.

Grant writing resources that provide tips on how to write a good grant proposal and additional in-kind and funding resources to explore are available [here](#) on the Sustainable Jersey website.

\$10,000 Grant Recipients			
Year	Grantee	County	Project
2016	Keyport Borough	Monmouth	Conservation Education Program
2015	Plainsboro Township	Middlesex	Plainsboro Energy Efficiency Building Improvement Project
2015	Somerville Borough	Somerset	Window Restoration Borough Hall
2014	Cape May City	Cape May	Energy Savings Improvement Program (ESIP)
2014	Highland Park Borough	Middlesex	Solar Islanding Microgrid and Education Project
2014	Southampton Township	Burlington	We Share Solar Educational Program
2009	Lindenwold Borough	Camden	Sustainable Master Plan Element and Energy Ordinances